

Urbana Adult Education
November 14, 2018 through December 12, 2018

Bank Transfers from Adult Education Accounts Payable to Urbana School District Consolidated:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
11/15/18	11/15 Payroll	57,546.29
11/30/18	11/30 Payroll	51,983.62
Total		<u>109,529.91</u>

Bank Transfers from Accounts Payable to Imprest Fund to Replenish:

11/30/18 *No transfer in November* -

Attached computer generated Accounts Payable check reports:

Checks 2073-2080 (FY19 December's Bills)	<u>18,842.62</u>
Total Accounts Payable	18,842.62
Total Payroll	<u>109,529.91</u>
Grand Total	<u>128,372.53</u>

The preceding list of FY19 Accounts Payable in the amount of \$18,842.62 is approved by the Board of Education, Urbana School District 116 on December 18, 2018.

The Payroll for FY19 in the amount of \$109,529.91 is approved by the Board of Education, Urbana School District 116 on December 18, 2018.

President

Secretary

Chief Financial Officer

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	PO ACCOUNT		AMOUNT	CHECK NUMBER
			NUMBER	NUMBER		
ABSOPURE WATER CO.	86911707	Water for staff and students for November	0	92E000 2540 3900 35 381342	22.25	2073
AT&T	217337498711	Fax line invoice from 10-8-18 thru 11-7-18	0	92E000 2540 3430 35 381342	42.73	2074
BRYANT, LEONARD	Reimbursement	WIOA mileage reimbursement for Leonard Bryant for November	0	92E000 1400 3320 35 684421	77.39	2075
CARLE FOUNDATION HOSPITAL	Carle	CNA testing invoice for the August class	0	92E000 2120 3900 35 760001	833.00	2076
CARLE FOUNDATION HOSPITAL	Carle	CNA testing invoice for the August class	0	92E000 1333 4140 35 684421	98.00	2076
CDS LEASING	61426317	Copier lease payment for December	0	92E000 1310 3240 35 130000	225.90	2077
CDS LEASING	61426317	Copier lease payment for December	0	92E000 2320 3240 35 130000	25.10	2077
CDS OFFICE TECHNOLOGIES	INV1197973	Main copier usage fees from 11-18-18 to 12-17-18	0	92E000 1310 3240 35 130000	124.51	2078
CDS OFFICE TECHNOLOGIES	INV1197973	Main copier usage fees from 11-18-18 to 12-17-18	0	92E000 2320 3240 35 130000	13.84	2078
CDS OFFICE TECHNOLOGIES	INV1198746	ESL copier usage fees from 11-17-18 to 12-16-18	0	92E000 1310 3240 35 130000	44.79	2078
CDS OFFICE TECHNOLOGIES	INV1198746	ESL copier usage fees from 11-17-18 to 12-16-18	0	92E000 2320 3240 35 130000	4.98	2078
URBANA SCHOOL DISTRICT #116	USD Utilities	USD Utility bill from 11-5-18 thru 11-15-18: Electric-1412.83, Gas-118.89, Water and Sewage-105.99 and Phone-.44	0	92E000 2540 3960 35 381342	1,412.83	2079
URBANA SCHOOL DISTRICT #116	USD Utilities	USD Utility bill from 11-5-18 thru 11-15-18: Electric-1412.83, Gas-118.89, Water and Sewage-105.99 and Phone-.44	0	92E000 2540 3950 35 381342	118.89	2079
URBANA SCHOOL DISTRICT #116	USD Utilities	USD Utility bill from 11-5-18 thru 11-15-18: Electric-1412.83, Gas-118.89, Water and Sewage-105.99 and Phone-.44	0	92E000 2540 3710 35 381342	105.99	2079
URBANA SCHOOL DISTRICT #116	USD Utilities	USD Utility bill from 11-5-18 thru 11-15-18: Electric-1412.83, Gas-118.89, Water and Sewage-105.99 and Phone-.44	0	92E000 2540 3430 35 381342	0.44	2079
URBANA SCHOOL DISTRICT #116	USD Print shop	Guidance supplies	0	92E000 2120 4110 35 130000	5.00	2079
URBANA SCHOOL DISTRICT #116	USD Utilities 2	11-4-18 for the following: Water-121.89 and Phone-45.71	0	92E000 2540 3430 35 381342	45.71	2079
URBANA SCHOOL DISTRICT #116	USD Utilities 2	11-4-18 for the following: Water-121.89 and Phone-45.71	0	92E000 2540 3710 35 381342	121.89	2079
URBANA SCHOOL DISTRICT #116	USD Utilities-1	USD Utilities bill from 11-16-18 thru 12-4-18: Water-127.08 and Phone-44.97	0	92E000 2540 3710 35 381342	127.08	2079
URBANA SCHOOL DISTRICT #116	USD Utilities-1	USD Utilities bill from 11-16-18 thru 12-4-18: Water-127.08 and Phone-44.97	0	92E000 2540 3430 35 381342	44.97	2079

