



## **URBANA SCHOOL DISTRICT #116**

**BOARD OF EDUCATION MEETING**

**BUSINESS AGENDA**

**JEAN F. BURKHOLDER**

**ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, January 18, 2011

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

*Our mission is the Urbana School District #116, through the active engagement of the community, is to provide a quality education by vigorously fostering high expectations for individual growth within a nurturing and just environment, enabling each student to become a self-sufficient, productive, caring, and responsible member of a changing world society.*

Mr. John H. Dimit, President  
Ms. Benita Rollins-Gay, Vice-President  
Ms. Ruth Ann Fisher, Secretary  
Ms. Brenda Carter, Member  
Ms. Elaine Gehrmann, Member  
Ms. Peggy Patten, Member  
Mr. Steve Summers, Member  
Dr. Preston L. Williams, Jr., Superintendent  
Ms. Lori Johnson, Board Secretary

### **1.0 CALL TO ORDER**

### **2.0 ROLL CALL**

### **3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

### **4.0 CITIZENS STATEMENTS**

### **5.0 CALL FOR EXECUTIVE MEETING/SESSION** (After current meeting)

There will be an executive session after the current meeting for the purpose:

The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6).

The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

### **6.0 APPROVAL OF AGENDA**

### **7.0 COMMENDATIONS/RECOGNITIONS**

## 8.0 ADMINISTRATIVE REPORTS

### 8.01 Illinois Municipal Retirement Fund (IMRF) Early Retirement Proposal

Carol Baker, Director of Business and Financial Services, will present a proposal for the IMRF Early Retirement Program.

### 8.02 Skyward Proposal

Carol Baker, Director of Business and Financial Services, will discuss the decision to purchase new finance and HR software from Skyward. Approval will be requested during the February 8, 2011 study session.

## 9.0 COMMUNICATIONS

## 10.0 POLICY REVIEW

## 11.0 ACTION ITEMS (Consent)

### 11.01 Minutes

### 11.02 \*December Bills/Checks

\*December bills approved in advance during the December 14, 2010, business meeting.

Education Fund Bills	\$ 760,543.97
Operations & Maintenance Fund Bills	\$ 148,286.49
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 175,874.35
II Municipal Retirement Fund	\$ 70,616.94
Capital Project 2010 Fund	\$ 13,860.35
UIAC Fund	\$ 0.00
Life Safety Levy	\$ 0.00
School Facility Occup Tax	\$ 8,914.36
Facility Sales Tax Projects	\$ 324,004.18
Capital Projects – Debt Certif	\$ 0.00
Payroll	\$ 2,453,723.50

### January Bills/Checks

Education Fund Bills	\$ 567,880.57
Operations & Maintenance Fund Bills	\$ 257,037.13
Bond & Interest Fund Bills	\$ 4,188,603.01
Transportation Fund Bills	\$ 190,253.52
II Municipal Retirement Fund	\$ 69,915.71
Capital Project 2010 Fund	\$ 0.00
UIAC Fund	\$ 0.00
Life Safety Levy	\$ 18,271.55
School Facility Occup Tax	\$ 12,330.00
Facility Sales Tax Projects	\$ 190,183.21
Capital Projects – Debt Certif	\$ 303,258.60
Payroll	\$ 2,429,362.34
Adult Education	\$ 124,098.99

**11.03 Interfund Loans**

The following interfund loans will be required to cover the necessary operating costs of the school district:

<u>Amount of Loan</u>	<u>Loan From</u>	<u>Loan To</u>
\$ 650,000	Working Cash Fund	Oper & Maint
\$ 200,000	Working Cash Fund	Trans. Fund

**11.04 Personnel Items**

Approval of various personnel items will be requested.

**11.05 Revised Personnel Policies (5:201, 5:202, 5:203)**

Gayle Jeffries, Asst Supt of Human Resources, will request approval of the revised board policies: 5:201 – Professional Personnel/Retirement; 5:202 – Retirement/Voluntary Retirement for Certified Staff-District Plan; and 5:203 – Retirement/Voluntary Retirement for Certified Staff-State Option.

**11.06 Transportation Contract Extension**

Carol Baker, Director of Business & Financial Services, recommends approval of a two year extension of our transportation contract. First Student is currently offering a 0.0% increase for the 2011-12 school year and a modest 1.5% increase for the 2012-2013 school year.

**11.07 Demolition of 111 West Washington**

Approval will be requested by the administration to demolish 111 West Washington, District owned property.

**12.0 ACTION ITEMS (Individual)**

**12.01 Gifts**

The following donations were made to King Elementary School to purchase a climbing wall: \$500 – Dr. Homer Radden, Dr. Tiffani Dillard, Dr. Henry Moore, Dr. Uretz Oliphant, Dr. Ike Uzoaru, Dr. Sherfield Dawson, Dr. Napoleon Knight, Dr. Kingsley Onyemere, Dr. Kendall Newsome, Dr. Andrew Batey; \$250 – Dr. Fola Oluwehinmi. Totaling: \$5,250.00

Peter B. Fox, Fox Development Corporation, Champaign, donated an Epson 4180 Scanner, valued at \$100.

Marcy Vancil (retired USD116 teacher), Urbana, donated: Art, Music, and Drama books, CD's, cassettes, puppets, African American and Multicultural books, structure books, teaching materials (middle ages, ancient history, US history, and poetry), to UMS and King Elementary and other various elementary buildings. This donation was valued at \$10,050.

The following individuals made a donation to the Evelyn Burnett Underwood Music/Instrument Assistance Program: Jeff and Kathy Snell – drum set, bass guitar and amp, Yamaha alto sax (valued at \$2,000); Jim and Darlene Kloeppe – \$1,000; Antoinette Burton & Paul Arroyo - \$50; and Steve Bell – drum set (valued at \$110.)

Kurt and Kelly Lash, Urbana, donated \$200 to Urbana High School, to be used at Dr. Taylor's discretion.

**13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

**14.0 SUPERINTENDENT'S REPORT**

**14.01 Status of FOIA Requests**

**15.0 BOARD REPORT**

**16.0 ADJOURNMENT**

**Upcoming Calendar:**

January 20th (8 am - 10 pm) and 21st (8 am - 4 pm)  
February 1st  
February 10th  
February 11th

Strategic Planning - Action Team Presentations  
BOE Study Session  
Parent/Teacher Conf - 4 pm - 8 pm  
Parent/Teacher Conf - 8 am - 12 pm  
No School