

**Urbana Middle School Improvement Plan Summary
SY 2019 – 2020**



**SCHOOL IMPROVEMENT
PLAN**
IL-EMPOWER

Whole Child, Whole School, Whole Community

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Part 1: School Improvement Plan Summary

School SMART Goal #1: All students at UMS will increase reading proficiency by 5% points from September 2019 (48%) Aims Web Plus Reading Composite) to May of 2020 53% of all students reading composite at or above grade level: the goal will continue with an expected increase of 5% each year for the 2020-2021 (58%) and 2021-2022 (63%)		
WORTHY TARGETS/OBJECTIVES: ASSESSMENTS	ADULT PERFORMANCE MEASURE	STUDENT PERFORMANCE MEASURE
<p>A. All ELA/SPED teachers will adhere to the expectations in the USD 116 collaborative Framework regards instruction and assessment to include: readers/writers workshop at the secondary level.</p> <p>B. Common formative and summative assessments will be developed by teachers across all core class departments by May 2020.</p>	<p>Common assessment included and review in CIA documents/Scope and Sequence. Protocol finalized and shared with staff.</p> <p>Common formative and summative assessments will be developed by teachers across all core class departments by May 2020.</p> <p>Formative and summative assessments will be utilized by all teachers for all units across all core class departments by May 2021.</p> <p>Curriculum Guides, unit plans, and lesson plans will be developed/strengthened with fidelity by teachers across all departments for all students by May of 2020.</p> <p>Instructional practices will be rigorous, evidence based, and engaging to ensure high level thinking, reasoning, and differentiation to meet the needs of all students.</p>	<ul style="list-style-type: none"> ● Aims web plus assessment scores in September, December, and May ● Student data will be measurable based on the protocol for the data (student work/outcome) review team.

	<p>Protocol utilized at least once a month by small curriculum groups</p> <p>Evidence of completion of protocol submitted to leadership</p> <p>Complete guides in an easily accessible place on drive</p> <p>Complete guides will be used during the onboarding of new teachers in 2020.</p> <p>Classroom walkthroughs, coaching cycles, and teacher evaluation will be completed to ensure implementation.</p>	
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SMART Goal #2: We will improve school attendance by reducing the number of chronically truant students from 37% (2019) by 5 % of the current chronic absenteeism rate each year with the goal of 32% (2020); 27% (2021); 22% (2022).

WORTHY TARGETS/OBJECTIVES: CULTURE, CLIMATE, ATTENDANCE	ADULT PERFORMANCE MEASURE	STUDENT PERFORMANCE MEASURE
<p>A. We will improve attendance to school and classes at UMS by strengthening the school-wide attendance improvement plan.</p>	<ul style="list-style-type: none"> Attendance improvement plan completed as evidenced by a finalized written document and implementation started. All staff will actively support the attendance plan as evidenced by employee participation in strategies. 	<p>Weekly Skyward attendance report to review the number of students absent from school, roaming/skipping, and tardy to class.</p>

Part 2: Implementation and Monitoring Details for all Goals

Implementation and Monitoring Details						
SMART Goal #1: All students at UMS will increase reading proficiency by 5% points from September 2019 (48% Aims Web Plus Reading Composite) to May of 2020 53% of all students reading composite at or above grade level: the goal will continue with an expected increase of 5% each year for the 2020-2021 (58%) and 2021-2022 (63%)						
Worthy Target/Objective and Practice/Performance Measures						
A. All ELA/SPED teachers will adhere to the expectations in the USD 116 collaborative Framework regards instruction and assessment to include: readers/writers workshop at the secondary level.						
B. Common formative and summative assessments will be developed by teachers across all core class departments by May 2020.						
Needs assessment alignment: Identified needs from standard VII.						
Measures/Success Criteria	Baseline Data	Progress Data	Progress Data	Progress Data	Progress Data	Progress Data
Adult Practice/Performance Measure	Sept 2019	Jan 2020	May 2020	Sept 2020	Jan 2021	May 2021
1-Common assessment included in CIA documents/Scope and Sequence Common formative and summative assessments will be developed by teachers across all core class departments by May 2020.	Inconsistent existence of common assessments across content areas					
Formative and summative assessments will be utilized by all teachers for all units	Inconsistent implementation of assessments,					

