

Urbana Adult Education
April 12th thru May 10th of 2018

Bank Transfers from Adult Education Accounts Payable to Urbana School District Consolidated:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
4/15/18	4/15 Payroll	33,115.51
4/30/18	4/30 Payroll	32,968.88
Total		<u>66,084.39</u>

Bank Transfers from Accounts Payable to Imprest Fund to Replenish:

4/30/18	2,311.64
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Attached computer generated check reports:

Checks 1981-1993 (FY18 May's Bills)	<u>23,147.27</u>
Total Accounts Payable	25,458.91
Total Payroll	<u>66,084.39</u>
Grand Total	<u>91,543.30</u>

The preceding list of FY18 Accounts Payable in the amount of \$25,458.91 is approved by the Board of Education, Urbana School District 116 on May 15, 2018.

The Payroll for FY18 in the amount of \$66,084.39 is approved by the Board of Education, Urbana School District 116 on May 15, 2018.

President

Secretary

Chief Financial Officer

Urbana School District 116-UAEC Imprest Disbursement Report 04/30/18				Amount
Balance from March 31, 2018 Report				4,000.00
Interest earned for March of 2018 (Posted on 4-1-18)				0.03
Interest earned for April of 2018 (Posted on 5-1-18)				0.03
Replenish transfer from Accounts Payable				2,311.64
Available Balance				6,311.67
April's Disbursements				2,311.67
Reconciliation Figure-4/30/18				4,000.00
Description	Check #	Vendor	Account	Amount
Mileage reimbursement to Marcellos Gray for the month of March for the WIOA WEX program.	1661	Marcellos Gray	92E000 1400 3320 35 684421	54.50
Total				54.50
MTD bus tokens for student transportation.	1662	MTD	92E000 2550 3310 35 130000	1,000.00
Total				1,000.00
Festival of Quilts sponsorship to Cunningham Children's Home held on April 13th & 14th at Cunningham Children's Home in Urbana, IL.	1663	Cunningham Children's Home	92E000 0000 3000 35 000000	100.00
Total				100.00
MTD annual student bus passes for Celena Brown, Chyna Stevenson, Jamal Carter and Daniel Melchor.	1664	MTD	92E000 2550 3310 35 130000	336.00
Total				336.00
Marcellos Gray mileage reimbursement for attending the ICCB AEL State Administrator's meeting held in Springfield, IL at the Wyndham Hotel and Resort on April 19th and 20th.	1665	Marcellos Gray	92E000 2210 3320 35 010000	24.52
Total				24.53
Marcellos Gray mileage reimbursement for attending the CSBO face-to-face class (Spring of 2018) held at Huntley High School and Marlowe Middle School for the LEBM 715.	1666	Marcellos Gray	92E000 2210 3320 35 130000	234.73
Total				234.73
Reimbursement to Nancy Roth for the graduation cake for the CNA students and guests held on March 8th for the Jan-March CNA class.	1667	Nancy Roth	92E000 0000 3150 35 000000	14.98
Total				14.98
UAEC advertising for the NAACP-Champaign County Branch ACT-SO awards luncheon held on April 28th, 2018 at the Hawthorne Suites in Champaign, IL.	1668	NAACP ACT-SO	92E000 0000 3000 35 000000	100.00
Total				100.00
CDS Office Technologies Invoice # INV1146043 for 109.89 and #INV1148341 for 61.52 for copier usage from 3/17/18 thru 4/17/18. (check was printed in error and voided with April's bills)	1669	CDS Office Technologies	92E000 1310 3240 35 010000	77.13
			92E000 1310 3240 35 030000	77.13
			92E000 2320 3240 35 030000	8.57
			92E000 2320 3240 35 010000	8.58
Total				171.41
CDS Leasing copier lease payment for March. (check was printed in error and voided with April's bills)	1670	CDS Leasing	92E000 1310 3240 35 010000	112.95
			92E000 1310 3240 35 030000	112.95
			92E000 2320 3240 35 030000	12.55
			92E000 2320 3240 35 010000	12.55
Total				251.00
Total				-
Total				-
Total				-
Total				-
Total				-
Subtotal				2,311.67

