



URBANA SCHOOL DISTRICT #116

BOARD OF EDUCATION

BUSINESS MEETING MINUTES

JEAN F. BURKHOLDER ADMINISTRATIVE SERVICE CENTER

205 North Race St. Urbana, IL 61801

Tuesday, August 21, 2018

7:30 p.m.

www.usd116.org

The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Anne Hall, Member

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent Ms. Lori Johnson, Board Secretary

1.0 CALL TO ORDER

President Dimit called the meeting to order at 7:30 p.m.

2.0 ROLL CALL

Present: John Dimit, President
Benita Rollins-Gay, Vice-President
Ruth Ann Fisher, Secretary
Brenda Carter, Secretary Pro Tem
Anne Hall, Member
Paul Poulosky, Member

Also Present: Don Owen, Superintendent
Samuel Byndom, Asst Supt of Student Learning
Todd Taylor, Asst Supt of Student Services
Kathy Barbour, Asst Supt of HR and PD
Shawna Scherer, Asst Supt of Student Engagement and Adult Ed
Carol Baker, Chief Financial Officer
Matt Abbatessa, Director of Facilities Services

Absent: Peggy Patten, Member

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

4.0 CALL FOR EXECUTIVE MEETING/SESSION (After Current Meeting)

There was a call for an executive session after the current meeting for the purpose of: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel of the District, including hearing testimony on a complaint lodged against an employee or against legal counsel of the District to determine its validity. 5 ILCS 120/2(c)(I).

5.0 APPROVAL OF AGENDA

Vice-President Rollins-Gay, moved to approve the agenda as presented, seconded by Secretary Fisher. Motion passed.

6.0 CITIZENS STATEMENTS

7.0 COMMENDATIONS/RECOGNITIONS

8.0 PUBLIC HEARING

9.0 COMMUNICATIONS

9.1 Discussion about procedures and expectations for use of this agenda item
Board members discussed with the Superintendent guidelines for the use of this agenda item.

10.0 REPORTS/DISCUSSION

11.0 ACTION ITEMS (Consent)

Member Poulosky moved to approve the following consent action items, seconded by Secretary Fisher. On a roll call vote, all members present voted "aye." Absent: P.Patten

11.1 Minutes

June 19, 2018, Business Meeting
August 7, 2018, Study Session

11.2 June Bills/Checks (advanced approval granted during June 19, 2018 mtg)

Education Fund	\$ 638,452.18
Operating & Maintenance Fund	\$ 306,779.06
Transportation Fund	\$ 242,377.26
Working Cash Bonds	\$ 58,347.88
Life Safety Levy	\$ 5,993.75
Payroll	\$4,006,022.29

July Bills/Checks

Education Fund	\$ 791,463.57
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Operating & Maintenance Fund	\$ 351,840.41
Transportation Fund	\$ 440.65
Working Cash Bonds	\$2,157,145.87
Tort	\$ 287,023.50
Life Safety Levy	\$ 55,312.77
Payroll	\$3,186,790.67
Urbana Adult Education Bills	\$ 169,942.90

11.3 Interfund Loans

The following interfund loan repayments were made as of June 30, 2018:

<u>Amount</u>	<u>To</u>	<u>From</u>
1,000,000,000	Working Cash Fund	Oper & Main Fund
500,000	Working Cash Fund	Transportation Fund
500,000	Working Cash Fund	IMRF
30,000	Working Cash Fund	Tort

11.4 Personnel Items

Approval of various personnel items was requested.

11.5 Administrative Personnel Item

~~Approval of administrative personnel was requested.~~

Item 11.5 was moved to 12.2

11.6 Approval of 2018 Urbana High School Graduates

Approval of Urbana High School, Class of 2018 was requested.

11.7 Approval of New Activity Account

Approval of a new activity account was requested: Class of 2022.

12.0 ACTION ITEMS (Individual)

12.1 Gifts

Christie Clinic Illinois Marathon, Jan Seeley, donated \$1,050.00 to Urbana Early Childhood School.

Urbana Pops Orchestra, donated \$1,031.00 to Urbana School District Music Program.

Maribel Lucero, donated \$603.29, to the District for unaccompanied minors..

Abbas Iranmanesh, Urbana, donated an Armstrong clarinet worth \$150.00 to the Evelyn Burnett Underwood Scholarship Program.

Member Poulosky moved to approve and accept the above gifts, seconded by Member Hall. Motion passed.

12.2 Administrative Personnel Item

Approval of administrative personnel was requested.

Member Poulosky moved to approve item 12.2, seconded by Vice-President Rollins-Gay. On a roll call vote, all members present voted “aye.” Absent: P.Patten

13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

14.0 FOIA REPORT

SmartProcure

Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number, Purchase date, Line item details (Detailed description of the purchase), Line item quantity, Item price, and Vendor ID number, name, address, contact person and their email address

News Gazette

Request Review of previous request : All written and electronic communication from August 1, 2017 to May 17, 2018 to all board of education members (John Dimit, Anne Hall, Benita Rollins-Gay, Ruth Ann Fisher, Brenda Carter, Peggy Patten & Paul Poulosky) with the words “Urbana Middle School or UMS,” “Urbana High School or UHS,” “discipline,” “fighting,” “student,” “dean/deans.” and All written and electronic communication from August 1, 2017 to May 17, 2018 from all board of education members (John Dimit, Anne Hall, Benita Rollins-Gay, Ruth Ann Fisher, Brenda Carter, Peggy Patten & Paul Poulosky) with the words “Urbana Middle School or UMS,” “Urbana High School or UHS,” “discipline,” “fighting,” “student,” “dean/deans.”

15.0 SUPERINTENDENT’S REPORT

16.0 BOARD REPORT

17.0 ADJOURNMENT

Vice-President Rollins-Gay moved to adjourn to executive session for the purpose of The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel of the District, including hearing testimony on a complaint lodged against an employee or against legal counsel of the District to determine its validity. 5 ILCS 120/2(c)(1). Motion was seconded Secretary Fisher. On a roll call vote, all members present voted “aye.” Motion passed. Absent: P.Patten

President Dimit declared the meeting adjourned at 8:02 p.m. There will be a 5 minute recess prior to the executive session.

President

Secretary