

Urbana Adult Education
 November 10, 2009 through December 7, 2009

The following checks were written manually:

Check	Vendor	Amount	Description
9443	Urbana School District 116	53,699.65	Gross Payroll, Nov. 13
9444	Urbana School District 116	1,808.48	FICA, Nov. 13
9445	Urbana School District 116	723.63	Medicare, Nov. 13
9446	Urbana School District 116	1,542.00	Est. Fed. TRS, Nov. 13
9447	Urbana School District 116	52,961.78	Gross Payroll, Nov. 30
9448	Urbana School District 116	1,724.46	FICA, Nov. 30
9449	Urbana School District 116	694.27	Medicare, Nov. 30
9450	Urbana School District 116	3,588.22	IMRF, Nov. 13 & 30
9451	Urbana School District 116	1,542.00	Est. Fed. TRS, Nov. 30
9452	Urbana School District 116	5,703.80	Nov. Health & Life Ins.
9453	Urbana School District 116	5,416.62	Nov. Board Paid TRS, etc.
9454	Urbana School District 116	494.08	Nov. Board Paid IMRF
9455	Urbana Adult Education	2,843.80	Replenish Imprest Fund

Attached computer generated check reports:

for checks 8607 - 8625	18,962.09
Total Accounts Payable	45,043.45
Total Gross Payroll	106,661.43
Grand Total	151,704.88

The preceding list of Accounts Payable in the amount of \$45,043.45 is approved by the Board of Education, Urbana School District 116 on December 15, 2009.

The Gross Payroll in the amount of \$106,661.43 is approved by the Board of Education, Urbana School District 116 on December 15, 2009.

President

Secretary

Director of Business and Financial Services

URBANA SCHOOL DISTRICT #116
 VOUCHER PAYABLE REGISTER

DAVID GORDON

DECEMBER 15, 2009

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VENDOR NAME	INVOICE	ACCOUNT DESCRIPTION	AMOUNT	P.O. #	ACCOUNT #	CHECK#
ABSOPURE WATER COMPANY	600944	PERFORMANCE O & M WATER PURC	30.00		900-25400.38-390-35	8607
			30.00 *			
ARAMARK CORP.	ADULT113009PREV	INIT EDUCARE MATERIALS	8.00		900-30000.66-412-44	8608
			8.00 *			
AT&T	2173374987	PERFORMANCE O & M PHONE	54.45		900-25400.38-343-35	8609
			54.45 *			
BAKER SR, RONALD *		MILEAGE OUTREACH TRAVEL - ALL	17.60		900-21100.12-332-00	8610
			17.60 *			
BLANDEN, CURTIS *		SEPT-NOV OUTREACH TRAVEL - ALL	46.31		900-21100.12-332-00	8611
			46.31 *			
CDS LEASING	4101752	BASIC ED INSTRU EQUIP MAINT	506.25		900-13100.90-324-35	8612
CDS LEASING	4101752	BASIC ED ADMIN EQUIP MAINT	56.25		900-23200.90-324-35	
			562.50 *			
CDS OFFICE TECHNOLOGIES	CM00304515	SOS FAM LIT PLUS COPIER USE/	23.31		900-13941.52-411-35	8613
CDS OFFICE TECHNOLOGIES	CM00304515	BASIC ED INSTRU EQUIP MAINT	209.05		900-13100.90-324-35	
CDS OFFICE TECHNOLOGIES	CM00304515	BASIC ED ADMIN EQUIP MAINT	23.23		900-23200.90-324-35	
			255.59 *			
FIRST STUDENT, INC.	10303722	EVEN START BUS CONTRACTUAL	2,247.62		900-25500.29-325-44	8614
			2,247.62 *			
LABYRINTH LEARNING	40926	COMM ED INST MATERIALS	466.13		900-13200.06-411-35	8615
			466.13 *			
MONTGERARD, DEBRA *	NOV	OUTREACH TRAVEL - ALL	16.44		900-21100.12-332-00	8616
			16.44 *			

