

Urbana Adult Education
May 11th thru June 13th of 2018

Bank Transfers from Adult Education Accounts Payable to Urbana School District Consolidated:

Date	Description	Amount
5/15/18	5/15 Payroll	32,447.85
5/30/18	5/30 Payroll	36,326.87
Total		68,774.72

Bank Transfers from Accounts Payable to Imprest Fund to Replenish:

5/17/18		3,557.84
---------	--	----------

Attached computer generated check reports:

Checks 1994-2007 (FY18 June's Bills)	20,096.18
Total Accounts Payable	23,654.02
Total Payroll	68,774.72
Grand Total	92,428.74

The preceding list of FY18 Accounts Payable in the amount of \$23,654.02 is approved by the Board of Education, Urbana School District 116 on June 19, 2018.

The Payroll for FY18 in the amount of \$68,774.72 is approved by the Board of Education, Urbana School District 116 on June 19, 2018.

President

Secretary

Chief Financial Officer

Urbana School District 116-UAEC				
Imprest Disbursement Report				
05/31/18				
				Amount
Balance from April 30, 2018 Report				4,000.00
Interest earned for April of 2018 (Posted on 5-1-18)				0.03
Interest earned for May of 2018 (Posted on 6-1-18)				0.03
Replenish transfer from Accounts Payable				3,557.84
Available Balance				7,557.87
May's Disbursements				3,557.87
Reconciliation Figure-5/31/18				4,000.00
Description	Check #	Vendor	Account	Amount
Travel reimbursement for Arlene Anderson for the ICCB Administrator's meeting held on April 19th & 20th at the Wyndham Hotel and Resort in Springfield, IL	1671	Arlene Anderson	92E000 2210 3320 35 130000	140.80
Total				140.80
Mileage reimbursement for Marcellos Gray for the month of April for the WIOA WEX program	1672	Marcellos Gray	92E000 1400 3320 35 684421	24.80
Total				24.80
Travel reimbursement for Marcellos Gray for attending the IACEA Board meeting and conference on April 26th & 27th, 2018 in Springfield, IL at the Wyndham Hotel and Resort	1673	Marcellos Gray	92E000 2210 3320 35 130000	273.00
Travel reimbursement for CSBO mid-term face-to-face meeting for the LEBM 536 class with NIU at the Naperville, IL campus on April 28, 2018				
Total				273.00
Mileage reimbursement for Marcellos Gray for delivering the ICCB continuation plan to the ICCB main office in Springfield, IL on May 7, 2018	1674	Marcellos Gray	92E000 2210 3320 35 130000	271.42
Mileage reimbursement for Marcellos Gray for IASBO 2018 Annual Conference held at the Renaissance Schaumburg Convention Center in Schaumburg, IL on May 3-4th, 2018				
Total				271.42
SIU-C payment for CNA testing for 25 students for the 2018 March-May Class	1675			1,675.00
Total				1,675.00
Registration fee reimbursement to Eilyn Dee for CNA Educators Conference held at the Northfield Inn, Suites and Conference Center in Springfield, IL on April 20, 2018	1676	Eilyn Dee	92E000 2210 3320 35 030000	50.00
			92E000 2210 3320 35 760001	50.00
Total				100.00
Registration fee reimbursement to Nancy Roth for CNA Educators Conference held at the Northfield Inn, Suites and Conference Center in Springfield, IL on April 20, 2018	1677	Nancy Roth	92E000 2210 3320 35 030000	97.42
			92E000 2210 3320 35 760001	97.41
Total				194.83
Reimbursement to Donna Clark for Notary Public filing service fees for UAEC held on April 28th, 2018 at the Hawthorne Suites in Champaign, IL.	1678	Donna Clark	92E000 2320 4150 010000	8.87
			92E000 2320 4150 030000	8.88
Total				17.75
Carol Sutherland's travel reimbursement for the month of April	1679	Carol Sutherland	92E000 2320 3320 35 130000	17.28
Total				17.28
MTD annual student bus passes for Daniel Melchor, Daniel Myrick and Chyna Stevenson	1680	MTD	92E000 2550 3310 130000	252.00
Total				252.00
Hotel and lodging for Marcellos Gray for the NAWDP Annual Conference held at the Sheraton Grand Phoenix Hotel in Phoenix, AZ on May 21-23, 2018	1681	Sheraton Grand Phoenix Hotel	92E000 2210 3320 35 130000	590.99
Total				590.99
Total				-
Total				-
Total				-
Subtotal				3,557.87

