



## **URBANA SCHOOL DISTRICT #116**

### **BOARD OF EDUCATION BUSINESS MEETING MINUTES JEAN F. BURKHOLDER**

#### **ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, May 15, 2011

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

*The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.*

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Elaine Gehrmann, Member

Mr. Paul Poulosky, Member

Dr. Preston L. Williams, Jr., Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Secretary Pro Tem

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

### **1.0 CALL TO ORDER**

**President Dimit called the meeting to order at 7:31 p.m.**

### **2.0 ROLL CALL**

Present:

John H. Dimit, President

Benita Rollins-Gay, Vice-President

Ruth Ann Fisher, Secretary

Brenda Carter, Member (7:39 p.m.)

Elaine Gehrmann, Member

Peggy Patten, Member

Paul Poulosky, Member (7:55 p.m.)

Also Present:

Preston L. Williams, Jr., Superintendent

Donald Owen, Asst Supt of Curriculum and Instruction

Todd Taylor, Asst Supt of Special Services

Gayle Jeffries, Asst Supt of Human Resources

Carol Baker, Director of Business

Ota Dossett, Director of Facilities and Grounds

### **3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

### **4.0 CITIZENS STATEMENTS**

### **5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)**

**6.0 APPROVAL OF AGENDA**

*Vice-President Rollins-Gay moved to approve the agenda as presented, seconded by Member Patten.*

**7.0 COMMENDATIONS/RECOGNITIONS**

The following staff members will be recognized as retirees of Urbana School District. They will be thanked by the Board of Education for their loyal and dedicated service to Urbana School district: Terese Allender, Ronald Baker, Sr., Linda Bantz, Bob Biehl, Mary Ann Brown, Carla Dossett, Kandace Hart, Melanie Kenney, Christine Langendorf, Paul Lock, Ria Merriman, Frank Modica, Kathleen Murray, Paula Rogers, Bobbi Roy and Pam Thomas.

**8.0 POLICY REVIEW**

**8.01 Board Policy Revisions – 1<sup>st</sup> Reading**

The Board of Education received updated board policies for a first reading. Approval will be requested during the June 5, 2011, study session.

**9.0 ADMINISTRATIVE REPORTS**

**9.01 Fine Arts Presentation**

Betty Allen made a presentation to the Board of Education regarding the Elementary Fine Arts Program. Various students showed off their pieces of art, to be displayed at central office for the next year.

**10.0 COMMUNICATIONS**

**11.0 ACTION ITEMS (Consent)**

*Member Poulosky moved to approve the consent action items, seconded by Member Carter. On a roll call vote, all members present voted "aye."*

**11.01 Minutes**

April 17, 2012, Business Meeting  
May 1, 2012, Study Session

**11.02 April Bills/Checks**

Education Fund Bills	\$1,640,431.74
Operations & Maintenance Fund Bills	\$ 224,339.56
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 210,773.30
Capital Project 2010 Fund	\$ 3,000.00
Life Safety Levy	\$ 375.11
School Facility Occupation Tax	\$ 14,971.82
Facility Sales Tax Projects	\$1,129,358.47
Capital Projects – Debt Cert	\$ 0.00
Payroll	\$3,100,394.78
Adult Education	\$ 94,438.67

12.01 Interfund Loans - None

12.02 Personnel Items

Approval of various personnel items were requested.

11.04 Appointment of School Auditor

Approval was requested to appoint BKD, LLP as auditors for the 201-2012 audit, fee of \$41,000.00.

11.05 Approval of Sanitary Hauling and Recycling Bid

On Wednesday, May 9, 2012, at 3:30 p.m., a bid opening was held for sanitary hauling and recycling. Carol Baker, Director of Business, recommended the Board of Education award both, the sanitary hauling and recycling bids to allied Waste.

## 12.0 ACTION ITEMS (Individual)

### 12.01 GIFTS

Madhu Viswanathan, University of Illinois, Champaign, donated \$1,500 to Urbana Adult Education to help with operating expenses.

Rev. Chung Bai "Dennis" Kang, Chambana Korean Baptist Church, Urbana, donated \$1,000 to be used towards Urbana Adult Education ESL programs.

Elsa Gunter, Urbana, donated \$250 towards Urbana Middle School's general fund.

Donor's Choice.org made a donation to Ashley McMahon's classroom at Thomas Paine in the amount of \$300. This will be used for materials for writing and reading.

Urbana Band Boosters, donated \$502 to Urbana Middle School band department and \$133.77 to Urbana Middle School strings/orchestra.

***Member Patten moved to approved and accepted the above gifts, seconded by Member Carter. Motion passed.***

### 12.02 Character Traits from Strategic Plan; Strategy 5, Action Plan 1

The BOE received a report and recommendations about the "positive character attributes: work outlined in the Strategic Plan during the May 1, 2012, study session. Administrative recommendation to approve the traits was requested.

***Member Gehrman moved to approve item #12.02, seconded by Member Poulosky. Motion passed.***

## 13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

## 14.0 SUPERINTENDENT'S REPORT

## 15.0 BOARD REPORT

**16.0 ADJOURNMENT**

*Member Patten moved to adjourn the meeting, seconded by Member Poulosky. Motion passed.*

*President Dimit declared the meeting adjourned in order to re-convene executive session at 8:32 p.m.*

*On a roll call vote, all members present voted "aye."*

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary