



**URBANA SCHOOL DISTRICT #116**  
**BOARD OF EDUCATION**  
**BUSINESS MEETING MINUTES**  
**Jean F. Burkholder Administrative Service Center**  
205 North Race Street, Urbana, IL 61801  
Tuesday, May 15, 2018  
7:30 p.m.  
www.usd116.org

*The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.*

Mr. John H. Dimit, President  
Ms. Ruth Ann Fisher, Secretary  
Ms. Anne Hall, Member

Ms. Benita Rollins-Gay, Vice-President  
Ms. Brenda Carter, Secretary Pro Tem  
Ms. Peggy Patten, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Lori Johnson, Board Secretary

**Fine Arts Presentation**

President Dimit asked a selected group of elementary students to present their artwork to the Board of Education at 7:33 p.m. The artwork will be displayed at central office for one year.

**1.0 CALL TO ORDER**

***President Dimit called the meeting to order at 8:08 p.m.***

**2.0 ROLL CALL**

Present: John Dimit, President  
Benita Rollins-Gay, Vice-President  
Ruth Ann Fisher, Secretary  
Anne Hall, Board Member  
Peggy Patten, Board Member  
Paul Poulosky, Board Member

Also Present: Donald D. Owen, Superintendent  
Samuel J. Byndom, Asst Supt of Student Learning  
Todd Taylor, Asst Supt of Student Services  
Katherine Barbour, Asst Supt of HR and PD  
Carol Baker, Chief Financial Officer  
Matthew Abbatessa, Director Facilities Services

Absent: Brenda Carter, Secretary Pro Tem

### 3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

### 4.0 CITIZENS STATEMENTS

Terry Townsend	Substitute Teacher Pay
Lauren Redman	DL Program at Yankee Ridge
Gale Walden	Substitute pay, substitute communication
Lynda Minor	Parent's perspective
David Guth	Statute 150
Mynette Kretz	Parent Teacher Advisory Committee
Laura Lindeman Jackson	Discipline Proposals
Martha Churukian	Dual Language

### 5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)

### 6.0 APPROVAL OF AGENDA

*Member Poulosky moved to approve the agenda as presented, seconded by Secretary Fisher. Motion passed.*

### 7.0 COMMENDATIONS/RECOGNITIONS

### 8.0 POLICY REVIEW

### 9.0 ADMINISTRATIVE REPORTS

#### 9.01 Habitat for Humanity

Chloe Attrell, Savannah Arreola, Lana Fitzgerald, Shauri Gonzalez, Rodrigo Orrala, Matt Brauer, and Lydia Gallaher, members of UHS Habitat for Humanity Club, shared their experiences during their recent service learning trip to Tutwiler, Mississippi with the Board of Education. Sponsors for this group are Mark Foley, Laura Koritz, and Taryn Smith.

#### 9.02 Mental Health Awareness Day Recap

Laura Koritz, Sponsor, presented to the Board of Education, activities students did for Mental Health Awareness Day, April 26, 2018.

#### 9.03 UMS Planning Update

Urbana Middle School Building Leadership Team, presented a progress report to the Board of Education about secondary discipline changes for 2018-2019.

#### 9.04 UHS Planning Update

Matt Stark, Principal Urbana High School, continued to update the Board of Education about the secondary discipline changes for the 2018-2019 school year. Approval of the plan will be requested later in the meeting.

## 10.0 COMMUNICATIONS

### 11.0 ACTION ITEMS (Consent)

Vice-President Rollins-Gay moved to approve all consent action items, with the exception of item #11.06, as it was requested to move to an individual item. Motion was seconded by Member Poulosky. On a roll call vote, all members voted "aye." Motion passed. Absent: B.Carter

#### 11.01 Minutes

April 17, 2018, Business Meeting  
May 1, 2018, Study Session

#### 11.02 April Bills/Checks

Education Fund Bills	\$ 852,801.49
Operations & Maintenance Fund Bills	\$ 126,170.21
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 414,640.32
Working Cash Bonds	\$ 822,593.23
School Facility Occupation Tax	\$ 0.00
Facility Sales Tax Projects	\$ 0.00
TORT	\$ 45,314.04
Life Safety Levy	\$ 0.00
Payroll	\$3,780,732.04
Adult Education	\$ 91,543.30

#### 11.03 Interfund Loans - None

#### 11.04 Personnel Items

Approval of various personnel items was requested.

