

Urbana Adult Education
 June 8, 2012 through August 13, 2012

Bank Transfers from Adult Education Accounts Payable to Urbana School District Consolidated:

Date	Description	Amount
6/12/12	6/15 Payroll	30,101.39
6/19/12	6/15 Payroll manual checks	3,659.12
6/28/12	6/29 Payroll	24,887.85
7/18/12	7/13 Payroll FY12 run ahead IMRF	8,060.88
7/18/12	7/13 Payroll FY12 run ahead TRS	3,687.28
7/18/12	7/13 Payroll FY13	13,756.28
7/26/12	7/30 Payroll FY12 run ahead IMRF	7,917.19
7/26/12	7/30 Payroll FY12 run ahead TRS	3,687.28
7/26/12	7/30 Payroll FY13	14,525.30

Bank Transfer from Accounts Payable to Imprest Fund to Replenish:

6/28/12		330.00
7/31/12	<i>No transfer--no July activity</i>	-

Attached computer generated check reports:

Checks 1139-1149 (FY12 Bills June 28)	34,627.14
Checks 1150-1157 (FY13 July Bills)	3,838.69
Checks 1158-1162 (FY13 August Bills)	11,709.34
Total Accounts Payable	50,505.17
Total Payroll	110,282.57
Grand Total	160,787.74

The preceding list of FY12 Accounts Payable in the amount of \$34,957.14 is approved by the Board of Education, Urbana School District 116 on August 21, 2012.

The preceding list of FY13 Accounts Payable in the amount of \$15,548.03 is approved by the Board of Education, Urbana School District 116 on August 21, 2012.

The Payroll for FY12 in the amount of \$58,648.36 is approved by the Board of Education, Urbana School District 116 on August 21, 2012.

The Payroll for FY13 in the amount of \$51,634.21 is approved by the Board of Education, Urbana School District 116 on August 21, 2012.