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT		CHECK NUMBER
				NUMBER	NUMBER	
ABSOPURE WATER CO.	86731332	Drinking water for the month of May.	46.00	0	92E000 2540 3900 35 381342	1994
AT&T	217337498705	AT&T phone bill from April 8th-May 7th.	42.28	0	92E000 2540 3430 35 381342	1995
CARDOSO, FELIX	Felix Reimburse	Reimbursement to Felix Cardoso for office supplies. Cameras purchased and installed in three classrooms, boardroom (testing area) and bathroom hallway entrance to monitor student behavior.	69.96	0	92E000 2320 4150 35 010000	1996
CARDOSO, FELIX	Felix Reimburse	Reimbursement to Felix Cardoso for office supplies. Cameras purchased and installed in three classrooms, boardroom (testing area) and bathroom hallway entrance to monitor student behavior.	69.96	0	92E000 2320 4150 35 030000	1996
CDS LEASING	59098796	Copier lease payment for the month of May.	112.95	0	92E000 1310 3240 35 010000	1997
CDS LEASING	59098796	Copier lease payment for the month of May.	112.95	0	92E000 1310 3240 35 030000	1997
CDS LEASING	59098796	Copier lease payment for the month of May.	12.55	0	92E000 2320 3240 35 010000	1997
CDS LEASING	59098796	Copier lease payment for the month of May.	12.55	0	92E000 2320 3240 35 030000	1997
CDS OFFICE TECHNOLOGIES	INV1159752	Copier usage from 5/18/18 thru 6/17/18 for the main copy room.	57.19	0	92E000 1310 3240 35 010000	1998
CDS OFFICE TECHNOLOGIES	INV1159752	Copier usage from 5/18/18 thru 6/17/18 for the main copy room.	57.20	0	92E000 1310 3240 35 030000	1998
CDS OFFICE TECHNOLOGIES	INV1159752	Copier usage from 5/18/18 thru 6/17/18 for the main copy room.	6.36	0	92E000 2320 3240 35 010000	1998
CDS OFFICE TECHNOLOGIES	INV1159752	Copier usage from 5/18/18 thru 6/17/18 for the main copy room.	6.36	0	92E000 2320 3240 35 030000	1998
CDS OFFICE TECHNOLOGIES	Reimbursement	Copier usage from 5/17/18 thru 6/16/18 for the ESL building.	20.70	0	92E000 1310 3240 35 010000	1998
CDS OFFICE TECHNOLOGIES	Reimbursement	Copier usage from 5/17/18 thru 6/16/18 for the ESL building.	20.70	0	92E000 1310 3240 35 030000	1998
CDS OFFICE TECHNOLOGIES	Reimbursement	Copier usage from 5/17/18 thru 6/16/18 for the ESL building.	2.30	0	92E000 2320 3240 35 010000	1998
CDS OFFICE TECHNOLOGIES	Reimbursement	Copier usage from 5/17/18 thru 6/16/18 for the ESL building.	2.30	0	92E000 2320 3240 35 030000	1998
CHAMPAIGN COUNTY	#4	LWIA 17 One-Stop Shop invoice for lease costs and utilities from 7-1-17 thru 6-30-18.	2,388.00	0	92E000 2330 3000 35 030000	1999
HERFF JONES	2269813	Gap and gown invoice for the following students: Tchaikovsk Wardlow, Sidalia Salgado and Daniel Perkins.	118.51	0	92E000 2900 4111 35 200000	2000
JOSTENS INC	21685067	Graduation supplies for students-100 diploma	809.04	0	92E000 2900 4111 35 200000	2001