#### 11.05 Resolution Authorizing and Directing the Sale or Disposal of Personal Property in Accordance with 105 ILCS 5/10-22.8

Carol Baker, Chief Financial Officer, requested approval of a resolution authorizing and directing the sale or disposal of personal property in accordance with 105 ILCS 5/10-22.8. Items on list: library books (Wiley and UHS) , variety of technology equipment (monitors, printers, MacBooks, etc)

#### 11.06 Administrative Personnel Items

~~Approval of various administrative items were requested.~~ **moved to 12.01a**

### 12.0 ACTION ITEMS (Individual)

#### 12.01a Administrative Personnel Items

Approval of various administrative items were requested.

***Member Poulosky moved to approve item #12.01a, seconded by Member Patten. On a roll call vote, all members voted "aye." Motion passed. Absent: B.Carter***

#### 12.01b Gifts

***Member Patten moved to approve and accept the following gifts, seconded by Member Poulosky. Motion passed.***

The following businesses made donations to off-set fee's for PBIS t-shirts for all Thomas Paine students and staff: Aladdin Electric, Amber Pointe Apartments, Apple Dumplin, Bluebird Boutique, Dairy Queen, PCI Flor Tech Inc., AHW, John Deere, and Prairie Winds Retirement.

Fred and Diane Gottheil, donate \$100.00 to the Josh Gottheil Music Award Fund.

The Evelyn Burnett Underwood Music Assistance Program received the following donations: Jacob, Noah, Michelle and Ben Hankin - \$1,105, and Robert Fraley/Caroline Tancredy - \$100.

#### 12.02 Approval of Board of Education Travel Expenses

Administration requested approval of recent Board of Education member travel expenses. Board Member John Dimit, attended the, National Association of School Boards Conference held in San Antonio, Texas, April 7-9, 2018.

***Member Patten moved to approve item #12.02, seconded by Secretary Fisher. Motion passed: 5 "ayes" (B.Rollins-Gay, RA.Fisher, A.Hall, P.Patten, P.Poulosky) Abstained: J.Dimit, Absent: B.Carter***

#### 12.03 Substitute Pay Increase Request

Approval will be requested to increase the substitute pay rate beginning the 2018-2019 school year.

***Vice-President Rollins-Gay moved to approve item #12.03, seconded by Secretary Fisher. On a roll call vote, all members voted "aye." Motion passed. Absent: B.Carter***

#### 12.04 French Dual Language Proposal

Guadalupe Ricconi, Director of Elementary Bilingual Programs, requested approval of the development of a French Dual Language Program, and have it located at Yankee Ridge Elementary School.

***Member Poulosky moved to approve the placement of French Dual Language at Yankee Ridge Elementary School. Motion was seconded by Vice-President Rollins-Gay. Motion passed: 4 "Ayes" (B.Rollins-Gay, P.Poulosky, P.Patten, A.Hall) 2 "Nays" (J.Dimit, RA.Fisher), Absent: B.Carter***

#### 12.05 UHS Discipline Program Changes for 2018-2019

Matthew Stark, Principal, requested the Board of Education's approval of the changes made to the disciplinary process changes at the Urbana High School for the 2018-2019 school year.

***Member Patten moved to approve item #12.05, seconded by Vice-President Rollins-Gay. On a roll call vote, all members voted "aye." Motion passed. Absent: B.Carter***

**12.06 Resolution Authorizing and Directing the Public Sale of Certain Property in Accordance with 105 ILCS 5/5-22**

Carol Baker, Chief Financial Officer, requested approval of a resolution authorizing and directing the public sale of certain property in accordance with 105 ILCS 5/5-22. Property: 1102 North Broadway (former Washington School)

*Member Patten moved to approve item #12.06, seconded by Member Hall. On a roll call vote, all members present voted "aye." Motion passed. Absent: B.Carter*

**12.07 Strategic Plan Timeline**

Don Owen, Superintendent, requested approval of the Strategic Plan Timeline, presented during the April 3, 2108, study session.

*Member Patten moved to approve the strategic plan timeline, seconded by Member Poulosky. Motion passed. Absent: B.Carter*

**13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

**14.0 FOIA**

**Lyndsay Jones  
The News-Gazette**

"...exact year that Elaine Shpungin was contracted as a consultant, and . . . for how much money?"

**Ann Onymous**

"...all emails and text messages related to my previous request."

"...all emails between and/or among Elaine Shpungin, Scott Woods, and Matthew Stark from January 1, 2018-April 1, 2018"

**Anonymous**

"...copies of emails, letters, text or other communications sent to and from Board of Education members from February 21, 2018 – April 20, 2018 regarding deans, discipline, and district leadership."

"...including correspondences using personal emails to conduct public business."

**15.0 SUPERINTENDENT'S REPORT**

**16.0 BOARD REPORT**

**17.0 ADJOURNMENT**

**Secretary Fisher moved to adjourn the meeting, seconded by Member Patten. Motion passed.**

**President Dimit declared the meeting adjourned at 12:30 a.m.**

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President

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Secretary