

Urbana Adult Education
September 13, 2018 through October 11, 2018

Bank Transfers from Adult Education Accounts Payable to Urbana School District Consolidated:

Date	Description	Amount
9/15/18	9/15 Payroll	50,678.92
9/30/18	9/30 Payroll	49,851.23
Total		<u>100,530.15</u>

Bank Transfers from Accounts Payable to Imprest Fund to Replenish:

9/28/18 5,523.01

Attached computer generated Accounts Payable check reports:

Checks 2054-2060 (FY19 October Bills)	<u>20,437.78</u>
Total Accounts Payable	25,960.79
Total Payroll	<u>100,530.15</u>
Grand Total	126,490.94

The preceding list of FY19 Accounts Payable in the amount of \$25,960.79 is approved by the Board of Education, Urbana School District 116 on October 16, 2018.

The Payroll for FY19 in the amount of \$100,530.15 is approved by the Board of Education, Urbana School District 116 on October 16, 2018.

President

Secretary

Chief Financial Officer

Urbana School District 116-UAEC Imprest Disbursement Report 09/30/18				Amount
Balance from August 31st, 2018 Report				4,000.00
Interest earned for August posted on 9-1-18				0.03
Interest earned for September of 2018 (Posted on 10-1-18)				0.03
Replenish transfer from Accounts Payable				5,523.01
Available Balance				9,523.04
September's Disbursements				5,523.04
Reconciliation Figure-9/30/18				4,000.00
Description	Check #	Vendor	Account	Amount
Tea Rose Sponsorship for the Pink Panache Gala hosted by Alpha Kappa Alpha Sorority, Inc. held on September 28, 2018 at the I-Hotel in Champaign, IL	1694	AKA Epsilon Epsilon Omega	92E000 0000 3000 35 000000	300.00
Total				300.00
Mobile office desk drawer for Shawna Scherer's office	1695	Stocks Office Furniture	92E000 2320 4150 35 381342	304.37
Total				304.37
City of Urbana Parking space rental for UAEC in lot 25 from October-December of 2018	1696	City of Urbana	92E000 2540 3200 35 381342	1,620.00
Total				1,620.00
Travel reimbursement to Marcellos Gray for attending the IACEA Board meeting at the Wyndham Hotel in Springfield, IL on September 13th and 14th of 2018	1697	Marcellos Gray	92E000 2210 3320 35 030000 92E000 2210 3320 35 010000	51.22 51.22
Total				102.44
Refund for Advanced ESL class to Racquel Rinke Santos	1698	Raquel Rinke Santos	92E000 1351 6700 35 000001	235.00
Total				235.00
Refund for Advanced ESL class to Jaemim Hong	1699	Jaemim Hong	92E000 1351 6700 35 000001	235.00
Total				235.00
Refund for Advanced ESL class to Tsung Wei Huang paid for Pao-I Chen	1700	Tsung Wei Huang	92E000 1351 6700 35 000001	235.00
Total				235.00
Refund for Advanced ESL class to Aaron Mullet paid for Hyeon Seon Mullet	1701	Aaron Mullet	92E000 1351 6700 35 000001	235.00
Total				235.00
Refund for Advanced ESL class to Sunghwan Cho paid for Yeseul Park	1702	Sunghwan Cho	92E000 1351 6700 35 000001	235.00
Total				235.00
Refund for Advanced ESL class to Jun Dong Park paid for Soyoung Chung	1703	Jun Dong Park	92E000 1351 6700 35 000001	235.00
Total				235.00
VOIDED Check-Printing Error	1704	VOIDED		
CNA State exam voucher payment request for 24 students for the Aug-Oct of 2018 CNA class	1705	Southern Illinois University	92E000 2120 3900 35 760001	1,608.00
Total				1,608.00
Mileage reimbursement to Marcellos Gray for attending the ICCB Administrator's meeting and the Forum for Excellence meeting on September 24th-26th of 2018 at the Marriott in Normal, IL	1706	Marcellos Gray	92E000 2210 3320 35 030000 92E000 2210 3320 35 010000	89.11 89.12
Total				178.23
Subtotal				5,523.04

