

**URBANA SCHOOL DISTRICT #116
BUSINESS OFFICE MEMO**

TO: Dr. Jennifer Ivory-Tatum

FROM: Carol Baker
Chief Financial Officer *CB*

DATE: October 8, 2019

RE: Renewal of MTD Contract

Attached is the MTD contract for the 2019-20 school year. The contract price has increased \$1,976.00 from last year. The per student rates for UHS and UMS students remain the same but decreased by \$106.00 due to enrollment number changes. The rate for additional access for UHS & UMS students for 2 pick ups on Wednesday reflects a 2.87% increase. The total cost for the 2019-20 school year will be \$179,143. These costs are claimed on our annual pupil transportation claim and therefore will be partially funded by the state.

I recommend that the board approve the renewal of the agreement.

CHAMPAIGN-URBANA MASS TRANSIT DISTRICT
2019-2020

The following shall constitute the Transportation Agreement for the 2019-2020 school year between the Champaign-Urbana Mass Transit District and the Urbana School District #116.

Champaign-Urbana Mass Transit District


1. Transport to and from the Urbana Middle School and the Urbana High School students living in the following subdivisions or areas of the school district:
 - a) Edgewood
 - b) King School Area
 - c) Country Club Apartments
 - d) Ivanhoe Estates
 - e) Prairie School Area
 - f) Yankee Ridge Area
2. Transport students on school days as designated by the calendar adopted by the Board of Education for the 2019-2020 school year.
3. Provide the loading and unloading of students in the immediate or close proximity to the respective schools.
4. Keep adequate liability insurance in force with limits not less than those currently in effect on the date of execution of this Agreement. District #116 shall be listed as an additional insured on the policy and cause a current certificate evidencing such coverage to be delivered to District #116.
5. Work cooperatively with the Urbana School District #116 to prevent overcrowding of buses and to minimize numbers of student standees.
6. Work cooperatively with the Urbana School District #116 in collection of statistical data on student ridership and quality of service relating to such student ridership.
7. Provide a sticker for use on high school ID's to identify eligible high school riders.
8. Urbana School District #116 will provide access for an MTD orientation for all 5th grade students. The orientation will include, but not be limited to, comprehensive safety training, bus rider rules and regulations, expectations for student behavior and how to use the MTD system. MTD will offer bus evacuation training for all students grade 6-12 once per year.

Urbana School District #116

1. Provide the required bus passes to eligible middle school students.
2. Work cooperatively with MTD in providing assistance in the supervision and control of students.

Payment Procedure

1. For high school students, the Urbana School District will pay MTD an amount equal to total enrollment of 1,216 x 93.5 rides per student x .50 per ride = \$56,848.
2. For middle school students, the Urbana School District will pay MTD an amount equal to total enrollment of 971 x 98.18 rides per student x .50 per ride = \$47,666.
3. Additional access for high school students to provide 2 pick-ups every Wednesday at dismissal time for a cost of \$48,548 annually.
4. Additional access for middle school students, to provide 2 pick-ups every Wednesday at dismissal time for a cost of \$26,081 annually.
5. The MTD will bill the Urbana School District on a monthly basis. Based on a total cost of \$179,143 on a nine-month schedule, each monthly billing will be \$19,904.78.


Karl P. Gnadt
Managing Director
Champaign-Urbana Mass Transit District

President, Board of Education
Urbana School District #116