



## **URBANA SCHOOL DISTRICT #116**

**BOARD OF EDUCATION  
BUSINESS MEETING MINUTES**

**JEAN F. BURKHOLDER  
ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, April 16, 2019

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

*The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.*

Mr. John H. Dimit, President

Ms. Benita Rollins-Gay, Vice-President

Ms. Ruth Ann Fisher, Secretary

Ms. Brenda Carter, Member

Ms. Anne Hall, Member

Ms. Peggy Patten, Member

Mr. Paul Poulosky, Member

Ms. Lori Johnson, Recording Secretary

Dr. Preston L. Williams, Jr., Interim Superintendent

### **1.0 CALL TO ORDER**

*President Dimit called the meeting to order at 7:30 p.m.*

### **2.0 ROLL CALL**

Present:

John H. Dimit, President

Benita Rollins-Gay, Vice-President

Ruth Ann Fisher, Secretary (8:18 p.m.)

Brenda Carter, Secretary Pro Tem (7:37 p.m.)

Anne Hall, Member

Peggy Patten, Member

Paul Poulosky, Member

Also Present:

Preston L. Williams, Jr. President

Jean Korder, Interim Asst Supt of Student Learning

Gayle Jeffries, Interim Asst Supt of HR and PD

Todd Taylor, Asst Supt of Student Services

Carol Baker, Chief Financial Officer

Matthew Abbatessa, Director of Facilities Services

### **3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

*President Dimit pulled item #11.7.*

## 4.0 COMMENDATIONS/RECOGNITIONS

### *Tiger Spotlight:*

Aja Capel, Junior at Urbana High School, has had many honors and awards during her high school career. 2019 Honors and Awards: 24 Under 24 Leaders & Innovators in STEAM and Space Award; SWENext Community Innovator Award; Prudential Spirit of Community Award & Scholarship (IL's Top High School Youth Volunteer); Presidents Volunteer Service Award; Courage to Grow Scholarship; FIRST Dean's List Finalist; National Center for Women & Information Technology (NCWIT) Aspirations in Computing National Award & Scholarship; NCWIT Central Illinois Aspirations in Computing Award (2019 & 2018); IL Association of Gifted Children Distinguished Student Award & Scholarship. In addition to her Urbana High School academic rigor, she is also enrolled at Arizona State University and Arizona Prep Digital Academy. Aja will graduate from Urbana High School at the age of 16, and intends to attend Rose Hulman Institute of Technology studying mechanical engineering with a minor in robotics.

~

During this school year, students from UHS submitted over 100 works of art into 5 different art shows. Ms. Lagerstam is proud to announce that Urbana students had a number of winning entries!

In the Small Works Art Show at U of I, Celia Barbieri won the Judge's Choice Award, Kaylee Crushshon, Aaron Gabel, and Owen Robinson won Honorable Mentions.

At the Central Illinois High School Art Exhibit in Bloomington, Kiah Thompson won the Category Award for Photography, Xavier Geigner won the Category Award for Design, and Isabelle Gibb won recognition from NIU to attend their summer camp.

In the Millikin High School Art Show, Lilly Hall won Best 3D and Lucas Lucero won an Honorable Mention.

Lucas Lucero won an Honorable Mention at the *Eric Show* as well.

41 pieces were entered into the Regional Scholastic Art & Writing competition. 9 students won awards! Jenny Hernandez won the Joann Gross Scholarship for her portfolio; Miranda Kowalski and Emily Yan won Honorable Mentions; Cora Welch and Jhanice Aldana won Honorable Mentions for their Senior Portfolios; Lucas Lucero won a Silver Key; Caleb Dixon, Jasmin F., and Joseph Khan won Gold Keys (the highest honor regionally).

Winners who received Gold Keys moved on to the national competition for further judging where Caleb Dixon and Joseph Khan won Silver Medals.

The students have two more shows coming up; the AP Studio Art Show in the Link Gallery and the UHS Student Art Show in the UHS library.

Urbana High School Teacher, Amanda Perez, was selected to participate in the Illinois Career and Technical Education Innovative Curriculum Resources Project 2019 Exemplary Teacher Program. Ms. Perez was selected as one of the Illinois' exemplary professionals based on one or more of the criteria. The goal of the exemplary teacher program is to foster the development of teacher-leaders who can effectively share their expertise with others.