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	CHECK NUMBER
JOSTENS INC	21706191	covers			
SUTHERLAND, CAROL	Mileage	Graduation supplies for students-73 diplomas	303.48	0 92E000 2900 4111 35 200000	2001
		Mileage reimbursement for Carol Sutherland for the month of May.	31.12	0 92E000 2540 3320 35 381342	2002
URBANA SCHOOL DISTRICT #116	USD Audit	USD Audit allocation for Adult Education based on the 2017-2018 budget.	1,631.60	0 92E000 2320 3170 35 010000	2006
URBANA SCHOOL DISTRICT #116	USD Audit	USD Audit allocation for Adult Education based on the 2017-2018 budget.	1,631.60	0 92E000 2320 3170 35 030000	2006
URBANA SCHOOL DISTRICT #116	USD Utilities	USD utilities charges for 5/3/18-5/16/18: Electric-757.78 and Phone-45.34.	45.34	0 92E000 2540 3430 35 381342	2006
URBANA SCHOOL DISTRICT #116	USD Utilities	USD utilities charges for 5/3/18-5/16/18: Electric-757.78 and Phone-45.34.	757.78	0 92E000 2540 3960 35 381342	2006
URBANA SCHOOL DISTRICT #116	USD Printshop	Laminate materials for classroom	1.00	0 92E000 1310 4110 35 010000	2006
URBANA SCHOOL DISTRICT #116	USD Printshop	Laminate materials for classroom	1.00	0 92E000 1310 4110 35 030000	2006
URBANA SCHOOL DISTRICT #116	p-card 01	Gas card purchase for Jerica Flagg for transportation to the CNA class.	25.00	0 92E000 0000 3000 35 000000	2006
URBANA SCHOOL DISTRICT #116	p-card 02	Building materials	45.89	0 92E000 2540 4130 35 381342	2006
URBANA SCHOOL DISTRICT #116	p-card 03	Building materials	31.22	0 92E000 2540 4130 35 381342	2006
URBANA SCHOOL DISTRICT #116	p-card 04	Snack food for student lounge.	43.97	0 92E000 0000 4000 35 000000	2006
URBANA SCHOOL DISTRICT #116	p-card 05	Postage for ICCB reports	12.35	0 92E000 2320 3410 35 010000	2006
URBANA SCHOOL DISTRICT #116	p-card 05	Postage for ICCB reports	12.35	0 92E000 2320 3410 35 030000	2006
URBANA SCHOOL DISTRICT #116	p-card 06	Wall hangings for building	15.60	0 92E000 2320 4150 35 010000	2006
URBANA SCHOOL DISTRICT #116	p-card 06	Wall hangings for building	15.60	0 92E000 2320 4150 35 030000	2006
URBANA SCHOOL DISTRICT #116	p-card 07	Wall hanging poster frames for the classrooms.	65.42	0 92E000 1310 4110 35 010000	2006
URBANA SCHOOL DISTRICT #116	p-card 07	Wall hanging poster frames for the classrooms.	65.41	0 92E000 1310 4110 35 030000	2006
URBANA SCHOOL DISTRICT #116	p-card 08	Credit for the return of a wall hanging poster frames for the classrooms.	-4.84	0 92E000 1310 4110 35 010000	2006
URBANA SCHOOL DISTRICT #116	p-card 08	Credit for the return of a wall hanging poster frames for the classrooms.	-4.84	0 92E000 1310 4110 35 030000	2006
URBANA SCHOOL DISTRICT #116	p-card 09	Food and building supplies	104.34	0 92E000 0000 4000 35 000000	2006
URBANA SCHOOL DISTRICT #116	p-card 10	Refreshments for the PD training held on May 8th at UAEC in the computer lab.	35.96	0 92E000 0000 4000 35 000000	2006
URBANA SCHOOL DISTRICT #116	p-card 11	Refreshments for the PD training held on April 10th at UAEC in the computer lab.	7.96	0 92E000 0000 4000 35 000000	2006
URBANA SCHOOL DISTRICT #116	p-card 12	Office supplies and fax machine printer.	135.27	0 92E000 2320 4150 35 010000	2006
URBANA SCHOOL DISTRICT #116	p-card 12	Office supplies and fax machine printer.	135.27	0 92E000 2320 4150 35 030000	2006
URBANA SCHOOL DISTRICT #116	p-card 13	Registration fee for the ICCB	47.50	0 92E000 2210 3320 35 010000	2006

