

UMS Restructuring Committee Norms 2008-2009

We will focus our discussions on issues that will **improve student learning**.

We will remain professional and respectful in all of our interactions and about our work.

We will respect the time and commitments of committee members by starting and ending meetings on time.

We will use our meeting time wisely, and come to the meetings prepared to fully participate and focusing on the task at hand.

We will listen to, respect, and strive to understand all opinions and points of view.

We will discuss disagreements in a professional manner during the meeting.

We will work together as a committee that values consensus.

We will keep our conversations, comments, and discussions confidential with respect to who said what during our deliberations. All data that is viewed in this committee must be kept in the strictest of confidence in terms of student and staff names.

We will support and own the decisions of the committee when we discuss the work and decisions with the larger community.

The committee will be a safe place to share ideas – free from repercussions.

The chair will share Minutes of the meeting with the entire staff, and will elicit feedback from both committee members and other members of the larger community.