~

Cena y Ciencias is a collaborative scientific outreach program in the bilingual community of the Urbana Public School District. Conceptualized by the Parent Advisory Council of the Dual Language Program (DLP) at Leal Elementary School in 2013, Cena y Ciencias is a collaboration between DLP parent faculty members of the University of Illinois at Urbana-Champaign (UIUC), the UIUC Society of the Advancement of Chicanos and Native American Scientists (SACNAS), and U of I Extension 4-H Youth Development Program to provide high-quality science lessons for students of the Program as well as academic family engagement. Cena y Ciencias is funded by the National Science Foundation (NSF), and has been funded by the Program of Ecology, Evolution, and Conservation (PEEC), and the National Center for Supercomputing Applications(NCSA).

**The Key Components of Cena y Ciencias are:**

- Hypothesis driven lessons
- Interactive instruction in small groups
- Collaborative learning
- Scientific literacy
- Development of scientific leadership among historically underrepresented minorities.
- Academic Family Engagement in Spanish

Names of parents/partners involved with Cena y Ciencias:

Pam Pena Martin, Joaquin Rodriguez, Jorge Olivares, Isamar Pastrana, Mariela Saenz, Ricardo Diaz, Alex Palmer, Felipe Menanteau, Rachael Whitaker, Steve Wald, and Lisa Bouillion Diaz.

Organizations they represent:

University of Illinois Extension, SACNAS,NSF,4H, NCSA, y MRSEC

Names of staff members involved:

Nohemi Campos and Luisana Hernandez

**5.0 CITIZENS STATEMENTS - None**

**6.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)**

**7.0 APPROVAL OF AGENDA**

***Vice-President Rollins-Gay moved to approve the agenda as amended, seconded by Member Poulosky. Motion passed.***

## 8.0 POLICY REVIEW

## 9.0 COMMUNICATIONS

The Board of Education received a letter from Terry Townsend.

## 10.0 REPORTS

### 10.1 Projected 2019-20 Budget Report

Carol Baker, Chief Financial Officer, presented a projection of the 2019-2020 Education Fund Budget.

### 10.2 Superintendent Search Update

The Board of Education gave an update regarding the active Superintendent Search.

## 11.0 ACTION ITEMS (Consent)

***Member Poulosky moved to approve the following, consent action items, seconded by Member Carter. On a roll call vote, all members voted "aye." Motion passed. Absent: RA Fisher***

### 11.1 Minutes

March 12, 2019, Business Meeting  
March 26, 2019, Special Meeting  
April 2, 2019, Study Session  
April 11, 2019, Special Meeting

### 11.2 February Bills/Checks (advanced approval received 3/12/19)

Education Fund Bills	\$ 1,531,987.76
Operations & Maintenance Fund Bills	\$ 142,325.91
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 187,438.07
Working Cash Bonds	\$ 33,635.86
TORT	\$ 45,461.07
Life Safety Levy	\$ 0.00
Payroll	\$ 4,263,297.78
Adult Education	\$ 105,672.14

### March Bills/Checks

Education Fund Bills	\$ 798,838.72
Operations & Maintenance Fund Bills	\$ 207,133.13
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 246,926.19
Working Cash Bonds	\$ 6,036.14
TORT	\$ 117,591.42
Life Safety Levy	\$ 0.00
Payroll	\$ 4,282,595.03
Adult Education	\$ 110,842.64

**11.3 Interfund Loans** – None

**11.4 Personnel Items**

Approval of various personnel items were requested.

**11.5 Appointment of School Treasurer**

Approval to appoint Michael Cain as school treasurer for the 2019-2020 school year at a salary of \$5,200, was requested.

**11.6 Appointment of School Auditor**

Approval was requested to appoint BKD, LLP as auditors for the 2018-2019 audit, fee of \$44,000. There will also be a \$2,300 fee for the Illinois Community College Board Adult Education and Literacy Grant audit.

**11.7 Print Shop (ARO) Agreement**

Carol Baker, Chief Financial Officer, requested approval to enter into a 2019-2020 Rental Agreement with Print Shop Alternative Resource Options, Inc (ARO) and Urbana School District 116, at the same contract price (no increase.)

**11.8 Resolution Authorizing and Directing the Sale or Disposal of Personal Property**

Carol Baker, Chief Financial Officer, requested approval of a resolution authorizing and directing the sale or disposal of personal property, in accordance with 105 ILCS 5/10-22.8. Items: library books (King) and 1999 GMC Sierra 4 x 4 truck.

**11.9 New Activity Account – Driver Education**

Approval was requested for a new activity account at Urbana High School – Driver Education.

## **12.0 ACTION ITEMS (individual)**

**12.1 Gifts**

Champaign West Rotary Club Charities, donated \$500.00 to Urbana Early Childhood School, to be used for bus tokens for student transportation.

Gina Johnson, donated 100 books to teachers who attended the authors Institute Day presentation “Let’s Make it A Habit” by Gina Johnson

Melba and Friends: DBA Great Commission Support Ministry, donated \$500.00 to Urbana High School Boys Basketball Program.