President

Secretary

Director of Business and Financial Services

VENDOR	INVOICE	INVOICE	AMOUNT	PO ACCOUNT					CHECK NUMBER	
	NUMBER	DESCRIPTION		NUMBER	NUMBER	NUMBER	NUMBER	NUMBER		
AT&T	217337498706	phone office	25.70	0	92E000	2540	3430	35	381342	1139
CDS OFFICE TECHNOLOGIES	INV0691595	Copier usage	160.45	0	92E000	1310	3240	35	903982	1140
CDS OFFICE TECHNOLOGIES	INV0691595	Copier usage	17.83	0	92E000	2320	3240	35	903982	1140
GORDON, DAVID	Cap&Gown	Refund for Cap & Gown - Shavon Malone	16.00	0	92E000	2900	4100	00	000000	1141
JIST/EMC PUBLISHING	10464483,104639	Work DVDs	906.40	2311200028	92E000	1333	4110	35	684421	1142
JOSTENS INC	15314184	Replacement diplomas	10.95	0	92E000	1310	4110	35	903982	1143
LANGENDORF, SHERI	Cap&Gown	Cap & Gown refund - Lisa Smith	16.00	0	92E000	2900	4100	00	000000	1144
MASS GROUP, INC.	44447	21st Century Materials Manequin for CNA	685.53	2311200030	92E000	1361	4110	35	750000	1145
QUILL CORPORATION	3853707	WIA Materials	166.42	2311200027	92E000	1333	4110	35	684421	1146
QUILL CORPORATION	3884347	Shredder for computer lab	170.99	2311200029	92E000	1362	5000	35	580000	1146
URBANA SCHOOL DISTRICT #116	P-card1	Face shields for CPR dummy	67.13	0	92E000	1000	4000	35	630000	1148
URBANA SCHOOL DISTRICT #116	P-Card2	CNA Surgical masks	75.40	0	92E000	1000	4000	35	630000	1148
URBANA SCHOOL DISTRICT #116	P-Card3	CNA Gait Belts	254.55	0	92E000	1000	4000	35	630000	1148
URBANA SCHOOL DISTRICT #116	P-Card4	Head bags for CPR dummy	75.25	0	92E000	1000	4000	35	630000	1148
URBANA SCHOOL DISTRICT #116	P-Card5	Books for Counseling Office	197.99	0	92E000	2120	4110	35	903982	1148
URBANA SCHOOL DISTRICT #116	P-Card6	Registration boxes	23.97	0	92E000	2320	4150	35	060000	1148
URBANA SCHOOL DISTRICT #116	P-Card7	Printer cartridge for APL	26.99	0	92E000	1310	4110	35	903982	1148
URBANA SCHOOL DISTRICT #116	P-Card8	Diploma mailing	10.70	0	92E000	2900	4100	00	000000	1148
URBANA SCHOOL DISTRICT #116	P-Card9	Stop Lice Kit-Karen Stephen	16.99	0	92E000	2110	4110	00	120000	1148
URBANA SCHOOL DISTRICT #116	P-Card10	Ink cartridge APL	25.99	0	92E000	1310	4110	35	903982	1148
URBANA SCHOOL DISTRICT #116	P-Card11	Lodging Adcock IACEA Board 5/4	77.28	0	92E000	2210	3320	35	903982	1148
URBANA SCHOOL DISTRICT #116	P-Card12	Mock Interview photos 4/27 & 5/4	13.40	0	92E000	1333	4110	35	684421	1148
URBANA SCHOOL DISTRICT #116	TRS	TRS refund overage from 9/28/11	11,025.29	0	92R000	1999	0000	00	000000	1148
URBANA SCHOOL DISTRICT #116	IMRF	IMRF payable	3,551.07	0	92L000	4540	0000	00	000000	1148
URBANA SCHOOL DISTRICT #116	Medicare	Medicare payable	57.04	0	92L000	4580	0000	00	000000	1148
URBANA SCHOOL DISTRICT #116	FICA	FICA payable	6,517.14	0	92L000	4570	0000	00	000000	1148
URBANA SCHOOL DISTRICT #116	Warehouse	Custodial	300.36	0	92E000	2540	4130	35	381342	1148
URBANA SCHOOL DISTRICT #116	Internet	Internet	52.90	0	92E000	2540	3430	35	381342	1148
URBANA SCHOOL DISTRICT #116	Phone May	Phone May	194.46	0	92E000	2540	3430	35	381342	1148
URBANA SCHOOL DISTRICT #116	Unemployment	S Smith-Williams 10/11-12/11	3,234.00	0	92E000	2900	3850	00	000000	1148
URBANA SCHOOL DISTRICT #116	Menards	Repair urinal by CNA/GED	18.96	0	92E000	2540	3230	35	903982	1148
URBANA SCHOOL DISTRICT #116	Utilities1	Electricity	738.90	0	92E000	2540	3960	35	381342	1148
URBANA SCHOOL DISTRICT #116	Utilities2	Natural Gas	83.75	0	92E000	2540	3950	35	381342	1148
URBANA SCHOOL DISTRICT #116	Utilities3	Water	209.46	0	92E000	2540	3710	35	381342	1148
URBANA SCHOOL DISTRICT #116	Liability Ins	Liability Ins	4,008.00	0	92E000	2540	3810	35	381342	1148
URBANA SCHOOL DISTRICT #116	WC1	Workers Comp	1,103.00	0	92E000	2110	3820	00	120000	1148
URBANA SCHOOL DISTRICT #116	WC2	Workers Comp	195.00	0	92E000	2120	3820	35	120000	1148
URBANA SCHOOL DISTRICT #116	WC3	Workers Comp	239.00	0	92E000	1310	3820	35	903982	1148
WILLIAMS, JACQUELINE	Jan-June	Jan-June mileage	56.90	0	92E000	1333	3320	35	684421	1149

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER NUMBER	CHECK NUMBER
			Totals for checks	34,627.14	

