



## **URBANA SCHOOL DISTRICT #116**

**BOARD OF EDUCATION**

**BUSINESS MEETING**

**JEAN F. BURKHOLDER**

**ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, March 12, 2019

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

*The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.*

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Anne Hall, Member

Mr. Paul Poulosky, Member

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Recording Secretary

Dr. Preston L. Williams, Jr. Interim Superintendent

### **1.0 CALL TO ORDER**

### **2.0 ROLL CALL**

### **3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

### **4.0 CITIZENS STATEMENTS**

### **5.0 CALL FOR EXECUTIVE MEETING/SESSION (After Current Meeting)**

### **6.0 APPROVAL OF AGENDA**

### **7.0 COMMENDATIONS/RECOGNITIONS**

### **8.0 POLICY REVIEW**

### **9.0 COMMUNICATIONS**

### **10.0 ADMINISTRATIVE REPORTS**

#### **10.1 Presentation of the New Superintendent Profile/Update**

Diane Robertson and Tim Shimp, School Exec Connect, will present the new Superintendent Profile and update.

## **10.2 Community Resource Discussion**

The Board of Education members will discuss the process of connecting with various community organizations for ways to help support the district's restorative justice initiatives.

## **11.0 ACTION ITEMS (Consent)**

### **11.1 Minutes**

January 15, 2019, Study Session  
January 22, 2019, Business Meeting  
January 23, 2019, Special Meeting  
January 28, 2019, Special Meeting  
February 1, 2019, Special Meeting  
February 5, 2019, Study Session  
February 7, 2019, Special Meeting  
February 10, 2019, Special Meeting  
February 13, 2019, Special Meeting  
February 17, 2019, Special Meeting  
February 19, 2019, Business Meeting  
February 20, 2019, Special Meeting  
February 21, 2019, Special Meeting  
February 24, 2019, Special Meeting  
February 25, 2019, Special Meeting  
February 26, 2019, Special Meeting  
March 3, 2019, Special Meeting  
March 5, 2019, Study Session  
March 7, 2019, Special Meeting

### **11.2 Approval of the February Bills for Payment**

Approval will be requested, in advance, for the February bills payable. Copies of these bills will be included with the April board agenda materials.

### **11.3 Interfund Loans - None**

### **11.4 Personnel Item(s)**

Approval of various personnel items will be requested.

### **11.5 IHSA – Membership Renewal**

Approval will be requested to submit an IHSA membership renewal for the 2019-2020 school year.

## **12.0 ACTION ITEMS (Individual)**

### **12.1 GIFTS**

Patricia Brown-Barnes, Urbana donated \$200 to support the Urbana Middle School Band trip.

Priscilla Kron and Gerald Frye, Urbana, donated \$200 for testing goody bags.

The following made a donation to Urbana Adult Education Center: Lezlie Fillman, \$100; Carol Belber, \$50; and a \$500 anonymous donation.

Lexi Heman, Machesney Park, donated 10 children's coats to Urbana Early Childhood School, valued at \$400.

**12.2 IMRF Early Retirement Resolution**

The Board will vote on a proposed resolution to adopt IMRF Early Retirement Incentive.

**12.3 2019-2020 and 2020-2021 District Calendars**

Jean Korder, Interim Assistant Superintendent of Student Learning will request approval of the 2019-2020 and the 2020-2021 district calendars.

**12.4 Voltus Agreement**

The board will discuss and vote on whether or not to enter into an agreement with Voltus, as part of an energy saving program.

**12.5 RSM US LLC Services Agreement**

Approval for information technology consulting services with RSM US LLC, not to exceed \$10,000.

**13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

**14.0 SUPERINTENDENT**

**FOIA Report:**

**Lindsey Dickinson, Unit 5 Education Association President**

"...copy of any discipline or misconduct record be provided to me about a former employee, James Harden."

**Marissa Miller, Digital Media Manager/Assignment Manager, WAND**

We would like to see any district emails to parents and to and from facility members. from Monday, after 11:30 a.m. 2/4/19 to Tuesday 2/5/19 end of business day.

**Aaron Eades, WCIA**

The complete contents of reports or results for any testing of the levels of mold in classrooms and portable classrooms throughout the Urbana School District between January 1<sup>st</sup>, 2019 and February 4, 2019.

Any and all communication (email, mailers, etc) from district staff to parents of students regarding any aforementioned mold testing during that time period.

**Bethany Simpson, SmartProcure**

Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number.

Purchase date.

Line item details (Detailed description of the purchase)

Line item quantity

Line item price

Vendor ID number, name, address, contact person and their email address.