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	CHECK NUMBER
URBANA SCHOOL DISTRICT #116	p-card 13	Administrator's meeting for Marcellos Gray held on April 19th and 20th at the Wyndham Hotel and Resort in Springfield, IL. Registration fee for the ICCB	47.50	0 92E000 2210 3320 35 030000	2006
URBANA SCHOOL DISTRICT #116	p-card 14	Administrator's meeting for Marcellos Gray held on April 19th and 20th at the Wyndham Hotel and Resort in Springfield, IL. Building supplies-2 Honeywell Air Purifiers	28.75	0 92E000 2540 4130 35 381342	2006
URBANA SCHOOL DISTRICT #116	p-card 15	Office supplies for Student Services-Cartridges for printers	70.74	0 92E000 2120 4110 35 010000	2006
URBANA SCHOOL DISTRICT #116	p-card 16	Food and lodging for the ICCB AEL State Administrator's meeting held on April 19th & 20th, 2018 at the Wyndham Hotel and Resort for Marcellos Gray.	64.24	0 92E000 2210 3320 35 010000	2006
URBANA SCHOOL DISTRICT #116	p-card 16	Food and lodging for the ICCB AEL State Administrator's meeting held on April 19th & 20th, 2018 at the Wyndham Hotel and Resort for Marcellos Gray.	64.23	0 92E000 2210 3320 35 030000	2006
URBANA SCHOOL DISTRICT #116	p-card 17	1.) Food and lodging for the IACEA Board Meeting held on April 26th and 27th at the Wyndham Hotel and Resort in Springfield, IL for Marcellos Gray. 2.) Lunch for the mid-term face-to-face LEBM 536 Collective Bargaining class for the NIU CSBO program for Marcellos Gray held on April 28th in Naperville, IL.	133.06	0 92E000 2210 3320 35 130000	2006
URBANA SCHOOL DISTRICT 116 UAE PAYR	USD Benefits 5-	USD Benefits transfers for payroll 5-15-18: IMRF-2844.35, FICA-1799.86 and Medicare-420.93.	2,844.35	0 92L000 4540 0000 00 000000	2007
URBANA SCHOOL DISTRICT 116 UAE PAYR	USD Benefits 5-	USD Benefits transfers for payroll 5-15-18: IMRF-2844.35, FICA-1799.86 and Medicare-420.93.	1,799.86	0 92L000 4570 0000 00 000000	2007
URBANA SCHOOL DISTRICT 116 UAE PAYR	USD Benefits 5-	USD Benefits transfers for payroll 5-15-18: IMRF-2844.35, FICA-1799.86 and Medicare-420.93.	420.93	0 92L000 4580 0000 00 000000	2007
URBANA SCHOOL DISTRICT 116 UAE PAYR	USD Benefits 5-	USD Benefits transfers for payroll 5-30-18: IMRF-2915.86, FICA-2063.79 and Medicare-482.66.	2,915.86	0 92L000 4540 0000 00 000000	2007
URBANA SCHOOL DISTRICT 116 UAE PAYR	USD Benefits 5-	USD Benefits transfers for payroll 5-30-18: IMRF-2915.86, FICA-2063.79 and Medicare-482.66.	2,063.79	0 92L000 4570 0000 00 000000	2007

3frdt101.p-4

05.18.02.00.00-010085

Urbana, IL

Board List Adult Education June of 2018 (Dates: 06/19/18 - 06/19/18)

2:48 PM

06/13/18

PAGE: 4

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	FO ACCOUNT NUMBER	CHECK NUMBER
URBANA SCHOOL DISTRICT 116 UAE PAYR	USD Benefits 5-	IMRF-2915.86, FICA-2063.79 and Medicare-482.66.	482.66	0 92L000 4580 0000 00 000000	2007
	USD Benefits transfers for payroll 5-30-18:	IMRF-2915.86, FICA-2063.79 and Medicare-482.66.			

Totals for checks

20,096.18

FUND SUMMARY

FUND DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
92 ADULT ED	10,527.45	0.00	9,568.73	20,096.18
*** Fund Summary Totals ***	10,527.45	0.00	9,568.73	20,096.18

***** End of report *****