VENDOR	INVOICE	INVOICE	AMOUNT	PO ACCOUNT						CHECK
	NUMBER	DESCRIPTION		NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	NUMBER	
ADCOCK, DAVID	ICCB/IACEA	ICCB/IACEA 6/25-28	64.46	0	92E000	2210	3320	35	010000	1150
ADCOCK, DAVID	ICCB/IACEA	ICCB/IACEA 6/25-28	64.46	0	92E000	2210	3320	35	030000	1150
ADCOCK, DAVID	ICCB/IACEA	ICCB/IACEA 6/25-28	64.48	0	92E000	2210	3320	35	040000	1150
AT&T	217337498707	Phone	25.76	0	92E000	2540	3430	35	381342	1151
CDS LEASING	14176577	July copier lease	168.75	0	92E000	1310	3240	35	010000	1152
CDS LEASING	14176577	July copier lease	168.75	0	92E000	1310	3240	35	030000	1152
CDS LEASING	14176577	July copier lease	168.75	0	92E000	1310	3240	35	040000	1152
CDS LEASING	14176577	July copier lease	18.56	0	92E000	2320	3240	35	010000	1152
CDS LEASING	14176577	July copier lease	18.56	0	92E000	2320	3240	35	030000	1152
CDS LEASING	14176577	July copier lease	19.13	0	92E000	2320	3240	35	040000	1152
CDS OFFICE TECHNOLOGIES	inv0700041	Copier usage	35.92	0	92E000	2320	3240	35	010000	1153
CDS OFFICE TECHNOLOGIES	inv0700041	Copier usage	35.92	0	92E000	2320	3240	35	030000	1153
CDS OFFICE TECHNOLOGIES	inv0700041	Copier usage	35.94	0	92E000	2320	3240	35	040000	1153
CITY OF URBANA	parking	Parking Sept.	800.00	0	92E000	2540	3200	35	381342	1154
HUMAN SERVICES COUNCIL	membership	Membership	8.33	0	92E000	2210	3320	35	010000	1155
HUMAN SERVICES COUNCIL	membership	Membership	8.33	0	92E000	2210	3320	35	030000	1155
HUMAN SERVICES COUNCIL	membership	Membership	8.34	0	92E000	2210	3320	35	040000	1155
PEARSON EDUCATION	bk65209946	All About The USA 4	109.20	0	92E000	1395	4110	35	703990	1156
URBANA SCHOOL DISTRICT #116	Phone June1	Phone June	126.60	0	92E000	2540	3430	35	381342	1157
URBANA SCHOOL DISTRICT #116	Phone June2	Phone June	4.33	0	92E000	2540	3430	35	381342	1157
URBANA SCHOOL DISTRICT #116	Internet	Internet	52.90	0	92E000	2540	3430	35	381342	1157
URBANA SCHOOL DISTRICT #116	FE Moran 419129	Alarm monitoring, July-Dec	32.00	0	92E000	2540	3230	35	010000	1157
URBANA SCHOOL DISTRICT #116	FE Moran 419129	Alarm monitoring, July-Dec	32.00	0	92E000	2540	3230	35	030000	1157
URBANA SCHOOL DISTRICT #116	FE Moran 419129	Alarm monitoring, July-Dec	32.00	0	92E000	2540	3230	35	040000	1157
URBANA SCHOOL DISTRICT #116	Utility1	Electricity	984.23	0	92E000	2540	3960	35	381342	1157
URBANA SCHOOL DISTRICT #116	Utility2	Natural Gas	103.32	0	92E000	2540	3950	35	381342	1157
URBANA SCHOOL DISTRICT #116	Utility3	Water	97.31	0	92E000	2540	3710	35	381342	1157
URBANA SCHOOL DISTRICT #116	Warehouse1	Binders for CNA class syllabi	150.00	0	92E000	1310	4110	35	760000	1157
URBANA SCHOOL DISTRICT #116	Warehouse2	Portfolio folders	8.11	0	92E000	1395	4110	35	770000	1157
URBANA SCHOOL DISTRICT #116	Simplexgrinnet	Fire Alarm Inspection	117.40	0	92E000	2540	3230	35	010000	1157
URBANA SCHOOL DISTRICT #116	Simplexgrinnet	Fire Alarm Inspection	117.40	0	92E000	2540	3230	35	030000	1157
URBANA SCHOOL DISTRICT #116	Simplexgrinnet	Fire Alarm Inspection	117.45	0	92E000	2540	3230	35	040000	1157
URBANA SCHOOL DISTRICT #116	Advanced Wayne	Investigate possible roof leak	13.33	0	92E000	2540	3230	35	010000	1157
URBANA SCHOOL DISTRICT #116	Advanced Wayne	Investigate possible roof leak	13.33	0	92E000	2540	3230	35	030000	1157
URBANA SCHOOL DISTRICT #116	Advanced Wayne	Investigate possible roof leak	13.34	0	92E000	2540	3230	35	040000	1157