**Deke Mills**

all email and/or text messages discussing, mentioning, or pertaining to USD116 business between Katherine Barbour and Bryan Lake between January 2018 and December 2018

all email and/or text messages discussing, mentioning, or pertaining to USD116 business between any USD116 Board of Education member and either David Guth or Julia Guth between January 2017 and December 2018

all email and/or text messages sent to or received by Kevin Erlinger between January 2018 and December 2018 pertaining to or mentioning Samuel Byndom or Dr. Donald Owen

all text messages discussing, mentioning, or pertaining to USD116 business exchanged between USD116 Board of Education members between January 2018 and December 2018

**Lee Gaines, Illinois Public Media**

all invoices received by the district from the law firm Robbins, Schwartz, Nicholas, Lifton & Taylor LTD for the time period beginning March 1, 2018 through February 11, 2019.

the total amount spent on legal services, including the firms the district contracted with between January 1, 2014 and March 1, 2018. I request dates for all legal expenditures.

**Collette A. Woghiren, Neal, Gerber & Eisenberg LLP/Carle Foundation**

1. All public records concerning the possibility that any Hospital properties would be returned to the tax rolls.
2. All public records concerning a decision to return any Hospital properties to the tax rolls.
3. All public records regarding the impact, if any Hospital properties are returned to the tax rolls, on the amount of property tax for any Champaign taxing body that would be levied, extended, or collected, the possibility that any property tax thereby paid by the Foundation or OSF might be contested or might ultimately be refunded, or whether any portion of the property tax thereby paid by the Foundation or OSF would be spent or set aside by any Champaign taxing body that receives a share of those taxes.
4. All public records regarding the potential partial abatement of the levy of any Champaign taxing body if any Hospital properties are not returned to the tax rolls.
5. The foregoing request nos. 1 through 4 include, but are not limited to, all public

records constituting, reflecting, or relating to oral, written, or electronic communications in which the participants include the Board, the Assessor, any Champaign taxing body, or any of their employees, agents, members, or attorneys, concerning or relating to: (a) The potential, contemplated, or planned return to the tax rolls of any Hospital properties; (b) The relationship between the amount of the levy for any Champaign taxing body that was, or might be, approved, extended, or collected, depending on whether any Hospital properties are returned to the tax rolls; (c) The plans of any Champaign taxing body with respect to the collection, expenditure, or partial abatement of its levy depending on whether any Hospital properties are returned to the tax rolls; (d) The potential, contemplated, recommended, or approved plans of any Champaign taxing body to spend, set aside, escrow, or otherwise handle property tax paid by the Foundation or OSF due to the return of any Hospital properties to the tax rolls; (e) The lawfulness or unlawfulness of any potential, contemplated, recommended, or actual plans by any Champaign taxing body to increase the amount of the levy in light of the possible return of any Hospital properties to the tax rolls, or to set aside, escrow, or defer spending any portion of the levy relating to tax paid by the Foundation or OSF.

6. All public records concerning or relating to any of the following subjects concerning each relevant fund: (a) The identity of each such fund; -3- (b) The amount of any property tax that may or will be, or was previously contemplated being, deposited into each such fund relating to property tax paid by the Foundation or OSF due to the return of any Hospital properties to the tax rolls; (c) The extent to which any such property tax is budgeted or planned to be expended, from each fund into which it is deposited, during the fiscal year in which it is received or in any particular subsequent years; (d) The actual or projected balance of each such fund at the beginning of each fiscal year in which any such tax may or will be, or was previously contemplated being, deposited; (e) The projected balance of each such fund at the end of each fiscal year in which any such tax may or will be, or was previously contemplated being, deposited; or (f) The total annual amount of budgeted or forecast expenditures from each such fund in each fiscal year in which any such tax may or will be, or was previously contemplated being, deposited.

**15.0 BOARD REPORT**

**16.0 ADJOURNMENT**

**Announcements:**

**March:**

14 <sup>th</sup>	Thursday	4:00-8:00 p.m.	Parent/Teacher Conferences
15 <sup>th</sup>	Friday	8:00 a.m. – 12:00 p.m.	Parent/Teacher Conferences No School
18 <sup>th</sup> -22 <sup>nd</sup>	Mon-Fri		Spring Break – No School
25 <sup>th</sup>	Monday		School Resumes

**SAVE THE DATE:**

May 25 <sup>th</sup>	Saturday	11:00 a.m.	UHS Commencement @ State Farm Center
----------------------	----------	------------	--------------------------------------