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	PO ACCOUNT NUMBER	CHECK NUMBER
ABSOPURE WATER CO.	86701456	Water for the month of April	51.75	0 92E000 2540 3900 35 381342		1981
AT&T	217337498704	Phone bill for fax line from March 8th-April 7th, 2018.	42.44	0 92E000 2540 3430 35 381342		1982
CARLE FOUNDATION HOSPITAL	CNA Testing	Carle medical testing for the March-May CNA class: WIOA-1127.00 and Tuition-1715.	1,127.00	0 92E000 1333 4140 35 684421		1983
CARLE FOUNDATION HOSPITAL	CNA Testing	Carle medical testing for the March-May CNA class: WIOA-1127.00 and Tuition-1715.	1,715.00	0 92E000 2120 3900 35 760001		1983
CDS LEASING	58759558	Copier lease for the month of April.	112.95	0 92E000 1310 3240 35 010000		1984
CDS LEASING	58759558	Copier lease for the month of April.	112.95	0 92E000 1310 3240 35 030000		1984
CDS LEASING	58759558	Copier lease for the month of April.	12.55	0 92E000 2320 3240 35 010000		1984
CDS LEASING	58759558	Copier lease for the month of April.	12.55	0 92E000 2320 3240 35 030000		1984
CDS OFFICE TECHNOLOGIES	INV1153430	Copier usage from 4-17-18 thru 5-16-18 for the ESL building.	25.25	0 92E000 1310 3240 35 010000		1985
CDS OFFICE TECHNOLOGIES	INV1153430	Copier usage from 4-17-18 thru 5-16-18 for the ESL building.	25.25	0 92E000 1310 3240 35 030000		1985
CDS OFFICE TECHNOLOGIES	INV1153430	Copier usage from 4-17-18 thru 5-16-18 for the ESL building.	2.81	0 92E000 2320 3240 35 010000		1985
CDS OFFICE TECHNOLOGIES	INV1153430	Copier usage from 4-17-18 thru 5-16-18 for the ESL building.	2.81	0 92E000 2320 3240 35 030000		1985
CDS OFFICE TECHNOLOGIES	INV1153431	Copier usage from 4-18-18 thru 5-17-18 for the Main building.	51.37	0 92E000 1310 3240 35 010000		1985
CDS OFFICE TECHNOLOGIES	INV1153431	Copier usage from 4-18-18 thru 5-17-18 for the Main building.	51.37	0 92E000 1310 3240 35 030000		1985
CDS OFFICE TECHNOLOGIES	INV1153431	Copier usage from 4-18-18 thru 5-17-18 for the Main building.	5.71	0 92E000 2320 3240 35 010000		1985
CDS OFFICE TECHNOLOGIES	INV1153431	Copier usage from 4-18-18 thru 5-17-18 for the Main building.	5.71	0 92E000 2320 3240 35 030000		1985
CHAMPAIGN COUNTY	3	LMTA 17 Workforce Innovation Board of East Central Illinois 2017 One-stop Center MOU 3rd quarter invoice from 1/1/18 thru 3/31/18.	282.94	0 92E000 2330 3000 35 030000		1986
STAR UNIFORMS	89997-3	Uniform expense for CNA student Miranda Powers for the March-May class.	135.00	0 92E000 1333 4140 35 684421		1988
STAR UNIFORMS	90044-3	Uniform expense for CNA student Jocelyn Parnell for the March-May class.	132.60	0 92E000 1333 4140 35 684421		1988
STAR UNIFORMS	90036-3	Uniform expense for CNA student Jamara Oneal for the March-May class.	109.40	0 92E000 1333 4140 35 684421		1988
STAR UNIFORMS	90014-3	Uniform expense for CNA student Chandlar Marshall for the March-May class.	118.80	0 92E000 1333 4140 35 684421		1988

