



## **URBANA SCHOOL DISTRICT #116**

**BOARD OF EDUCATION MEETING**

**BUSINESS AGENDA**

**JEAN F. BURKHOLDER**

**ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, February 15, 2011

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

*Our mission is the Urbana School District #116, through the active engagement of the community, is to provide a quality education by vigorously fostering high expectations for individual growth within a nurturing and just environment, enabling each student to become a self-sufficient, productive, caring, and responsible member of a changing world society.*

Mr. John H. Dimit, President  
Ms. Benita Rollins-Gay, Vice-President  
Ms. Ruth Ann Fisher, Secretary  
Ms. Brenda Carter, Member  
Ms. Elaine Gehrmann, Member  
Ms. Peggy Patten, Member  
Mr. Steve Summers, Member  
Dr. Preston L. Williams, Jr., Superintendent  
Ms. Lori Johnson, Board Secretary

### **1.0 CALL TO ORDER**

### **2.0 ROLL CALL**

### **3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

### **4.0 CITIZENS STATEMENTS**

### **5.0 CALL FOR EXECUTIVE MEETING/SESSION** (After current meeting)

### **6.0 APPROVAL OF AGENDA**

### **7.0 COMMENDATIONS/RECOGNITIONS**

The following were CUSF SPLASH grant recipients: Urbana High School: Aimee Puls, Ellen Dahlke, Torance Douse, Dennis Migut, and Jacqueline Gerling; Urbana Middle School: Andrea Kirkland and Natalee Bretz; Yankee Ridge Elementary: Erin Claxon and Peggy Weinberg; King Elementary: Jill Shoda; Leal Elementary: Emily Delanty.

The following students were chosen to participate in the Illinois Music Educators Association All-State Band or Orchestra: All-State Band: Jessie McCall; All-State Orchestra – Glynn Davis; All-State Honors Band – Amy Shea; All-State Honors Orchestra: Jennifer Hill, Emily Otnes, and Andrea Ruiz-Gehrt.

## 8.0 ADMINISTRATIVE REPORTS

### 8.01 First Reading of Proposed Working Cash Building Improvements

Ota Dossett, Director of Facilities and Grounds, will present as a first reading the proposed listing of working cash building improvements for 2011-2012.

### 8.02 Strategic Plan – First Reading

Donald Owen, Assistant Superintendent of Curriculum and Instruction, will present the first reading of the District's Strategic Plan to the Board of Education.

### 8.03 New Early Childhood Center - Schematic Design Work-In-Progress

Riley Glerum, IGW Architects, will present and discuss with the Board of Education, the Schematic Design "work-in-progress" for the new early childhood center.

## 9.0 COMMUNICATIONS

## 10.0 POLICY REVIEW

## 11.0 ACTION ITEMS (Consent)

### 11.01 Minutes

December 14, 2010

January 4, 2011

January 18, 2011

### 11.02 February Bills/Checks

Education Fund Bills	\$1,191,983.84
Operations & Maintenance Fund Bills	\$ 161,094.72
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 7,128.47
II Municipal Retirement Fund	\$ 69,915.71
Capital Project 2010	\$ 5,900.00
UIAC Fund	\$ 0.00
Life Safety Levy	\$ 0.00
School Facility Occupation Tax	\$ 935.00
Facility Sales Tax Projects	\$ 113,836.49
Capital Projects – Debt Certif.	\$ 42,696.00
Payroll	\$2,402,808.66
Adult Education	\$ 113,711.48

### 11.03 Interfund Loans

The following interfund loans will be required to cover the necessary operating costs of the school district until the next Board of Education meeting:

<u>Amount of Loan</u>	<u>Loan From</u>	<u>Loan To</u>
\$ 300,000	Working Cash Fund	Oper & Maint Fund
\$ 100,000	Working Cash Fund	Transportation Fund

**11.04 Personnel Items**

Approval of various personnel items will be requested.

**11.05 Life Safety Applications for 2011 Summer Work**

Ota Dossett, Director of Facilities and Grounds, requests approval of Life Safety Application for the 2011 Summer work.

**11.06 2011 Summer School Dates**

Approval of the 2011 Summer School dates, June 6-June 23, 2011, Urban High School and June 6-June 30, 2011, Elementary and Urbana Middle School, will be requested.

**12.0 ACTION ITEMS (Individual)**

**12.01 Gifts**

Ed and Carol Scharlau, Urbana, donated \$1,000 to the Evelyn Burnett Underwood Music Fund at UMS.

Marcy Vancil, (retired USD116 teacher), donated the following to Wiley Elementary School: a variety of children's books and teacher/professional books.

Susie Billingsley, Carlock, IL, donated a personal suction machine to the ASSIST Program. The donation was valued at \$300.

Sarah LeRoy, Champaign, donated a fish tank, including filter, pump, hood, light, etc. and fish to Room 112 at Leal Elementary School. The donation was valued at \$100.

Stasz and Katherine Gorski, Champaign, donated a Sony 32" tv and VCR/DVD combo to Leal Elementary School. This donation was valued at \$300.

David Wilcox, Urbana, donated a variety of photographic equipment to UHS Art Department, valued at \$1,385.

Deborah Katz-Downie, Urbana donated \$100 to Urbana High School for art supplies.

**12.02 Abatement Resolution**

Carol Baker, Director of Business and Finance, will present to the Board of Education a resolution abating \$1,000,000 of the District's 2002 General Obligation Bonds, for approval.

**12.03 IL Municipal Retirement Fund (IMRF) Early Retirement Resolution**

Carol Baker, Director of Business and Financial Services, will request approval of resolution to adopt the IMRF Early Retirement Incentive, as presented at the last board meeting, January 18<sup>th</sup>.

**12.04 Skyward Proposal**

Carol Baker, Director of Business and Financial Services, will request approval to purchase new finance and HR software from Skyward, as presented at the last board meeting, January 18<sup>th</sup>.

**13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

**14.0 SUPERINTENDENT’S REPORT**

**14.01 Status of FOIA Requests**

**15.0 BOARD REPORT**

**16.0 ADJOURNMENT**

**Upcoming Calendar:**

February 18 <sup>th</sup>		BOE/UEA Luncheon at Wiley Elementary School 11-11:45
February 21 <sup>st</sup>		11:45-12:30: Peggy
March 1 <sup>st</sup>		No School – President’s Day
March 4 <sup>th</sup>	7:30 p.m.	BOE Study Session
		BOE/UEA Luncheon at Leal Elementary School
		11-12:
		12-1: