

**URBANA SCHOOL DISTRICT #116
REQUEST FOR NEW ACTIVITY ACCOUNT**

In order to establish a new club, organization or group, this form must be completed and sent to the Business Office. The Board of Education must approve the establishment and purpose of each student activity fund and convenience account. No meetings should be conducted or money collected until an activity receives proper approval.

SCHOOL Urbana High School

NAME OF ACTIVITY OR GROUP Class of 2023

STAFF MEMBER ADVISOR/SPONSOR Christine Rinkenberger & Emily Carter

NUMBER OF STUDENT MEMBERS ANTICIPATED _____

PURPOSE OF ACTIVITY/GROUP:

Class of 2023 Activities

ANTICIPATED FUNDRAISING PROJECTS:

HOW FUNDS WILL BE UTILIZED:

Homecoming, Prom, SR. trip, etc.

EXPLAIN HOW THIS ACTIVITY WILL BENEFIT STUDENTS:

It will help provide a connection to the school community & promote school spirit

APPROVALS:

STAFF MEMBER SUBMITTING  DATE 10/3

BUILDING ADMINISTRATOR  DATE 10/4/18

BOARD APPROVED ON _____ DATE _____

Account # Assigned _____