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	CHECK NUMBER
STAR UNIFORMS	90015-3	Uniform expense for CNA student Gina Masko for the March-May class.	135.00	0 92E000 1333 4140 35 684421	1988
STAR UNIFORMS	90120-3	Uniform expense for CNA student Jasmine Wright for the March-May class.	135.00	0 92E000 1333 4140 35 684421	1988
STAR UNIFORMS	90127-3	Uniform expense for CNA student Ri"Chiya Frazier for the March-May class.	130.40	0 92E000 1333 4140 35 684421	1988
STAR UNIFORMS	90121-3	Uniform expense for CNA student Jerica Flagg for the March-May class.	127.80	0 92E000 1333 4140 35 684421	1988
URBANA SCHOOL DISTRICT #116	USD Utilities-4	USD utilities bill from 3-13-18 thru 4-5-18: Electric-822.38, Water-104.62 and Phone-57.28.	57.22	0 92E000 2540 3430 35 381342	1992
URBANA SCHOOL DISTRICT #116	USD Utilities-4	USD utilities bill from 3-13-18 thru 4-5-18: Electric-822.38, Water-104.62 and Phone-57.28.	104.62	0 92E000 2540 3710 35 381342	1992
URBANA SCHOOL DISTRICT #116	USD Utilities-4	USD utilities bill from 3-13-18 thru 4-5-18: Electric-822.38, Water-104.62 and Phone-57.28.	822.38	0 92E000 2540 3960 35 381342	1992
URBANA SCHOOL DISTRICT #116	USD Utilities-4	USD utilities bill from 7-1-18 thru 4-4-18-Gas-2555.42.	2,555.42	0 92E000 2540 3950 35 381342	1992
URBANA SCHOOL DISTRICT #116	USD Utilities-5	USD utilities bill from 4-5-18 thru 5-2-18: Electric-456.42, Gas-518.86, Water-226.10 and Phone-45.81.	45.81	0 92E000 2540 3430 35 381342	1992
URBANA SCHOOL DISTRICT #116	USD Utilities-5	USD utilities bill from 4-5-18 thru 5-2-18: Electric-456.42, Gas-518.86, Water-226.10 and Phone-45.81.	226.10	0 92E000 2540 3710 35 381342	1992
URBANA SCHOOL DISTRICT #116	USD Utilities-5	USD utilities bill from 4-5-18 thru 5-2-18: Electric-456.42, Gas-518.86, Water-226.10 and Phone-45.81.	518.86	0 92E000 2540 3950 35 381342	1992
URBANA SCHOOL DISTRICT #116	USD Utilities-5	USD utilities bill from 4-5-18 thru 5-2-18: Electric-456.42, Gas-518.86, Water-226.10 and Phone-45.81.	456.42	0 92E000 2540 3960 35 381342	1992
URBANA SCHOOL DISTRICT #116	Printshop 4-9-1	Classroom materials	35.95	0 92E000 1310 4110 35 010000	1992
URBANA SCHOOL DISTRICT #116	Printshop 4-9-1	Classroom materials	35.95	0 92E000 1310 4110 35 030000	1992
URBANA SCHOOL DISTRICT #116	Warehouse-5-3-1	Classroom materials and building supplies	142.53	0 92E000 1310 4110 35 010000	1992
URBANA SCHOOL DISTRICT #116	Warehouse-5-3-1	Classroom materials and building supplies	142.52	0 92E000 1310 4110 35 030000	1992
URBANA SCHOOL DISTRICT #116	Warehouse-5-3-1	Classroom materials and building supplies	273.43	0 92E000 2540 4130 35 381342	1992
URBANA SCHOOL DISTRICT #116	P-card 01	Building supplies that were not paid in error with April's bill and have been added to May bills, please see attachments.	32.85	0 92E000 2540 4130 35 381342	1992

