

**URBANA SCHOOL DISTRICT #116
BUSINESS OFFICE MEMO**

TO: John Dimit
FROM: Carol Baker
Chief Financial Officer *CBB*
DATE: June 12, 2019
RE: Tentative Budget 2019-20

The Board packet contains a tentative budget for the District for the 2019-20 (fiscal year starting July 1, 2019 and ending June 30, 2020).

The following are dates for developing and adopting the 2019-20 District budget:

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| June 18, 2019 | Adopting of tentative budget. The Board needs a tentative Budget adopted prior to June 30 so that we can operate after July 1. Please review the list of budget assumptions. |
| September 3, 2019 | Public Hearing on the 2019-20 budget. Board Study Session concerning budget. |
| September 17, 2019 | Board approval of final 2019-20 budget. |