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VENDOR NAME	INVOICE	ACCOUNT DESCRIPTION	AMOUNT	P.O. #	ACCOUNT #	CHECK#
QUILL CORPORATION	1402150	BASIC ED INSTRU MATER	22.88		900-13100.90-411-35	8617
QUILL CORPORATION	1402150	CTEI VO ED INST MATERIALS	28.79		900-10000.63-400-35	
QUILL CORPORATION	1606689	CTEI VO ED INST MATERIALS	299.80		900-10000.63-400-35	
QUILL CORPORATION	1606689	BASIC ED INSTRU MATER	29.65		900-13100.90-411-35	
			381.12 *			
SCHOLASTIC INC.	2965847	PREV INIT INST MATERIALS-CHI	28.29		900-30000.66-410-44	8618
SCHOLASTIC INC.	MULTIPLE	PREV INIT INST MATERIALS-CHI	511.33		900-30000.66-410-44	
			539.62 *			
URBANA SCHOOL DISTRICT #116	INTERNET	PERFORMANCE O & M PHONE	99.21		900-25400.38-343-35	8619
URBANA SCHOOL DISTRICT #116	PHONE	PERFORMANCE O & M PHONE	173.61		900-25400.38-343-35	
URBANA SCHOOL DISTRICT #116	A&R M3703	BASIC ED OPER & MAINT BUILD	1,091.50		900-25400.90-323-35	
URBANA SCHOOL DISTRICT #116	AUDIT	BASIC ED ADMIN AUDITOR FEE	6,596.00		900-23200.90-317-35	
URBANA SCHOOL DISTRICT #116	UTILITIES	PERFORMANCE O & M ELECTRICIT	649.29		900-25400.38-466-35	
URBANA SCHOOL DISTRICT #116	UTILITIES	PERFORMANCE O & M WATER	5.52		900-25400.38-371-35	
URBANA SCHOOL DISTRICT #116	JVMM M3830	BASIC ED OPER & MAINT BUILD	1,435.00		900-25400.90-323-35	
URBANA SCHOOL DISTRICT #116	KRUT'S 2580	BASIC ED OPER & MAINT BUILD	369.00		900-25400.90-323-35	
URBANA SCHOOL DISTRICT #116	EBA	STOREFRONT BENEFIT ALLOWANCE	98.99		900-23200.13-229-36	
URBANA SCHOOL DISTRICT #116	EBA	BASIC ED INSTRU BENEFIT ALLO	1,387.53		900-13100.90-229-35	
URBANA SCHOOL DISTRICT #116	EBA	STAFF DEVELOPMENT BENEFIT AL	70.47		900-22100.90-229-35	
URBANA SCHOOL DISTRICT #116	EBA	BASIC ED LITERACY BENEFIT AL	972.00		900-29000.90-229-35	
			12,948.12 *			
URBANA SCHOOL DISTRICT #116	WAREHOUSE	PERFORMANCE O & M CUSTODIAL	162.97		900-25400.38-413-35	8620
			162.97 *			
URBANA SCHOOL DISTRICT #116	PRINT SHOP	BASIC ED GUIDANCE TEST SUPP	5.00		900-21200.90-411-35	8621
URBANA SCHOOL DISTRICT #116	PRINT SHOP	CTEI VO ED INST PRINTING & B	4.00		900-10000.63-360-35	
URBANA SCHOOL DISTRICT #116	PRINT SHOP	BASIC ED INSTRU MATER	97.65		900-13100.90-411-35	
URBANA SCHOOL DISTRICT #116	PRINT SHOP	COMM ED INST MATERIALS	14.40		900-13200.06-411-35	
URBANA SCHOOL DISTRICT #116	PRINT SHOP	WIA YOUTH MATERIALS	5.00		900-13330.68-411-35	
			126.05 *			
URBANA SCHOOL DISTRICT #116	P-CARD	BASIC ED GUIDANCE TEST SUPP	17.99		900-21200.90-411-35	8622
URBANA SCHOOL DISTRICT #116	P-CARD	PERFORMANCE O & M CUSTODIAL	37.94		900-25400.38-413-35	
URBANA SCHOOL DISTRICT #116	P-CARD	PREV INIT INST MATERIALS-CHI	46.00		900-30000.66-410-44	
URBANA SCHOOL DISTRICT #116	P-CARD	BASIC ED ADMIN OFF SUPP	69.70		900-23200.90-415-35	
URBANA SCHOOL DISTRICT #116	P-CARD	BASIC ED ADMIN POSTAGE	88.00		900-23200.90-341-35	
URBANA SCHOOL DISTRICT #116	P-CARD	BASIC ED ADMIN POSTAGE	20.65		900-23200.90-341-35	
URBANA SCHOOL DISTRICT #116	P-CARD	PREV INIT EDUCARE MATERIALS	26.40		900-30000.66-412-44	

