



URBANA SCHOOL DISTRICT #116

BOARD OF EDUCATION

BUSINESS MEETING

JEAN F. BURKHOLDER ADMINISTRATIVE SERVICE CENTER

205 North Race St. Urbana, IL 61801

Tuesday, December 18, 2018

7:30 p.m.

www.usd116.org

The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Anne Hall, Member

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Mr. Paul Poulosky, Member

Dr. Preston L. Williams, Jr. Interim Superintendent Ms. Lori Johnson, Board Recording

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

4.0 APPROVAL OF AGENDA

5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)

There will be an executive session after meeting for the purpose of: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

6.0 COMMENDATIONS/RECOGNITIONS

The board will recognize the following for achieving the status of National Board Certified Teacher: Tiffanie Bui - Library/Media at Leal Elementary School, Amanda Perez-Rosser - Career & Technical Education at Urbana High School, Nick Stillwell - Math at Urbana High School, Kim Summers - English/Language Arts at Urbana High School.

The board will also recognize Bryan Lake - Early Childhood Generalist, who went through the process to renew his status of being a National Board Certified Teacher.

The following are local members of the Delta Kappa Gamma Society International (DKG). The DKG is a professional organization that promotes professional and personal growth of its members and excellence in education. At this time, USD116 Board of Education would like to recognize, Cris Vowels (former member), Lily Jimenez, Jenny Finch, and Anna Rice, for their dedication as educators in the Urbana School District.

Wiley staff recently recognized their principal, Dr. Jennifer Heinhorst, for her work this summer and school year to provide their students and staff with a healthier work environment.

7.0 CITIZEN STATEMENTS (5 minute limit)

8.0 REPORTS

8.1 Superintendent Search Discussion

The Board of Education will begin to discuss steps to take as they begin a Superintendent search.

8.2 Property Tax Relief Grant

Carol Baker, Chief Financial Officer, will lead discussion, prior to Requested approval, to submit an application for a Property Tax Relief Grant to Illinois State Board of Education.

9.0 COMMUNICATIONS

10.0 PUBLIC HEARING

10.1 Public Hearing on Estimated Tax Levy

As required by the "Truth in Taxation Act" a hearing will be held to allow public comment on the 2018 tax levy.

11.0 ACTION ITEMS (Consent)

11.1 Minutes

November 20, 2018, Business Meeting
December 4, 2018, Study Session

11.2 November Bills/Checks

Education Fund Bills	\$ 461,889.84
Operations & Maintenance Fund Bills	\$ 118,817.38
Bonds & Interest Fund Bills	\$ 9,225.75
Transportation Fund Bills	\$ 272,133.10
Working Cash Bonds	\$ 30,597.43

TORT	\$ 101,409.26
Life Safety Levy	\$ 0.00
Payroll	\$ 4,338,534.96
Adult Education	\$ 128,372.53

11.3 Interfund Loans

The following interfund loans will be required to cover the necessary operating costs of the school district until the next meeting of the Board of Education:

<u>Amount</u>	<u>Loan From</u>	<u>Loan To</u>
\$400,000	Working Cash Fund	Oper. & Maint Fund
\$400,000	Working Cash Fund	IMRF
\$100,000	Working Cash Fund	Tort

11.4 Personnel Items

Approval of various personnel items will be requested.

11.5 Approval of Continuous School Improvement Plans

Approval will be requested to approve the continuous school improvement plans (previously presented to the BOE) for: M.L. King, Leal, Thomas Paine, Wiley, Dr. Williams, Yankee Ridge, Urbana Early Childhood, Gerber, Urbana Middle School and Urbana High School.

11.6 Resolution Authorizing and Directing the Sale or Disposal of Personal Property in Accordance with 105 ILCS 5/10-22.8

Approval will be request to approve a resolution authorizing and directing the sale or disposal of personal property in accordance with 105 ILCS 5/10-22.8. Items listed: chairs, tables, book carts, student desks, shelf, filing cabinet, various English/Language Arts materials, and library weeding logs (Wiley, Leal and Yankee Ridge).

11.7 Approval of the December Bills for Payment

Approval will be requested, in advance, for the December bills payable. Copies of these bills will be included with the February board agenda materials. This request is being made due to change in January BOE meeting schedule.