VENDOR	INVOICE		INVOICE DESCRIPTION	PO ACCOUNT		CHECK NUMBER
	NUMBER	AMOUNT		NUMBER	NUMBER	
ABSOPURE WATER CO.	86881075	51.75	Drinking water for September	0 92E000 2540 3900 35 381342	2054	
ABSOPURE WATER CO.	86851160	11.50	Drinking water for August	0 92E000 2540 3900 35 381342	2054	
AT&T	217337498709	42.52	Fax line bill from 8-8-18 thru 9-7-18.	0 92E000 2540 3430 35 381342	2055	
CARLE FOUNDATION HOSPITAL	Carle Bill	392.00	Carle CNA testing invoice for the Aug-Oct CNA class.	0 92E000 1333 4140 35 684421	2056	
CARLE FOUNDATION HOSPITAL	Carle Bill	2,630.00	Carle CNA testing invoice for the Aug-Oct CNA class.	0 92E000 2120 3900 35 760001	2056	
CDS LEASING	60705583	225.90	Copier lease payment for the month of October	0 92E000 1310 3240 35 130000	2057	
CDS LEASING	60705583	25.10	Copier lease payment for the month of October	0 92E000 2320 3240 35 130000	2057	
CDS OFFICE TECHNOLOGIES	INV1183381	127.53	Main copier usage for 9-18-18 thru 10-17-18	0 92E000 1310 3240 35 130000	2058	
CDS OFFICE TECHNOLOGIES	INV1183381	14.17	Main copier usage for 9-18-18 thru 10-17-18	0 92E000 2320 3240 35 130000	2058	
CDS OFFICE TECHNOLOGIES	INV1184295	41.40	ESL copier usage from 9-17-18 thru 10/16/18	0 92E000 1310 3240 35 130000	2058	
CDS OFFICE TECHNOLOGIES	INV1184295	4.60	ESL copier usage from 9-17-18 thru 10/16/18	0 92E000 2320 3240 35 130000	2058	
URBANA SCHOOL DISTRICT #116	Utility-931.07	138.75	USD utility charges from 8-30-18 thru 9-7-18: Electric-792.32; Water-138.75.	0 92E000 2540 3710 35 381342	2059	
URBANA SCHOOL DISTRICT #116	Utility-931.07	792.32	USD utility charges from 8-30-18 thru 9-7-18: Electric-792.32; Water-138.75.	0 92E000 2540 3960 35 381342	2059	
URBANA SCHOOL DISTRICT #116	Utility-964.51	56.00	USD utility charges from 9-8-18 thru 10/1/18: Electric-668.64, Gas-118.22, Water-121.65 and Phone-56.	0 92E000 2540 3430 35 381342	2059	
URBANA SCHOOL DISTRICT #116	Utility-964.51	121.65	USD utility charges from 9-8-18 thru 10/1/18: Electric-668.64, Gas-118.22, Water-121.65 and Phone-56.	0 92E000 2540 3710 35 381342	2059	
URBANA SCHOOL DISTRICT #116	Utility-964.51	118.22	USD utility charges from 9-8-18 thru 10/1/18: Electric-668.64, Gas-118.22, Water-121.65 and Phone-56.	0 92E000 2540 3950 35 381342	2059	
URBANA SCHOOL DISTRICT #116	Utility-964.51	668.64	USD utility charges from 9-8-18 thru 10/1/18: Electric-668.64, Gas-118.22, Water-121.65 and Phone-56.	0 92E000 2540 3960 35 381342	2059	
URBANA SCHOOL DISTRICT #116	USD Warehouse	60.92	Building supplies	0 92E000 2540 4130 35 381342	2059	
URBANA SCHOOL DISTRICT #116	USD Printshop	890.92	Printshop invoice for August: APL-GED Instructional Materials-890.92 and Guidance Materials-13.00.	0 92E000 1310 4110 35 130000	2059	
URBANA SCHOOL DISTRICT #116	USD Printshop	13.00	Printshop invoice for August: APL-GED Instructional Materials-890.92 and Guidance Materials-13.00.	0 92E000 2120 4110 35 130000	2059	
URBANA SCHOOL DISTRICT #116	Benefits 9-15-1	4,041.83	USD Benefits transfer for payroll 9-15-18:	0 92L000 4540 0000 00 000000	2060	

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	CHECK NUMBER
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 9-15-1	IMRF-4041.83; FICA-2464.46 and Medicare-630.68	2,464.46	0 92L000 4570 0000 00 000000	2060
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 9-15-1	USD Benefits transfer for payroll 9-15-18: IMRF-4041.83; FICA-2464.46 and Medicare-630.68	630.68	0 92L000 4580 0000 00 000000	2060
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 9-30-1	USD Benefits transfer for payroll 9-30-18: IMRF-4041.83; FICA-2464.46 and Medicare-630.68	3,832.48	0 92L000 4540 0000 00 000000	2060
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 9-30-1	USD Benefits transfer for payroll 9-30-18: IMRF-3832.48; FICA-2420.93 and Medicare-620.51.	2,420.93	0 92L000 4570 0000 00 000000	2060
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 9-30-1	USD Benefits transfer for payroll 9-30-18: IMRF-3832.48; FICA-2420.93 and Medicare-620.51.	620.51	0 92L000 4580 0000 00 000000	2060

Totals for checks

20,437.78

FUND SUMMARY

FUND DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
92 ADULT ED	14,010.89	0.00	6,426.89	20,437.78
*** Fund Summary Totals ***	14,010.89	0.00	6,426.89	20,437.78

***** End of report *****