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VENDOR NAME	INVOICE	ACCOUNT DESCRIPTION	AMOUNT	P.O. #	ACCOUNT #	CHECK#
URBANA SCHOOL DISTRICT #116	P-CARD	PREV INIT EDUCARE MATERIALS	14.14		900-30000.66-412-44	
URBANA SCHOOL DISTRICT #116	P-CARD	PREV INIT PARENT INCENTIVES	44.10		900-30000.66-411-44	
URBANA SCHOOL DISTRICT #116	P-CARD	EVEN START FOOD SUPPLIES	14.72		900-25690.29-410-44	
URBANA SCHOOL DISTRICT #116	P-CARD	PREV INIT PARENT INCENTIVES	15.52		900-30000.66-411-44	
URBANA SCHOOL DISTRICT #116	P-CARD	PREV INIT EDUCARE MATERIALS	21.44		900-30000.66-412-44	
URBANA SCHOOL DISTRICT #116	P-CARD	EVEN START FOOD SUPPLIES	50.20		900-25690.29-410-44	
URBANA SCHOOL DISTRICT #116	P-CARD	PREV INIT PARENT INCENTIVES	50.07		900-30000.66-411-44	
			516.87 *			
URBANA SCHOOL DISTRICT #116	P-CARD	PREV INIT EDUCARE MATERIALS	18.00		900-30000.66-412-44	8623
URBANA SCHOOL DISTRICT #116	P-CARD	PREV INIT EDUCARE MATERIALS	56.00		900-30000.66-412-44	
URBANA SCHOOL DISTRICT #116	P-CARD	CTEI VO ED INST MATERIALS	17.58		900-10000.63-400-35	
URBANA SCHOOL DISTRICT #116	P-CARD	PREV INIT PARENT INCENTIVES	20.00		900-30000.66-411-44	
URBANA SCHOOL DISTRICT #116	P-CARD	PREV INIT PARENT INCENTIVES	89.00		900-30000.66-411-44	
			200.58 *			
VERIZON WIRELESS	2320025181	EVEN START TELEPHONE	82.12		900-23200.29-343-44	8624
			82.12 *			
YMCA - UNIVERSITY	ALAN CREECHCOMM ED	CONSULTANT FEE	300.00		900-13200.06-392-35	8625
			300.00 *			

TOTAL 18,962.09

Urbana School District 116 - Urbana Adult Education
 Imprest Disbursements Report
 For Month Ended November 30, 2009

Balance from October 31, 2009 Report	4,000.00
Plus deposit of replenishment check 9455	<u>2,843.80</u>
Available Balance	6,843.80
Less November Disbursements	<u>2,843.80</u>
Bank Reconciliation Figure, November 30, 2009	<u><u>4,000.00</u></u>

Check	Vendor	Account	Amount	Description
10604	Ruth Gerlach	900-1351-00	39.00	Comm. Ed. Tuition Refund
10605	Latino Partnership	900-13330-68-332-35	45.00	Spanish class
10606	Debora Conlin	900-1351-00	13.50	Comm. Ed. Tuition Refund
10607	Lisa Wilcoxon	900-1351-00	93.00	Comm. Ed. Tuition Refund
10608	Marcia Gill	900-1351-00	30.00	Comm. Ed. Tuition Refund
10609	Bob Rowe	900-13200-06-392-35	800.00	Comm. Ed. Consultant Fee
10610	Shirley Splittstoesser		72.70	
		47.31 { 900-13200-06-392-35		Comm. Ed. Consultant Fee
		25.39 { 900-13200-06-411-35		Comm. Ed. Materials
10611	Kim Peck	900-13200-06-392-35	90.00	Comm. Ed. Consultant Fee
10612	Mary Jo Erickson	900-1351-00	93.00	Comm. Ed. Tuition Refund
10613	Jane Marriott	900-1351-00	45.00	Comm. Ed. Tuition Refund
10614	Carlo Anzelmo	900-13200-06-392-35	880.40	Comm. Ed. Consultant Fee
10615	David Adcock		232.20	
		119.60 { 900-22100-90-332-35		IACEA Board Meeting
		112.60 { 900-21100-12-332-00		TAOEP Adm. Meeting
10616	Bob Rowe	900-13200-06-392-35	360.00	Comm. Ed. Consultant Fee
10617	Alan Creech	900-13200-06-392-35	50.00	Comm. Ed. Consultant Fee
			<u>2,843.80</u>	