Totals for checks 3,838.69

VENDOR	INVOICE	INVOICE	AMOUNT	PO ACCOUNT				CHECK		
	NUMBER	DESCRIPTION		NUMBER	NUMBER	NUMBER	NUMBER	NUMBER		
AT&T	2217337498708	Phone	25.81	0	92E000	2540	3430	35	381342	1158
CDS LEASING	14519631	Aug copier rent	168.75	0	92E000	1310	3240	35	010000	1159
CDS LEASING	14519631	Aug copier rent	168.75	0	92E000	1310	3240	35	030000	1159
CDS LEASING	14519631	Aug copier rent	168.75	0	92E000	1310	3240	35	040000	1159
CDS LEASING	14519631	Aug copier rent	18.75	0	92E000	2320	3240	35	010000	1159
CDS LEASING	14519631	Aug copier rent	18.75	0	92E000	2320	3240	35	030000	1159
CDS LEASING	14519631	Aug copier rent	18.75	0	92E000	2320	3240	35	040000	1159
CDS OFFICE TECHNOLOGIES	INV0705959	Copier use	50.09	0	92E000	2320	3240	35	010000	1160
CDS OFFICE TECHNOLOGIES	INV0705959	Copier use	50.09	0	92E000	2320	3240	35	030000	1160
CDS OFFICE TECHNOLOGIES	INV0705959	Copier use	50.08	0	92E000	2320	3240	35	040000	1160
FAMILY SERVICE	HB 2012	Help Book Listing - 2012	16.67	0	92E000	2630	3500	35	010000	1161
FAMILY SERVICE	HB 2012	Help Book Listing - 2012	16.67	0	92E000	2630	3500	35	030000	1161
FAMILY SERVICE	HB 2012	Help Book Listing - 2012	16.66	0	92E000	2630	3500	35	040000	1161
URBANA SCHOOL DISTRICT #116	Phone July	Phone July	123.70	0	92E000	2540	3430	35	381342	1162
URBANA SCHOOL DISTRICT #116	Federal TRS FY1	Federal TRS FY12	10,797.07	0	92L000	4610	0000	00	000000	1162
Totals for checks			11,709.34							

Urbana School District 116 - Urbana Adult Education
 Imprest Disbursements Report
 For Month Ended June 30, 2012

Balance from May 31, 2012 Report	3,999.50
Bank Transfer from Accounts Payable to Replenish Account 6/28	330.00
Available Balance	4,329.50
June Disbursements	<u>329.50</u>
Bank Reconciliation Figure, June 30, 2012	<u><u>4,000.00</u></u>

Check	Vendor	Account	Amount	Description
1189	A Pink Poppy	92E000-2900-4100-00-000000	26.25	Graduation balloons
1190	Erica Smith	92E000-2900-4100-00-000000	60.00	Graduation vocalist
1191	Regional Office of Education	92E000-1333-4120-35-684421	50.00	WIA GED Exam Fee
1192	Sheri Langendorf	92E000-2900-4100-00-000000	152.75	Graduation Supplies
1193	Henry Radcliffe, III	92E000-1320-4110-35-060000	<u>40.50</u>	Supply fee from student
			329.50	

Urbana School District 116 - Urbana Adult Education
Imprest Disbursements Report
For Month Ended July 31, 2012

Balance from June 30, 2011 Report	4,000.00
No replenishment needed	-
Available Balance	4,000.00
No July Disbursements	-
Bank Reconciliation Figure, July 31, 2012	<u>4,000.00</u>

Check	Vendor	Account	Amount	Description
<i>No checks written in July on the Imprest Fund Account</i>				
