



# URBANA SCHOOL DISTRICT #116

BOARD OF EDUCATION

STUDY SESSION MINUTES

JEAN F. BURKHOLDER ADMINISTRATIVE SERVICE CENTER

205 North Race Street. Urbana, IL 61801

Tuesday, September 4, 2018

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

*The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.*

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Anne Hall, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Recording Secretary

## 1.0 CALL TO ORDER

*President Dimit called the meeting to order at 7:30 p.m.*

## 2.0 ROLL CALL

Present: John Dimit, President  
Benita Rollins-Gay, Vice-President  
Ruth Ann Fisher, Secretary  
Brenda Carter, Secretary Pro Tem  
Anne Hall, Member  
Peggy Patten, Member  
Paul Poulosky, Member

Also Present: Don Owen, Superintendent  
Samuel Byndom, Asst Supt of Student Learning  
Kathy Barbour, Asst Supt of HR and PD  
Shawna Scherer, Director of Student Engagement and Adult Ed  
Carol Baker, Chief Financial Officer  
Matt Abbatessa, Director of Facilities Services

## 3.0 ADDITIONS, CORRECTIONS AND MODIFICATION OF AGENDA

## 4.0 CITIZEN STATEMENTS

## 5.0 CALL FOR EXECUTIVE SESSION (after current meeting)

## 6.0 APPROVAL OF AGENDA

*Member Patten moved to approve the agenda as presented, seconded by Member Carter. Motion passed.*

## 7.0 ADMINISTRATIVE BRIEFINGS, REPORTS AND COMMENDATIONS

### 7.1 Master Board Member Recognitions

The following board members received status of Master Board Member Level I: Ms. Benita Rollins-Gay, Ms. Ruth Ann Fisher, and Ms. Anne Hall. Board member Brenda Carter received the Master Board Member - Master Board Member Maintained status. They will be recognized by the Illinois Association of School Board during the upcoming Illini Division Meeting, September 27, 2018.

### 7.2 Six Day Enrollment Report

Dr. Samuel Byndom, Assistant Superintendent of Student Learning, reported on the Six Day Enrollment for the buildings and district.

### 7.3 Yankee Ridge Gymnasium Naming Committee Recommendation

Dr. Brian Anderson, Yankee Ridge Principal, provided an update and recommendation to the BOE regarding the naming of the Yankee Ridge Gymnasium.

### 7.4 Dr. Martin Luther King School Improvement Plan

Ms. Christina Cail-Lewandowski, Dr. Martin Luther King Jr. Elementary School Principal, presented information and take questions regarding updates to the 2018-2019 building plan.

## 8.0 POLICY REVIEW

## 9.0 PUBLIC HEARING

### 9.1 Public Hearing on the FY19 District Budget

Public hearing on the 2018-2019 budget was held.

*President Dimit opened the public hearing up at 8:17 p.m., with no public input/comment, the public hearing was closed at 8:18 p.m.*

### 9.2 Public Hearing on the FY19 Adult Education Budget

Public hearing on the 2018-2019 Adult Education budget was held.

*President Dimit opened the public hearing up at 8:18 p.m., with no public input/comment, the public hearing was closed at 8:19 p.m.*

## **10.0 ACTION ITEMS (individual)**

### **10.1 Superintendent Evaluation Process**

Approval of the new evaluation instruments & process was requested.

*Member Poulosky moved to approve item 10.1, seconded by Vice-President Rollins-Gay. Motion passed: 6 ayes, 1 nay (RA Fisher)*

### **10.2 Approval to Name Yankee Ridge Gymnasium**

The Facilities Naming Committee recommended naming the Yankee Ridge Gymnasium after Nancy Thies Marshall: Yankee Ridge Nancy Thies Marshall Gymnasium.

*Secretary Fisher moved to approve 10.2, seconded by Vice-President Rollins-Gay. Motion passed.*

## **11.0 STUDY TOPICS**

### **11.1 Summer Transition Report**

Ms. Linda Gibbens, Director of Grant Based Programs, Dr. Joseph Wiemelt, UMS Principal, and Mr. Lorence Reid, UHS Student Interventionist, and others discussed the secondary summer transition programs.

### **11.2 Technology Report**

Mr. M.C. Neal, Director of Information Technology and Data Analytics, updated the BOE about the current state and future plans for technology in the district.

### **11.3 USD116 Budget Discussion**

Mr. Marcellos Gray, Development and Finance Coordinator for Adult Education, and Carol Baker, Chief Financial Officer, reviewed the 2018-2019 budget with the Board of Education.

### **11.4 Adult Education Budget Discussion**

Mr. Marcellos Gray, Development and Finance Coordinator for Adult Education, reviewed the 2018-2019 Adult Education budget with the Board of Education.

## **12.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

## **13.0 SUPERINTENDENT'S REPORT**

## **14.0 BOARD REPORT**

## **15.0 ADJOURNMENT**

*Secretary Fisher moved to adjourn the meeting, seconded by Member Hall. Motion passed.*

*President Dimit declared the meeting adjourned at 10:03 p.m.*

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President

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Secretary