



Central  
Affiliation  
for Special  
Education

Urbana District #116 – Administrative Agent

CASE Audiology  
809 N. Neil St., Champaign, IL 61820  
(217) 355-1214 or -1254 (v) / (217) 355-1265 (f)  
Beth Parrott, Au.D., CCC-A ([bparrott@usd116.org](mailto:bparrott@usd116.org))  
Tina Childress, Au.D., CCC-A ([tchildress@usd116.org](mailto:tchildress@usd116.org))

TO: THE TEACHER OF

FROM:

DATE:

---

THIS IS TO REMIND THE TEACHER OF THE D/HH THAT A HAND-WRITTEN, INDIVIDUALIZED NOTE NEEDS TO BE ADDED TO THE STUDENTS OTHER "L" LETTERS. THE INFORMATION NEEDED FOR THE "UNIQUE" LETTER SHOULD BE ON THE LONG LIST IN THE "COMMENTS" SECTION. PLEASE CALL THE AUDIOLOGY OFFICE IF FURTHER INFORMATION IS NEEDED.