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	FO ACCOUNT NUMBER	CHECK NUMBER
URBANA SCHOOL DISTRICT #116	P-card 02	Charge of 35.81 and credit of 2.96. Purchase of CNA textbooks for classroom, the payment was not made with April's bill by error and has been included with May's bill. Please see attachments.	38.00	0 92E000 1400 4110 35 760001	1992
URBANA SCHOOL DISTRICT #116	P-card 03	Spring office decorations	19.88	0 92E000 0000 4000 35 000000	1992
URBANA SCHOOL DISTRICT #116	P-card 04	Gift card for Diamond Robinson for her support of Black History Month.	28.95	0 92E000 0000 4000 35 000000	1992
URBANA SCHOOL DISTRICT #116	P-card 05	Office supplies	3.50	0 92E000 2320 4150 35 010000	1992
URBANA SCHOOL DISTRICT #116	P-card 05	Office supplies	3.49	0 92E000 2320 4150 35 030000	1992
URBANA SCHOOL DISTRICT #116	P-card 06	Classroom materials	45.00	0 92E000 1310 4110 35 010000	1992
URBANA SCHOOL DISTRICT #116	P-card 06	Classroom materials	45.00	0 92E000 1310 4110 35 030000	1992
URBANA SCHOOL DISTRICT #116	P-card 07	Office supplies	24.69	0 92E000 2320 4150 35 010000	1992
URBANA SCHOOL DISTRICT #116	P-card 07	Office supplies	24.68	0 92E000 2320 4150 35 030000	1992
URBANA SCHOOL DISTRICT #116	P-card 08	Supplies for classroom	49.50	0 92E000 1310 4110 35 010000	1992
URBANA SCHOOL DISTRICT #116	P-card 08	Supplies for classroom	49.50	0 92E000 1310 4110 35 030000	1992
URBANA SCHOOL DISTRICT #116	P-card 09	Hotel and lodging for the IACEA Conference held on March 7-9th at the Wyndham Hotel and Resort in Springfield, IL for the following employees: Donna Clark-246.34, Addie Placido-246.34, Lynette Correa-Velez-246.34, Felix Cardoso-246.34, Leonard Bryant-246.34, Peggy Buck-246.34, Carol Sutherland-246.34, Edwin Vega-246.34, Arlene Anderson-246.34 and Marcellos Gray-123.17.	1,170.11	0 92E000 2210 3320 35 010000	1992
URBANA SCHOOL DISTRICT #116	P-card 09	Hotel and lodging for the IACEA Conference held on March 7-9th at the Wyndham Hotel and Resort in Springfield, IL for the following employees: Donna Clark-246.34, Addie Placido-246.34, Lynette Correa-Velez-246.34, Felix Cardoso-246.34, Leonard Bryant-246.34, Peggy Buck-246.34, Carol Sutherland-246.34, Edwin Vega-246.34, Arlene Anderson-246.34 and Marcellos Gray-123.17.	1,170.12	0 92E000 2210 3320 35 030000	1992
URBANA SCHOOL DISTRICT #116	P-card 10	Classroom supplies	29.99	0 92E000 1310 4110 35 010000	1992
URBANA SCHOOL DISTRICT #116	P-card 10	Classroom supplies	29.99	0 92E000 1310 4110 35 030000	1992
URBANA SCHOOL DISTRICT #116	P-card 11	Credit for taxes charged on p-card 15 paid with April's bills, please see the attachments.	-4.41	0 92E000 1400 4110 35 760001	1992

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	CHECK NUMBER
URBANA SCHOOL DISTRICT 116 UAE PAYR	USD Benefits 4-	USD benefits bill for payroll 4-15-18: IMRF-2984.95, FICA-1843.64 and Medicare-431.15.	2,984.95	0 92L000 4540 0000 00 0000000	1993
URBANA SCHOOL DISTRICT 116 UAE PAYR	USD Benefits 4-	USD benefits bill for payroll 4-15-18: IMRF-2984.95, FICA-1843.64 and Medicare-431.15.	1,843.64	0 92L000 4570 0000 00 0000000	1993
URBANA SCHOOL DISTRICT 116 UAE PAYR	USD Benefits 4-	USD benefits bill for payroll 4-15-18: IMRF-2984.95, FICA-1843.64 and Medicare-431.15.	431.15	0 92L000 4580 0000 00 0000000	1993
URBANA SCHOOL DISTRICT 116 UAE PAYR	USD Benefits 4-	USD benefits bill for payroll 4-30-18: IMRF-2784.42, FICA-1832.17 and Medicare-428.48.	2,784.42	0 92L000 4540 0000 00 0000000	1993
URBANA SCHOOL DISTRICT 116 UAE PAYR	USD Benefits 4-	USD benefits bill for payroll 4-30-18: IMRF-2784.42, FICA-1832.17 and Medicare-428.48.	1,832.17	0 92L000 4570 0000 00 0000000	1993
URBANA SCHOOL DISTRICT 116 UAE PAYR	USD Benefits 4-	USD benefits bill for payroll 4-30-18: IMRF-2784.42, FICA-1832.17 and Medicare-428.48.	428.48	0 92L000 4580 0000 00 0000000	1993

Totals for checks 23,147.27

FUND SUMMARY

<u>FUND DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
92 ADULT ED	10,304.81	0.00	12,842.46	23,147.27
*** Fund Summary Totals ***	10,304.81	0.00	12,842.46	23,147.27

***** End of report *****