



URBANA SCHOOL DISTRICT #116

BOARD OF EDUCATION

BUSINESS MEETING AGENDA

JEAN F. BURKHOLDER

ADMINISTRATIVE SERVICE CENTER

205 North Race St. Urbana, IL 61801

Tuesday, June 19, 2018

6:00 p.m.

www.usd116.org

The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.

Mr. John H. Dimit, President
Ms. Ruth Ann Fisher, Secretary
Ms. Anne Hall, Member

Ms. Benita Rollins-Gay, Vice-President
Ms. Brenda Carter, Member
Ms. Peggy Patten, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Lori Johnson, Board Secretary

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

4.0 CITIZENS STATEMENTS

5.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)

6.0 APPROVAL OF AGENDA

7.0 COMMENDATIONS/RECOGNITIONS

8.0 PUBLIC HEARING

9.0 COMMUNICATIONS

10.0 REPORTS/DISCUSSION

10.01 ARAMARK End of Year Update

Kari Perkins, ARAMARK Food Service Director, will give the Board of Education, an update/review of the District's food service.

10.02 Family Engagement Presentation

Dionne Webster, the Director of Family Engagement and Student Supports, will present a summary of Urbana School District #116 Family Engagement activities during the 2017-2018 school year, and an overview of the planned events for the 2018-2019 school year.

10.03 Urbana Early Childhood Continued Discussion

Cris Vowels, UECS Principal will continue discussion of the Urbana Early Childhood Extended Program Grant and student placement recommendation.

10.04 UMS/UHS Land Campus Use

The Board of Education will continue the discussion and ranking of the three firms interviewed for the UMS/UHS Land Campus Use Study on May, 22, 2018.

11.0 ACTION ITEMS (Consent)

11.01 Minutes

May 15, 2018, Business Meeting
May 22, 2018, Special Meeting
June 5, 2018, Study Session

11.02 May Bills/Checks

Education Fund Bills	\$1,089,720.75
Operations & Maintenance Fund Bills	\$ 133,837.19
Bond & Interest Fund Bills	\$ 59,902.85
Transportation Fund Bills	\$ 267,610.48
Illinois Municipal Retirement Fund (IMRF)	\$ 12,435.00
Working Cash Bonds	\$ 851,969.87
School Facility Occupancy Tax	\$ 0.00
Working Cash	\$ 9.00
Facility Sales Tax Projects	\$ 0.00
TORT	\$ 20,026.25
Life Safety Levy	\$ 4,568.00
Payroll	\$4,127,595.56
Adult Education	\$ 92,428.74

11.03 Interfund Loans

Approval will be requested to repay as many of the interfund loans as possible to the Working Cash fund, prior to the end of the fiscal year (6/30/18).

Permanent Transfer

Approval will be requested to transfer interest as of June 30, 2018. This is a permanent transfer of funds. Amount of transfers will be in the actual

amounts of interest earned through June 30, 2018. Interest earned in the Working Cash and Bond and Interest Funds will be permanently transferred to the Education Fund, which the Board of Education deems to be the fund most in need of such interest (105ILCS 5/10-22.44).

11.04 Personnel Items

Approval of various personnel items will be requested.

11.05 Approval of the June Bills for Payment

Approval will be requested, in advance, for the June bills payable. Copies of these bills will be included with the August board agenda materials.

11.06 2018 Prevailing Wage Resolution

Each year, the Illinois Department of Labor issues prevailing labor wage rates for Champaign County. By state law, the district must adopt a resolution indicating that the district will abide by these rates for construction projects and/or other work done in the Urbana Schools.

11.07 Renewal of Insurance

Carol Baker, Chief Financial Officer, will recommend renewal of district insurance rates through USI Insurance Services.

11.08 Resolution Declaring Intent to Retain Interest Earnings as Interest and Not to Accumulate as Principal

Carol Baker, Chief Financial Officer, will request approval of required resolution.

11.09 Foodservice Contract Renewal 2018-2019

Carol Baker, Chief Financial Officer, will request approval to renew the food service contract with ARAMARK.

12.0 ACTION ITEMS (Individual)

12.01 Gifts

Robin Arbiter, Urbana, donated seven books titled "*FAT the story of my life with my body*", written by her friend, Jean Braithwaite.

Matthew Stark, Urbana, donated his office desk purchased with ABA funds to Urbana High School. The desk is valued at \$1,000.

12.02 Adoption of Tentative Budget for 2018-2019

The Board of Education has received a tentative budget for 2018-2019 (fiscal year beginning July 1, 2018 and ending June 30, 2019). Carol Baker, Chief Financial Officer, will present the tentative budget. The following are dates for developing and adopting the 2018-2019 district budget:

June 19, 2018 Adoption of tentative budget. The Board needs a tentative budget adopted prior to June 30 so that we can operate after July 1. Please review the list of budget assumptions included in the front of the budget document.

September 4, 2018 Public Hearing and Board Study Session on 2018-2019 Budget

September 18, 2018 Approval of final 2018-2019 Budget

12.03 Adoption of Adult Education Tentative Budget for 2018-2019

Board approval will be requested for the adoption of the Adult Education Tentative Budget for 2018-2019.

12.04 PRESS Plus 96, 97 & 98

Don Owen, Superintendent, will request approval of the PRESS Plus 96, 97 & 98 policies.

12.05 Resolution to Prohibit Sexual Harassment

Approval will be requested to adopt a resolution to prohibit sexual harassment.

12.06 2018-2019 Board Meeting Schedule

The Board of Education set the 2018-2019 meeting date and times.

12.07 Salary and Benefits Allocation for Non-Union Support Staff and District Administrators

The Superintendent recommends that the Board of Education approve the FY19 salary and benefit allocations for district non-union support staff and district administrators.

12.08 Urbana Early Childhood – Pre School for All Expansion Grant

Administration will request approval to place 34 early childhood students at Yankee Ridge, through the Preschool for All Expansion grant.

12.09 Working Cash Funds

Matthew Abbatessa, Director of Facilities, will request approval to reallocate \$25,333.00 to repair and repaint the vocational shops and adjacent offices at Urbana High School. Also, to repair window façade and frames.

13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

14.0 SUPERINTENDENT'S REPORT

Freedom of Information Act Requests:

Ken Leach SSC Services for Ed	Current custodial service provider, custodial contract expiration date, annual contract amount.
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James Bachman Illinois Retired Teachers Assoc.	Names, district email addresses, and home addresses of your retiring Illinois educators for the current school year.
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Lyndsay Jones The News-Gazette	All written and electronic communications from 8/1/17 to 5/17/18 to all board of education members with the words, "Urbana Middle School or UMS", "Urbana High School or UHS" "discipline," "fighting," "student," "dean/deans." And all written and electronic communication from 8/1/17 to 5/17/18 from all board members with the words , "Urbana Middle School or UMS", "Urbana High School or UHS" "discipline," "fighting," "student," "dean/deans."
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15.0 BOARD REPORT

16.0 ADJOURNMENT

Announcements:

July:

30 th	Monday	10:00 a.m. – 6:00 p.m.	Centralized Registration
31 st	Tuesday	8:30 a.m. – 2:00 p.m.	Centralized Registration

August:

16 & 17	Thursday & Friday	Institute Days – No School
20	Monday	First Day of Student Attendance for Grades 1-9, ½ of Kindergarten Students Attend, Urbana EC School – New Parent Orientation
21	Tuesday	All High School in Attendance, Urbana EC School begins and ½ of Kindergarten Students Attend
22	Wednesday	All Students in Attendance