



URBANA SCHOOL DISTRICT #116

BOARD OF EDUCATION BUSINESS MEETING AGENDA

JEAN F. BURKHOLDER

ADMINISTRATIVE SERVICE CENTER

205 North Race St. Urbana, IL 61801

Tuesday, June 19, 2018

6:00 p.m.

www.usd116.org

The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Anne Hall, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

1.01 CALL TO ORDER

President Dimit called the meeting to order at 6:01 p.m.

2.0 ROLL CALL

Present: John Dimit, President
Benita Rollins-Gay, Vice-President
Ruth Ann Fisher, Secretary
Brenda Carter, Secretary Pro Tem
Anne Hall, Member
Peggy Patten, Member
Paul Poulosky, Member

Also Present: Don Owen, Superintendent
Samuel Byndom, Asst Supt of Student Learning
Todd Taylor, Asst Supt of Student Services
Kathy Barbour, Asst Supt of HR and PD
Matt Abbatessa, Director of Facilities Services
Carol Baker, Chief Financial Officer

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

It was requested to move items 10.01 and 10.02 to Superintendent's Report, 14.01 and 14.02, and to also move item 12.08 to 12.01a.

4.0 CITIZENS STATEMENTS

Janice Nolan	Thank Board
Scott Dowds	Urbana Schools Parent Advocacy
Ronnie Turner-Winston	USD Parent Advisory
Candace Cobb	Urbana Parent Advocacy Group
Leslie Looney	Urbana Schools Parent Advocacy
Chris Jordan	SPED
Robert King	Urbana Schools Parent Advocacy Group

5.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)

There was a call for executive session after the current meeting for the purpose of: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

6.0 APPROVAL OF AGENDA

Member Poulosky moved to approve the agenda as modified, seconded by Member Carter. Motion passed.

7.0 COMMENDATIONS/RECOGNITIONS

8.0 PUBLIC HEARING

9.0 COMMUNICATIONS

10.0 REPORTS/DISCUSSION

10.01 ARAMARK End of Year Update

Kari Perkins, ARAMARK Food Service Director, will give the Board of Education, an update/review of the District's food service.

10.02 Family Engagement Presentation

Dionne Jones, the Director of Family Engagement and Student Supports, will present a summary of Urbana School District #116 Family Engagement activities during the 2017-2018 school year, and an overview of the planned events for the 2018-2019 school year.

10.01 Urbana Early Childhood Continued Discussion

Cris Vowels, UECS Principal continued discussion of the Urbana Early Childhood Extended Program Grant and student placement recommendation.

10.02 UMS/UHS Land Campus Use

The Board of Education continue the discussion and ranking of the three firms interviewed for the UMS/UHS Land Campus Use Study on May, 22, 2018.

11.0 ACTION ITEMS (Consent)

Member Patten moved to approve the following consent action items, seconded by Vice-President Rollins-Gay. On a roll call vote, all members present voted "aye."

11.01 Minutes

May 15, 2018, Business Meeting
May 22, 2018, Special Meeting
June 5, 2018, Study Session

11.02 May Bills/Checks

Education Fund Bills	\$1,089,720.75
Operations & Maintenance Fund Bills	\$ 133,837.19
Bond & Interest Fund Bills	\$ 59,902.85
Transportation Fund Bills	\$ 267,610.48
Illinois Municipal Retirement Fund (IMRF)	\$ 12,435.00
Working Cash Bonds	\$ 851,969.87
School Facility Occupancy Tax	\$ 0.00
Working Cash	\$ 9.00
Facility Sales Tax Projects	\$ 0.00
TORT	\$ 20,026.25
Life Safety Levy	\$ 4,568.00
Payroll	\$4,127,595.56
Adult Education	\$ 92,428.74

11.03 Interfund Loans

Approval was requested to repay as many of the interfund loans as possible to the Working Cash fund, prior to the end of the fiscal year (6/30/18).

Permanent Transfer

Approval was requested to transfer interest as of June 30, 2018. This is a permanent transfer of funds. Amount of transfers will be in the actual amounts of interest earned through June 30, 2018. Interest earned in the Working Cash and Bond and Interest Funds will be permanently transferred to the Education Fund, which the Board of Education deems to be the fund most in need of such interest (105ILCS 5/10-22.44).

11.04 Personnel Items

Approval of various personnel items were requested.

11.05 Approval of the June Bills for Payment

Approval was requested, in advance, for the June bills payable. Copies of these bills will be included with the August board agenda materials.

11.06 2018 Prevailing Wage Resolution

Each year, the Illinois Department of Labor issues prevailing labor wage rates for Champaign County. By state law, the district must adopt a resolution indicating that the district will abide by these rates for construction projects and/or other work done in the Urbana Schools.

11.07 Renewal of Insurance

Carol Baker, Chief Financial Officer, recommended renewal of district insurance rates through USI Insurance Services.

11.08 Resolution Declaring Intent to Retain Interest Earnings as Interest and Not to Accumulate as Principal

Carol Baker, Chief Financial Officer, requested approval of required resolution.

11.09 Foodservice Contract Renewal 2018-2019

Carol Baker, Chief Financial Officer, requested approval to renew the food service contract with ARAMARK.

12.0 ACTION ITEMS (Individual)

12.01a Urbana Early Childhood – Pre School for All Expansion Grant

Administration requested approval to place 34 early childhood students at Yankee Ridge, through the Preschool for All Expansion grant.

