

Urbana School District #116 Facilities Services Memorandum

To: Board of Education,
CC: Don Owen, Superintendent
Carol Baker, Chief Financial Officer
From: Matt Abbatessa, Director Facilities Services
Date: Tuesday September 18, 2018
Re: Purchase of Replacement Service Vehicles

We are requesting permission to purchase two replacement vehicles for the Facilities Services Department.

We are requesting these two purchases to replace vehicles that have been allocated to other areas throughout the district or will be placed for auction.

Each new purchased vehicle will be in the amount of \$22,880 and is budgeted for in 2018/2019.

Vehicle details:

2018 Ford F-150 Ext Cab, 6'6" bed WT Cost \$22,880.00 USD

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Mr. Matthew Abbatessa



Director of Facility Services Urbana School District #116
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