



## **URBANA SCHOOL DISTRICT #116**

**BOARD OF EDUCATION**

**STUDY SESSION MINUTES**

**JEAN F. BURKHOLDER**

**ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, May 3, 2011

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

*The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.*

Mr. John H. Dimit, President

Ms. Benita Rollins-Gay, Vice-President

Ms. Ruth Ann Fisher, Secretary

Ms. Brenda Carter, Member

Ms. Elaine Gehrmann, Member

Ms. Peggy Patten, Member

Mr. Steve Summers, Member/Mr. Paul Poulosky, Member

Dr. Preston L. Williams, Jr., Superintendent Ms. Lori Johnson, Board Secretary

### **1.0 CALL TO ORDER**

President Dimit called the meeting to order at 7:32 p.m.

### **2.0 ROLL CALL**

Present: Mr. John Dimit, President  
Ms. Rollins-Gay, Vice-President  
Ms. Ruth Ann Fisher, Secretary  
Ms. Brenda Carter, Member (7:37 p.m.)  
Ms. Elaine Gehrmann, Member  
Ms. Peggy Patten, Member  
Mr. Steve Summers, Member

Also Present: Dr. Preston L. Williams, Jr., Superintendent  
Mr. Donald Owen, Asst Supt of Curriculum and Instruction  
Ms. Carol Baker, Director of Business  
Ms. Susan Baker-Ory, Asst Supt of Special Services  
Ms. Gayle Jeffries, Asst Supt of Human Resources

### **3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

Item #18.02 was withdrawn from the agenda.

**4.0 CITIZENS STATEMENTS**

Mark Netter, Urbana  
Molly Pankau, Urbana

Steve Summers  
Class size

**5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)**

**6.0 APPROVAL OF AGENDA**

*Vice-President Rollins-Gay moved to approve the modified agenda, seconded by Member Carter. Motion passed.*

**7.0 CANVASS OF BOARD OF ELECTION RESULTS OF APRIL 5, 2011**

**7.01 Motion to authorize the canvass of the election and to proclaim the results.**  
*Member Summer moved to pass #7.01, seconded by Member Fisher.*

**7.02 Resolution canvassing results of election**

**7.03 Resolution declaring election of candidates.**

**7.04 Certification of canvassing board and abstract of votes**

**7.05 Oath and Conduct**

**7.06 Recognition of retiring member**

**7.07 Motion for adjournment sine die**

*Member Summers moved to pass #7.07, seconded by Member Gehrman.*

**ORAGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS**

**8.0 Call to order**

President Dimit reconvened the meeting at 7:56 p.m.

**9.0 Roll call by secretary pro tem**

Member Fisher was nominated at secretary pro tem.

**10.0 Term of office**

Member Gehrman moved to approve a two year term, seconded by Member Patten.

**11.0 Election of permanent officers;**

**a. President**

Member Rollins-Gay moved to nominate John Dimit as President,  
seconded

by Member Patten.

**b. Vice-President**

Member Gehrman moved to nominate Benita Rollins-Gay as Vice-  
President, seconded by Member Poulosky.

**c. Secretary**

Member Rollins-Gay moved to nominate Ruth Ann Fisher as Secretary,  
seconded by Member Gehrman.

**d. Secretary Pro Tem**

Member Fisher moved to nominate Brenda Carter as Secretary Pro Tem,  
seconded by Member Gehrman.

**12.0 Establish regular meeting date, time, and place**

Member Patten moved to keep the meetings on the 1<sup>st</sup> and 3<sup>rd</sup> of every month, except July. Meetings are to be scheduled for 7:30 p.m. start time, seconded by Member Fisher.

**13.0 Ratification of Acts of retiring board**

Member Fisher moved to ratify actions of previous board, seconded by Member Gehrman.

**14.0 Recess – no recess taken**

**15.0 Reopen Meeting - no recess taken, no need to reopen meeting**

**16.0 ADMINISTRATIVE BRIEFINGS AND REPORTS**

**17.0 POLICY REVIEW**

**18.0 ACTION ITEMS (consent/individual)**

*Member Carter moved to approve the following items as consent action items, seconded by Secretary Fisher. On a roll call vote, all members present voted "aye."*

**18.01 Approval of Personnel Item(s)**

Approval was requested for various personnel items.

**18.02 Approval of Revised Board Policy 5.100**

Approval of ~~the~~ **withdrawn** policy was requested.

**18.03 Approval of Revised Board Policies**

Approval of revised policies was requested.

**18.04 Technology Plan for Working Cash**

Christopher Fuller, Director of Instructional Technology, requested the approval of the technology plan for working cash fund.

**18.05 Approval of Life Safety Work for 2011**

Ota Dossett, Director of Facilities and Grounds, requested the approval to award a contract bid to A & R Mechanical Contractors, in the amount of \$61,750. The 2011 Life Safety work is to replace the hot water boiler at Urbana High School.

**19.0 STUDY TOPICS**

**19.01 Redistricting Committee Report**

Donna Oakes Novak – Committee Chair, facilitated a report/presentation to the Board of Education regarding the findings of the redistricting committee.

**20.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

**21.0 SUPERINTENDENT'S REPORT**

**22.0 BOARD'S REPORT**

**23.0 ADJOURNMENT**

*Secretary Fisher moved to adjourn the meeting, seconded by Vice-President Rollins-Gay. Motion passed.*

*President Dimit declared the meeting adjourned at 9:15 p.m.*

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President

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Secretary