Member Poulosky moved to approve item 12.01a, seconded by Member Patten. On a roll call vote, motion failed: Aye's: P.Patten, P.Poulosky; Nay's: B.Carter, A.Hall, RA.Fisher, J.Dimit, B.Rollins-Gay.

Vice-President Rollins-Gay moved to amend the request, placing this program at M.L. King Jr Elementary School. Motion was seconded by Member Hall. On a roll call vote, motion passed. Aye's: J.Dimit, B.Rollins-Gay, RA.Fisher, B.Carter, A.Hall, P.Poulosky; Nay's: P.Patten

12.01b Gifts

Robin Arbiter, Urbana, donated seven books titled "FAT the story of my life with my body", written by her friend, Jean Braithwaite.

Matthew Stark, Urbana, donated his office desk purchased with ABA funds to Urbana High School. The desk is valued at \$1,000.

Member Patten moved to approve the gifts above, seconded by Member Carter. Motion passed.

12.02 Adoption of Tentative Budget for 2018-2019

The Board of Education received a tentative budget for 2018-2019 (fiscal year beginning July 1, 2018 and ending June 30, 2019). Carol Baker, Chief Financial Officer, presented the tentative budget. The following are dates for developing and adopting the 2018-2019 district budget:

June 19, 2018 Adoption of tentative budget. The Board needs a tentative budget adopted prior to June 30 so that we can operate after July 1. Please review the list of budget assumptions included in the front of the budget document.

September 4, 2018 Public Hearing and Board Study Session on 2018-2019 Budget

September 18, 2018 Approval of final 2018-2019 Budget

Member Poulosky moved to approve item 12.02, seconded by Member Carter. Motion passed.

12.03 Adoption of Adult Education Tentative Budget for 2018-2019

Board approval was requested for the adoption of the Adult Education Tentative Budget for 2018-2019.

Member Patten moved to approve item 12.03, seconded by Secretary Fisher. Motion passed.

12.04 PRESS Plus 96, 97 & 98

Don Owen, Superintendent, requested approval of the PRESS Plus 96, 97 & 98 policies.

Member Poulosky moved to approve item 12.04, seconded by member Patten. Motion passed.

12.05 Resolution to Prohibit Sexual Harassment

Approval was requested to adopt a resolution to prohibit sexual harassment.

Member Carter moved to approve item 12.05, seconded by Member Hall. On a roll call vote, all members present voted "aye".

12.06 2018-2019 Board Meeting Schedule

The Board of Education approve the 2018-2019 meeting date and times.

Member Carter moved to approve item 12.06 as presented, seconded by Member Poulosky. Motion passed.

12.08 Salary and Benefits Allocation for Non-Union Support Staff and District Administrators

The Superintendent recommended that the Board of Education approve the FY19 salary and benefit allocations for district non-union support staff and district administrators.

Member Poulosky moved to approve item 12.07, seconded by Member Patten. On a roll call vote, all members present voted "aye." Motion passed.

12.08 Urbana Early Childhood – Pre School for All Expansion Grant

Administration will request approval to place 3 year old children students at Yankee Ridge and the Leopolis Early Childhood Expansion grant.

Moved to 12.01a

12.09 Working Cash Funds

Matthew Abbatessa, Director of Facilities, requested approval to reallocate \$25,333.00 to repair and repaint the vocational shops and adjacent offices at Urbana High School. Also, to repair window façade and frames.

Member Patten moved to approve item 12.09, seconded by Member Poulosky. On a roll call vote, all members present voted “aye.” Motion passed.

President Dimit turned the gavel over to Vice-President Rollins-Gay at 7:55 p.m.

13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

14.0 SUPERINTENDENT’S REPORT

14.01 ARAMARK End of Year Update

Kari Perkins, ARAMARK Food Service Director, gave the Board of Education, an update/review of the District’s food service.

14.02 Family Engagement Presentation

Dionne Webster, the Director of Family Engagement and Student Supports, presented a summary of Urbana School District #116 Family Engagement activities during the 2017-2018 school year, and an overview of the planned events for the 2018-2019 school year.

Freedom of Information Act Requests:

Ken Leach Current custodial service provider, custodial contract
SSC Services for Ed expiration date, annual contract amount.

James Bachman Names, district email addresses, and home
Illinois Retired Teachers Assoc. addresses of your retiring Illinois educators for
the current school year.

Lyndsay Jones All written and electronic communications from
The News-Gazette 8/1/17 to 5/17/18 to all board of education
members with the words, “Urbana Middle
School or UMS”, “Urbana High School or UHS”
“discipline,” “fighting,” “student,” “dean/deans.”
And all written and electronic communication
from 8/1/17 to 5/17/18 from all board members
with the words , “Urbana Middle School or
UMS”, “Urbana High School or UHS”
“discipline,” “fighting,” “student,” “dean/deans.”

16.0 BOARD REPORT

17.0 ADJOURNMENT

Member Poulosky moved to adjourn the meeting, seconded by Secretary Fisher. Motion passed.

Vice-President Rollins-Gay declared the meeting adjourned at 8:50 p.m., after a 5 minute recess, will go into executive session for the purpose of: The appointment, employment, compensation, discipline, performance, or dismissal of specific

employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

President

Secretary