The following donated to Urbana Middle School Band Program: Leigh Trail, B<sup>b</sup> Clarinet, Selmer Signet – Serial #200254; John Hall (Dad) and Zoe Hall (UMS student), ¾ size violin; and Paul Speeks, Conn tenor sax.

Champaign Urbana Theatre Group, donated \$500.00 to Urbana High School Drama Club.

CN Railroaders in the Community employee grant program donated \$1,000.00 to UMS Boys Basketball program, in recognition of the volunteer efforts of the family of Marcus Jackson.

Urbana Adult Education, received \$170.00 worth of gift certificates from an anonymous donor.

The following donated a total of 2,907.00 to the Sandra Cooper Scholarship Fund: Gene Amberg, Catherine Thurston, Elaine Harmon, Kay/David Grabow, Barbara Hughes/John Taylor, Richard Heller, Gail and Don Block, Marsha Smith, Aaron and Kristi Gresch, Theodora and Jessica Hartke, Samuel Banks, Jean Korder, Margaret and Roxanne Roessler, Roger and Sara Burrus, Lori Johnson, Russell and Janet Rosenberger, Kenneth and Barbara Sartain, Mary Beth Norris, Barbara Gillespie, Mark and Leslie Penner, Vern/Ilyse Fein, Wendy Michels, Pat Ege, Susan Coppess, Nancy DeForge, Dan and Camille Harmon, Gary and Tamara Goodling, Wayne and Deanna Action, Delores Lloyd, Thomas Paine Social Committee, The HDF Group, Unknown Donor, Mae Pelmore, Mike and Beth Offelt, and Donna Oakes-Novak.

***Member Carter moved to approve and accept the above gifts, seconded by Member Hall. Motion passed.***

- 12.2** **District Consolidated Plan/District e-Plan for Federal (formula) Grants**  
Todd Taylor, Assistant Superintendent of Student Services and Jean Korder, Interim Assistant Superintendent of Student Learning, requested approval of the District Consolidated Plan/District e-Plan for Federal Grants.

***Member Carter moved to approve item #12.2, seconded by Vice-President Rollins Gay. On a roll call vote, all members voted "aye." Motion passed. Absent: RA Fisher***

- 12.3** **Memorandum of Understanding – HopeSprings/USD116**  
Todd Taylor, Assistant Superintendent of Student Services, requested the Board of Education enter into an agreement between, Urbana School District 116 and HopeSprings Counseling Services, a program of Cunningham Children's Home.

***Member Poulosky moved to approve item #12.3, seconded by Member Patten. On a roll call vote, all members present voted "aye." Motion passed. Absent: RA Fisher***

**12.4 Resolution Authorizing Honorable Dismissal of Part-Time Education Support Personnel**

---

Approval of a resolution authorizing honorable dismissal of part-time educational support personnel was requested.

*Member Patten moved to approve item #12.4, seconded by Member Poulosky. On a roll call vote, all members voted "aye." Motion passed. Absent: RA Fisher*

**12.5 Resolution Authorizing Dismissal of Part-Time Educational Support Personnel**

---

Approval of a resolution authorizing dismissal of part-time educational support personnel was requested.

*Member Poulosky moved to approve item #12.5, seconded by Vice-President Rollins-Gay. On a roll call vote, all members voted "aye." Motion passed. Absent: RA Fisher*

**12.6 Appointment of 2019 Illinois Association of School Boards (IASB) Delegate Assembly**

---

Nomination and approval of a board member to be selected to serve as the Illinois Association of School Boards - 2019 Delegate Assembly, will be requested.

*Member Patten moved to appoint Member Brenda Carter to be the 2019 Delegate, seconded by Member Poulosky. Motion passed.*

**13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

**April 23, 2019: 5:30 p.m. Special Meeting/Executive Session**

**14.0 SUPERINTENDENT'S REPORT**

**FOIA Requests**

Lyndsay Jones  
New-Gazette

"...copies of the (3) resolutions adopted by the USD board of education on Feb. 24, 2019 regarding the re-assignment of Don Owen, Kathy Barbour and Samuel Byndom to licensed teacher positions for the 2019-20 school year."

Deke Mills

All FOIA requests and responses from and to The News Gazette, WCIA, WILL, and Fox Illinois from December 1, 2018 to present.

All email between Bryan Lake and The News Gazette, WCIA, WILL, and Fox Illinois from October 1, 2018 to present.

**15.0 BOARD REPORT**

**16.0 ADJOURNMENT**

*Member Rollins-Gay moved to adjourn the meeting, seconded by Member Patten. Motion passed.*

*President Dimit declared the meeting adjourned at 8:33 p.m.*

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Secretary