



## **URBANA SCHOOL DISTRICT #116**

### **BOARD OF EDUCATION MEETING**

#### **MINUTES**

**JEAN F. BURKHOLDER**

**ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, November 17, 2009

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

*Our mission is the Urbana School District #116, through the active engagement of the community, is to provide a quality education by vigorously fostering high expectations for individual growth within a nurturing and just environment, enabling each student to become a self-sufficient, productive, caring, and responsible member of a changing world society.*

Mr. John H. Dimit, President  
Ms. Benita Rollins-Gay, Vice-President  
Ms. Ruth Ann Fisher, Secretary  
Ms. Brenda Carter, Member  
Ms. Elaine Gehrmann, Member  
Ms. Peggy Patten, Member  
Mr. Steve Summers, Member  
Dr. Preston L. Williams, Jr., Superintendent  
Ms. Lori Johnson, Board Secretary

### **1.0 CALL TO ORDER**

President Dimit called the meeting to order at 7:30 p.m.

### **2.0 ROLL CALL**

Present: John Dimit, President  
Benita Rollins-Gay, Vice-President (7:34 p.m.)  
Ruth Ann Fisher, Secretary  
Brenda Carter, Board Member (7:34 p.m.)  
Elaine Gehrmann, Board Member  
Peggy Patten, Board Member  
Steve Summers, Board Member

Also Present: Preston L. Williams, Jr., Superintendent  
Donald Owen, Asst. Supt. of Curriculum and Instruction  
Gayle Jeffries, Asst. Supt. of Human Resources  
Carol Baker, Director of Business and Finance  
Susan Baker-Ory, Asst. Supt. of Special Services  
Ota Dossett, Director of Facilities and Grounds

### **3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

A revised agenda, with an added commendation/recognition was at the board's place and out for the public. It included an presentation by Urbana Alumni Association.

**4.0 CITIZENS STATEMENTS**

**5.0 CALL FOR EXECUTIVE MEETING/SESSION** (After current meeting)

**6.0 APPROVAL OF AGENDA**

*Member Patten moved to approve the revised agenda, seconded by Member Summers. Motion passed.*

**7.0 COMMENDATIONS/RECOGNITIONS**

The following staff were recipients of a Splash grant through Champaign Urbana Schools Foundation: Andrea Johnston–Washington Early Childhood, Bridget Maloney-Leal Elementary, and Heather Frazier–Prairie Elementary.

Urbana Alumni Association will present the 2009 Fall Grant Recipients.

**8.0 ADMINISTRATIVE REPORTS**

Dr. Howard Feddema, Ed.D., Cambridge Strategic Services, made a presentation to the Board of Education showing an overview of what strategic planning can do for the district.

**9.0 COMMUNICATIONS**

**10.0 POLICY REVIEW**

**11.0 ACTION ITEMS** (Consent)

*Member Carter moved to approve all the following consent action items, seconded by Vice-President Rollins-Gay. On a roll call, all members present voted “aye.”*

**11.01 Minutes**

Business Meeting, October 20, 2009  
Study Session, November 3, 2009

**11.02 October Bills/Checks**

Education Fund Bills	\$ 685,781.16
Operations & Maintenance Fund Bills	\$ 185,679.88
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 229,522.01
Il Municipal Retirement Fund	\$ 70,373.07
Construction Fund Bills	\$ 0.00
Capital Project 2009 Fund	\$ 27,312.89
Fire Prevention & Safety Bonds	\$ 0.00
Fire Prevention & Safety (Levy)	\$ 3,350.77
Payroll	\$2,595,982.97
Adult Education	\$ 155,733.76

**11.03 Interfund Loans**

The following interfund loan were required to cover the necessary operating costs of the school district:

<u>Amount of Loan</u>	<u>Loan From</u>	<u>Loan To</u>
\$ 250,000	Working Cash Fund	Urbana Adult Ed

**11.04 Personnel Items**

Approval of various personnel items were requested.

**11.05 Appointment of Bank Depository for 2010**

Each year the Board of Education appoints a bank depository for the school district for the next calendar year. It was recommended that Busey Bank be re-appointed as the district's bank depository for 2010.

**11.06 Purchase of 114 West Iowa Street Property**

Approval was requested to purchase 114 West Iowa Street property for the amount of \$120,000.

**11.07 Application for FY10 School Library Grant**

Approval to submit the FY10 School Library Grant was requested.

**12.0 ACTION ITEMS (Individual)**

**12.01 Gifts**

The following individuals made a cash donation to help buy bus tokens for Urbana Adult Education students: Mr. David Gordon, Urbana, \$100 and Dr. Carol Binnington, Urbana, \$50.

Champaign-Urbana Optimist Club, donated \$2,000 to Urbana Middle School. These funds are to be utilized by the Character Education/Student of the Month Programs.

John Cheeseman, Urbana, donated a NEO by Alphasmart, to Leal Elementary School, 3<sup>rd</sup> and 4<sup>th</sup> grade classrooms. This donation was valued at \$219.

***Member Carter moved to approve and accept the above gifts, seconded by Secretary Fisher. Motion passed.***

**12.02 Approval of Renewal of the Mass-Transit District Contract for 2009-2010**

Approval was requested to renew the 2009-2010 Mass-Transit District contract at a cost of approximately \$145,812.

***Vice-President Rollins-Gay moved to approve item #12.02, seconded by Secretary Fisher. On a roll call vote, all members present voted "aye."***

**12.03 2009 Tax Levy**

Information was provided to the Board of Education regarding the proposed 2009 tax levy. Approval was requested.

*Member Summers moved to approve item #12.03, seconded by Member Gehrmann. Motion passed.*

**13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

**14.0 SUPERINTENDENT'S REPORT**

**15.0 BOARD REPORT**

**16.0 ADJOURNMENT**

**Member Patten moved to adjourn the meeting, seconded by Secretary Fisher. Motion passed.**

**President Dimit declared the meeting adjourned at 9:23 p.m.**

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**President**

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**Secretary**