<p>across all core class departments by May 2021.</p> <p>Curriculum Guides, unit plans, and lesson plans will be developed/strengthened with fidelity by teachers across all departments for all students by May of 2020.</p> <p>Protocol utilized at least once a month by small curriculum groups.</p> <p>Evidence of completion of protocol submitted to leadership.</p> <p>Complete guides in an easily accessible place on drive</p> <p>Complete guides will be used during the onboarding of new teachers in 2020.</p> <p>Classroom walkthroughs, coaching cycles, and teacher evaluation will be completed to ensure implementation.</p>	<p>curriculum guides, instructional practices, & analyzing student work.</p>					
<p>Student Practices/Performance Measure</p>	<p>Sept 2019</p>	<p>Jan 2020</p>	<p>May 2020</p>	<p>Sept 2020</p>	<p>Jan 2021</p>	<p>May 2021</p>
<p>1-Aims web plus assessment scores</p> <p>2-Student data will be measurable based on protocol</p>	<p>Average of 47% performing at average to above average ranges.</p>					

	Other than SGO, no formal assessment data practices in place at UMS.					
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Implementation and Monitoring Details

SMART Goal #2: We will improve school attendance by reducing the number of chronically truant students from 37% (2019) by 5 % of the current chronic absenteeism rate each year with the goal of 32% (2020); 27% (2021); 22% (2022).

Worthy Target/Objective and Practice/Performance Measures

We will improve attendance to school and classes at UMS by strengthening the school-wide attendance improvement plan.

Needs assessment alignment:

Measures/Success Criteria	Baseline Data	Progress Data	Progress Data	Progress Data	Progress Data	Progress Data
Adult Practice/Performance Measure	Sept 2019	Jan 2020	May 2020	Sept 2020	Jan 2021	May 2021
Adults will mark student attendance accurately in Skyward.	In progress					
Adults will check student attendance reports every Friday to check case load of students.	Weekly reports sent on Fridays to SEAs, CPs, Admin.					
Adults will implement interventions with all students chronically truant.	Interventions have started for chronically truant students					
Attendance team will lead the promotion and incentivisation of school attendance for all students.	1st quarter attendance incentive completed.					

Student Practices/Performance Measure	May 2019	Jan 2020	May 2020	Sept 2020	Jan 2021	May 2021
Student Chronic Truancy Rate	37%					

Part 3: SIP Goal Actions and Key Tasks and Strategies for School Year 2019-2020

School SMART Goal #1: All students at UMS will increase reading proficiency by 5% points from September 2019 (48%) Aims Web Plus Reading Composite) to May of 2020 53% of all students reading composite at or above grade level: the goal will continue with an expected increase of 5% each year for the 2020-2021 (58%) and 2021-2022 (63%)

A. All ELA/SPED teachers will adhere to the expectations in the USD 116 collaborative Framework regards instruction and assessment to include: readers/writers workshop at the secondary level.

B. Common formative and summative assessments will be developed by teachers across all core class departments by May 2020.

Actions	Success Criteria/ Data Sources	Person(s) Responsible	Implementation Timeline				Resources & Support Needed <small>(e.g., \$, materials, technology, partnerships)</small>	Progress		
			Aug.- Oct.	Nov.- Dec.	Jan.-Mar	April - May		C o m p l e t e d	I n P r o g r e s s	N o t S t a r t e d
Common assessment included in CIA documents/Scope and Sequence	Completed assessments Documents Meeting Notes	All Core Teachers Department Leaders		X	X	X	Common planning time		X	
Common formative and summative assessments will be developed by teachers	Completed assessments	All Core Teachers		X	X	X	Common planning time		X	

across all core class departments by May 2020.	Documents Meeting Notes	Department Leaders								
Formative and summative assessments will be utilized by all teachers for all units across all core class departments by May 2021.	Meeting Notes Data Spreadsheet	All Core Teachers			X	X	Common planning time			X
Curriculum Guides, unit plans, and lesson plans will be developed/strengthened with fidelity by teachers across all departments for all students by May of 2020.	Lesson and Unit Documents	All Core Teachers			X	X	Common planning time			X
Protocol utilized at least once a month by small curriculum groups and submitted monthly to admin.	Meeting Notes	All Core Teachers			X	X	Monthly data meeting			X
Measure student success through AIMS web plus. Additional devices needed for assessment.	August 2019	Ongoing			X	X				X
Complete guides in an easily accessible place on drive.	Google Shared Folder	All Core Teachers			X	X				X
Complete guides will be used during the onboarding of new teachers in 2020.	Google Shared Folder	All Core Teachers								X
Classroom walkthroughs, coaching cycles, and teacher evaluation will be completed to ensure implementation.	Observation Documents	Admin		X	X	X			X	

