

Urbana Adult Education  
August 11, 2011 through September 13, 2011

Bank Transfers from Adult Education Accounts Payable to Urbana School District Consolidated:

Date	Description	Amount
8/12/11	8/15 Payroll	32,748.86
8/29/11	8/30 Payroll	32,773.71

Bank Transfer from Accounts Payable to Imprest Fund to Replenish:

8/31/11		696.43
---------	--	--------

Attached computer generated check reports:

Checks 1011-1022, September Bills	11,484.24
Total Accounts Payable	12,180.67
Total Payroll	65,522.57
Grand Total	77,703.24

The preceding list of Accounts Payable in the amount of \$12,180.67 is approved by the Board of Education, Urbana School District 116 on September 20, 2011.

The Payroll in the amount of \$65,522.57 is approved by the Board of Education, Urbana School District 116 on September 20, 2011.

---

*President*

---

*Secretary*

---

*Director of Business and Financial Services*

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	CHECK NUMBER
ABSOPURE WATER CO.	600944	Water purchase	25.00	2311200002 92E000 2540 3900 35 381342	1011
ADCOCK, DAVID	ICCB 8/2/11	ICCB MEETING 8/2/11 WITH DAVID GORDON & DONNA CLARK	101.20	0 92E000 2210 3320 35 903982	1012
ALLIED MECHANICAL SERVICES INC	0882	ADULT EDUCATION A/C COMPRESSOR	989.00	0 92E000 2540 3230 35 903982	1013
CDS LEASING	10510794	SEPT. COPIER LEASE	562.50	0 92E000 1361 3240 35 494620	1014
CDS OFFICE TECHNOLOGIES	INV0612943	COPIER USAGE	93.30	0 92E000 1310 3240 35 903982	1015
CDS OFFICE TECHNOLOGIES	INV0612943	COPIER USAGE	10.37	0 92E000 2320 3240 35 903982	1015
CHAMPAGN TELEPHONE CO	1079667-IN	TO REMOVE 384-3556 PHONE LINE (STUDENT PHONE USED)	35.00	0 92E000 2540 3430 35 381342	1016
CLARK, DONNA	CUPH MEETING	SCHOOLS APPRECIATION CUPH MEETING	4.01	0 92E000 2210 3320 35 903982	1017
ELSEVIER	80837554	CNA Textbooks	1,190.40	2311200001 92E000 1310 4110 35 030000	1018
ELSEVIER	80837554	CNA Textbooks	613.23	2311200001 92E000 1310 4110 35 040000	1018
MYERS, ALICE	AUG MILEAGE	AUGUST MILEAGE	17.35	0 92E000 2110 3320 00 120000	1019
PEARSON HIGHER EDUC ORDER DEPT	BK 6434842	Herff Jones materials paid by volunteer, Marty Knanishu	194.67	2311200003 92E000 2900 4120 00 000000	1020
PEARSON HIGHER EDUC ORDER DEPT	BK 64608509	ABE materials paid by volunteer, Marty Knanishu	277.50	2311200004 92E000 2900 4120 00 000000	1020
PREMIER PRINT GROUP	122215	FALL 2011 COMM ED BROCHURE, PRINT 2772.00, MAIL 178.10	2,950.10	0 92E000 2320 3600 35 060000	1021
URBANA SCHOOL DIST 116	UTILITIES1	NATURAL GAS	95.24	0 92E000 2540 3950 35 381342	1022
URBANA SCHOOL DIST 116	INTERNET	INTERNET	52.90	0 92E000 2540 3430 35 381342	1022
URBANA SCHOOL DIST 116	UTILITIES2	NATURAL GAS	114.05	0 92E000 2540 3950 35 381342	1022
URBANA SCHOOL DIST 116	UTILITIES3	WATER/SEWAGE	95.81	0 92E000 2540 3710 35 381342	1022
URBANA SCHOOL DIST 116	JULY PRINT SHOP	DIGITAL DIVIDE PRINT SHOP	141.95	0 92E000 1362 4110 35 580000	1022
URBANA SCHOOL DIST 116	JULY PRINT SHOP	CNA VO ED PRINTING	425.60	0 92E000 1000 3600 35 630000	1022
URBANA SCHOOL DIST 116	JULY PRINT SHOP	BASIC ED MATERIALS	211.80	0 92E000 1310 4110 35 903982	1022
URBANA SCHOOL DIST 116	UNEMPLOYMENT	UNEMPLOYMENT-L. PLUMMER, S. SMITH-WILLIAMS	433.00	0 92E000,2900 3850 00 000000	1022
URBANA SCHOOL DIST 116	TELEPHONE AUG	TELEPHONE AUG	151.86	0 92E000 2540 3430 35 381342	1022
URBANA SCHOOL DIST 116	UTILITIES4	ELECTRICITY	2,698.40	0 92E000 2540 3960 35 381342	1022

Totals for checks 11,484.24

Urbana School District 116 - Urbana Adult Education  
 Imprest Disbursements Report  
 For Month Ended August 31, 2011

---

Balance from July 31, 2011 Report	4,000.00
Plus Void check 10633 of 1/6/10 - key deposit at Unitarian Church (satellite ESL location)	200.00
Bank Transfer 8/31 from Accounts Payable to Replenish Account	696.43
Available Balance	4,896.43
August Disbursements	896.43
Bank Reconciliation Figure, August 31, 2011	4,000.00

Check	Vendor	Account	Amount	Description
1000	Champaign Postmaster	92E-000-2320-3410-35-060000	896.43	Mail Fall Comm. Ed. Brochure
			896.43	