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Urbana, IL

Board List Adult Education Dec of 2018 (Dates: 12/18/18 - 12/18/18)

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12/13/18

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VENDOR		INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	CHECK NUMBER
URBANA SCHOOL DISTRICT 116 UAE PAYR	USD Benefits B1	USD 50 Fund Benefits Transfer for Payroll	4,622.13	0 92L000 4540 0000 00 000000	2080	
		11-15-18: IMRF-4622.13; FICA-2882.30;				
		Medicare-728.12				
URBANA SCHOOL DISTRICT 116 UAE PAYR	USD Benefits B1	USD 50 Fund Benefits Transfer for Payroll	2,882.30	0 92L000 4570 0000 00 000000	2080	
		11-15-18: IMRF-4622.13; FICA-2882.30;				
		Medicare-728.12				
URBANA SCHOOL DISTRICT 116 UAE PAYR	USD Benefits B1	USD 50 Fund Benefits Transfer for Payroll	728.12	0 92L000 4580 0000 00 000000	2080	
		11-15-18: IMRF-4622.13; FICA-2882.30;				
		Medicare-728.12				
URBANA SCHOOL DISTRICT 116 UAE PAYR	USD Benefits #2	USD 50 Fund Benefits Transfer for Payroll	3,972.99	0 92L000 4540 0000 00 000000	2080	
		11-30-18: IMRF-3972.99; FICA-2502.48;				
		Medicare-639.31				
URBANA SCHOOL DISTRICT 116 UAE PAYR	USD Benefits #2	USD 50 Fund Benefits Transfer for Payroll	2,502.48	0 92L000 4570 0000 00 000000	2080	
		11-30-18: IMRF-3972.99; FICA-2502.48;				
		Medicare-639.31				
URBANA SCHOOL DISTRICT 116 UAE PAYR	USD Benefits #2	USD 50 Fund Benefits Transfer for Payroll	639.31	0 92L000 4580 0000 00 000000	2080	
		11-30-18: IMRF-3972.99; FICA-2502.48;				
		Medicare-639.31				

Totals for checks

18,842.62

FUND SUMMARY

FUND DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
92 ADULT ED	15,347.33	0.00	3,495.29	18,842.62
*** Fund Summary Totals ***	15,347.33	0.00	3,495.29	18,842.62

***** End of report *****

Urbana School District 116-UAEC				
Imprest Disbursement Report				
11/30/18				Amount
Balance from October 30th, 2018 Report				4,000.00
Interest earned for October posted on 11-1-18				0.03
Interest earned for November of 2018 (Posted on 12-1-18)				0.03
Replenish transfer from Accounts Payable (no replenish in the month of November)				-
Available Balance				4,000.03
November's Disbursements				2,930.97
Reconciliation Figure-11/30/18				1,069.06
Description	Check #	Vendor	Account	Amount
Bus tokens for student transportation	1712	MTD	92E000 2550 3310 35 130000	1000.00
Total				1,000.00
October's mileage reimbursement to Leonard Bryant for the WIOA program	1713	Leonard Bryant	92E000 1400 3320 35 684421	61.59
Total				61.59
Travel reimbursement to Marcellos Gray for attending the Skyward Connection Conference held on October 30, 2018 at the Peoria Center in Peoria, IL	1714	Marcellos Gray	92E000 2210 3320 35 010000	50.14
			92E000 2210 3320 35 030000	50.14
Total				100.28
Reimbursement to Felecia Freeman for the CNA "Train the Trainer" course taken at Joliet Junior College on July 9th-August 10th, 2018	1715	Felecia Freeman	92E000 2210 3320 35 130000	599.00
Total				599.00
Mileage reimbursement to Marcellos Gray for attending the IACEA Board meeting on November 7th-8th at the Wyndham Hotel and Resort in Springfield, IL	1716	Marcellos Gray	92E000 2210 3320 35 010000	49.05
			92E000 2210 3320 35 030000	49.05
Total				98.10
CNA State exam voucher payment for 16 CNA students for the Oct-Dec class of 2018	1717	Southern Illinois University	92E000 2120 3900 35 760001	1,072.00
Total				1,072.00
Subtotal				2,930.97