Measure student success through AIMS web plus. Additional devices needed for assessment.	Assessment Reports	Core Teachers Admin				X				
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KEY TASKS AND STRATEGIES HOW WILL THE ABOVE ACTIONS GET DONE?	Timeline		Accountability	Budget					
	Start Date	Completion Date	Person(s) Responsible/	Salaries/ Stipends	Fringe Benefits	Materials/ Supplies	Other Services	Capital Outlay	TOTAL
Order of Tasks to accomplish the action.									
Common assessment included in CIA documents/Scope and Sequence	Nov. 2019	Ongoing	All Core Teachers Department Leaders						
Common formative and summative assessments will be developed by teachers across all core class departments by May 2020.	Nov. 2019	Ongoing	All Core Teachers Department Leaders						
Formative and summative assessments will be utilized by all teachers for all units across all core class departments by May 2021.	Jan. 2020	Ongoing	All Core Teachers Department Leaders						
Curriculum Guides, unit plans, and lesson plans will be developed/strengthened with fidelity by teachers	Jan. 2020	Ongoing	All Core Teachers						

across all departments for all students by May of 2020.			Department Leaders						
Protocol utilized at least once a month by small curriculum groups and submitted to admin..	Jan. 2020	Ongoing	All Core Teachers Department Leaders						
Measure student success through AIMS web plus. Additional devices needed for assessment.	August 2019	Ongoing	All Core Teachers Department Leaders Students			\$22,290			
Complete guides in an easily accessible place on drive.	Jan. 2020	Ongoing	All Core Teachers Department Leaders						
Complete guides will be used during the onboarding of new teachers in 2020.	Jan. 2020	Ongoing	All Core Teachers Department Leaders						
Classroom walkthroughs, coaching cycles, and teacher evaluation will be completed to ensure implementation.	Nov. 2019	Ongoing	Admin.						
Measure student success through AIMS web plus.	August 2019	Ongoing	All Core Teachers				\$23,266		

Additional devices needed for assessment.			Department Leaders						
			Students						

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A. We will improve attendance to school and classes at UMS by strengthening the school-wide attendance improvement plan.

Actions	Success Criteria/ Data Sources	Person(s) Responsible	Implementation Timeline				Resources & Support Needed (e.g., \$, materials, technology, partnerships)	Progress		
			Aug. -Oct.	Nov.- Dec.	Jan.- Mar.	April - May		* C P	* I P	* N S
Adults will mark student attendance accurately in Skyward.	Skyward	All Teachers			X	X		X		
Adults will check student attendance reports every Friday to check case load of students.	Skyward weekly reports	Student Engagement Advocate			X	X			X	
Adults will implement interventions with all students chronically truant.	Intervention Resources	Student Engagement Advocate			X	X			X	
Attendance team will lead the promotion and incentivisation of school attendance for all students.	Attendance Team				X	X	Student Incentives and Supplies			

KEY TASKS AND STRATEGIES	Timeline		Accountability	Budget					
	Start Date	Completion Date		Person(s) Responsible/	Salaries/ Stipends	Fringe Benefits	Materials/ Supplies	Other Services	Ca pit al
Order of Tasks to accomplish the action.									

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Attendance Awareness Campaign; Market on Social Media; Remind all on importance of attendance & data accuracy	postings	District & Attendance Team			X	X			
Adults working with students of concern	documents; plan; events	Attendance Team & Teachers			X	X	student interventions and supplies		
Student interventions and parent education	documents; events	District & Attendance Team			X	X	publication materials		
School Site Absence Notification Letters monthly	documents; letters	Office			X	X	printing & postage		X
Student Attendance Success Plan and Attendance Meetings with Parents for students with at least 8% chronic absenteeism	documents; meeting notes; plan	Administrator			X	X	family incentives - gift cards		

School Improvement Team:

Joe Wiemelt - Principal

Mykah Jackson - Vice Principal

Maria Elvir - Associate Principal

Patrick Russell - Associate Principal

Jessica Mack - SEA

Julia Lowry - Instructional Coach & ELA Chair

Karen Shelton - Instructional Coach & SPED Teacher

Maria Moreno - Dual Language Teacher

Darienne Ciuro Sanchez - Dual Language Teacher

Rachel Hurliman - Math Teacher

Karen DeBauche - Band Teacher

Student Support Manager: Dr. Cathleen Weber, ISBE

Lead partner: Regional Office of Education #9