12.0 ACTION ITEMS (Individual)

12.1 Gifts

Nada Sweid, Urbana donated a 13 inch Gliga viola/bow and case to Urbana High School.

Jack and Virginia Waaler, Urbana, donated \$100.00 to LaDonna Helm's, 1st grade classroom at Leal Elementary School.

Kathy Barbour, donated a standing desk to the Urbana School District.

Tin Cup Award through Champaign West Rotary Club, donated \$324.33 to Urbana Adult Education.

The following donated to the Urbana High School, Student Senate: Champaign County Retired Teacher Association (\$534), Busey Bank (\$250), Urbana Park District - Senior Citizens Club (\$200).

Kate McLean, Urbana, donated a ½ bass, bow and bag, to Urbana High School.

12.2 Resolution Regarding the Estimated Amounts Necessary to be Levied for the Year 2018

Approval will be requested to approve the resolution regarding the estimated amounts necessary to be levied for the year 2018.

12.3 Approval of a Property Tax Relief Grant

Approval will be requested to apply for a Property Tax Relief Grant through Illinois State Board of Education in the amount of \$6,323,621.59 (full eligible amount).

12.4 Approval of Conflict 180 Contract

Approval will be requested to enter into a contract with Conflict 180 for the 2018-2019 school year.

12.5 Approval of Board of Education Travel Expenses

Administration will request approval of recent Board of Education member travel expenses from the Joint Annual Conference held in Chicago, Illinois, November 15-18, 2018. Board members that attended the conference: Benita Rollins-Gay, Ruth Ann Fisher, Anne Hall, and Paul Poulosky.

12.6 Approval to Purchase Wheeled Loader w/Attachments

Approval will be requested to purchase a John Deere wheeled loader model 304L with attachments in the amount \$87,000.00 out of working cash bond funds.

13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

14.0 SUPERINTENDENT'S REPORT

FOIA REPORT:

Lee Gaines, Illinois Public Media

"...copies of correspondence, including but not limited to emails, between Assistant Superintendent Samuel Byndom and members of the Urbana District 116 Board of Education and

Superintendent Don Owen for the time period beginning Oct. 1, 2018 through November 7, 2018.”

Lee Gaines, Illinois Public Media

“...list of staff hired by district between March 2017 and October 16, 2018, including their position titles, PID identification numbers as well as their race and gender.”

“...any correspondence, including but not limited to emails, between the Board of Education members and Superintendent Don Owen regarding these staff positions between March 2018 and the date of this request, November 7, 2018.”

Lee Gaines, Illinois Public Media

“ any and all documents related to an audit, including but not limited to the report itself, of the hiring procedures for certain employment positions filled within the district during the past 18 months.” . . total amount of money spent on legal services related to this audit.”

Lee Gaines, Illinois Public Media

“...all correspondence between the Board of Education and the general public, including letters and emails sent to board members and any responses from board members to those emails and letters, for the period beginning September 1, 2018 through November 12, 2018, related to race and hiring, and race and discipline”

Kaitlyn Connolly, WCIA

All documents electronic and written communication relating to Samuel Byndom, Don Owen, and Kathy Barbour. This request included and is not limited to emails, letters, memos, proposals, and text messages. This request covers a time period from October 1, 2108 to December 6, 2018.

15.0 BOARD REPORT

16.0 ADJOURNMENT

ANNOUNCEMENTS:

December:

20th Thursday		End of First Semester - Winter Begins as Close of School for Students
20th Thursday	6:00-7:00 p.m.	District Culture Action Team @ UNCC
21st Friday		Institute Day - No School for Students

January:

7th Monday		School Resumes
15th Tuesday	7:30 p.m.	BOE Study Session
21st Monday		Dr. Martin Luther King, Jr.'s Birthday - No School
22nd Tuesday		Staff Development Day - No School Elementary Early Dismissal: UMS at 1:15 p.m. UHS at 12:26 p.m.
22nd Tuesday	7:30 p.m.	BOE Business Meeting

***Winter Break - No School - December 22, 2018 - January 6, 2019
School Resumes - Monday, January 7, 2019***

****Please note January meeting dates are:
January 15, 2019 - Study Session
January 22, 2019 - Business Meeting***