



## **URBANA SCHOOL DISTRICT #116**

**BOARD OF EDUCATION  
BUSINESS MEETING MINUTES**

**JEAN F. BURKHOLDER  
ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, April 17, 2018

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

*The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.*

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Anne Hall, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

### **1.0 CALL TO ORDER**

***President Dimit called the meeting to order at 7:38 p.m.***

### **2.0 ROLL CALL**

Present: John H. Dimit, President  
Benita Rollins-Gay, Vice-President  
Ruth Ann Fisher, Secretary  
Brenda Carter, Secretary Pro Tem  
Anne Hall, Board Member  
Peggy Patten, Board Member  
Paul Poulosky, Board Member

Also Present: Donald D. Owen, Superintendent  
Samuel J. Byndom, Asst Supt of Student Learning  
Todd Taylor, Asst Supt of Student Services  
Katherine Barbour, Asst Supt of HR and PD  
Carol Baker, Chief Financial Officer  
Matthew Abbatessa, Director of Facilities Services

### 3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

### 4.0 CITIZENS STATEMENTS

### 5.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)

There was a call for an executive session for the purpose of:

### 6.0 APPROVAL OF AGENDA

*Member Poulosky moved to approve the agenda as presented, seconded by Member Patten. Motion passed.*

### 7.0 COMMENDATIONS/RECOGNITIONS

Erica Cooper-Peyton, Teacher at Dr. Preston L. Williams Jr. Elementary School, was awarded a \$550 grant through the Urbana Arts Grants Program. The name of Ms. Cooper-Peyton's project is *Collaboration through Art Mentors*.

### 8.0 POLICY REVIEW

### 9.0 COMMUNICATIONS

### 10.0 REPORTS

#### 10.01 Dual Language Update

Ms. Guadalupe Ricconi, Director of Elementary Bilingual Programs, updated the Board of Education with updates and recommendations regarding dual language expansion.

#### 10.02 School Improvement Plan: Question and Answer

Jennifer Rohn, Principal, Gerber School, and Spencer Landsman, Principal, Leal Elementary School, presented information and answered questions regarding updates to their respective 17-18 building plan.

#### 10.03 Additional Secondary Disciplinary Data

Todd Taylor, Assistant Superintendent for Student Services, shared additional data as requested by the Board of Education.

### 11.0 ACTION ITEMS (Consent)

*President Dimit requested to move item #11.11 to an individual action item as 12.05. Member Poulosky requested to pull part of #11.04 (Resignations, Retirements, Leave of Absences, and Change of Assignments) and moving those to 12.04 as an individual item, leaving New Employments (Certified and Educational Support Personnel) and Head Coaching/Music Assignments) for approval via consent action item.*

***Vice-President moved to approve the consent action items as modified, seconded by Member Poulosky. On a roll call vote, motion passed 6 Ayes/1 Abstention. Motion passed.***

**11.01 Minutes**

March 13, 2018, Business Meeting  
April 3, 2018, Study Session

**11.02 February Bills/Checks (advanced approval received 3/13/18)**

Education Fund Bills	\$ 764,599.82
Operations & Maintenance Fund Bills	\$ 162,202.46
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 393,954.22
Working Cash Bonds	\$ 586,006.50
TORT	\$ 44,261.73
Life Safety Levy	\$ 0.00
Payroll	\$ 4,049,478.14
Adult Education	\$ 102,996.47

**March Bills/Checks**

Education Fund Bills	\$ 593,359.16
Operations & Maintenance Fund Bills	\$ 142,989.33
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 25,337.12
Working Cash Bonds	\$ 419,483.28
TORT	\$ 46,519.75
Life Safety Levy	\$ 353.30
Payroll	\$ 3,958,773.47
Adult Education	\$ 90,764.04

**11.03 Interfund Loans - None**

**11.04 Personnel Items **partially moved to #12.05****

Approval of the following personnel items were requested: new employment (licensed faculty) and new employment (educational support personnel) and head coach/music assignments. Resignations, retirements, leave of absences, and change of assignments were moved to individual action item, #12.05.

**11.05 Appointment of School Treasurer**

Approval to appoint Michael Cain as school treasurer for the 2018-2019 school year at a salary of \$5,200, was requested.

**11.06 Appointment of School Auditor**

Approval was requested to appoint BKD, LLP as auditors for the 2017-2018 audit, fee of \$44,000. There is a \$2,300 fee for the Illinois Community College Board Adult Education and Literacy Grant audit.

- 11.07 Approval of Sanitary Hauling and Recycling Contract (2018-2019)**  
Carol Baker, Chief Financial Officer, recommended Republic Services be awarded both, the sanitary hauling and recycling bids for the 2018-2019 school year.
- 11.08 Cleaning Contract Renewal (2018-2019)**  
Matthew Abbatessa, Director of Facilities Services, recommended the renewal of the current cleaning contract for \$1,195,189.00 with Environmental Service Solutions for the 2018-2019 school year.
- 11.09 Resolution Authorizing and Directing the Sale or Disposal of Personal Property**  
Carol Baker, Chief Financial Officer, requested approval of a resolution authorizing and directing the sale or disposal of personal property, in accordance with 105 ILCS 5/10-22.8. Items: library books
- 11.10 Athletic Complex Track Resurfacing Bid**  
Matthew Abbatessa, Director of Facilities Services, recommended awarding the athletic complex track resurfacing bid to, Mid-West Track Builders for the amount \$72,772.00.
- 11.11 Strategic Plan Timeline**  
Don Owen, Superintendent, will request approval of the Strategic Plan Timeline, presented during the April 3, 2018, study session.

**moved to #12.04**

## **12.0 ACTION ITEMS (individual)**

### **12.01 Gifts**

Venkatesh Yekkirala, Urbana, donated a  $\frac{3}{4}$  D'Lucca Cello and  $\frac{3}{4}$  Palantino Cello, total value, \$935, to the District.

James E. Bangasser, Morton, donated a  $\frac{3}{4}$  Rudolf Doetch Cello with two bows, case and keypeg, valued at \$4,000, to the Evelyn Burnett Underwood Music Assistance Program.

The Urbana Adult Education Center received the following donations: Paulo Roberto Barbara-Lustosa, Champaign - \$500, and Don Owen - \$100.

The Urbana Middle School Band Activity Fund received the following donations: Ward and Kim Gollings, Urbana - \$1,000, and Huseyin Sehitoglu/Sarah McElroy, Urbana - \$100.

Scott Paluska/Nancy McElwain, Urbana, donated \$300 for the purchase of classroom materials for Aman Aulakh's 5<sup>th</sup> grade class at Leal Elementary School.

***Member Patten moved to approve and accept the above gifts, seconded by Member Carter. Motion passed.***

**12.02 Appointment of 2017 Illinois Association of School Boards (IASB) Delegate Assembly**

Nomination and approval of a board member to be selected to serve as the Illinois Association of School Boards - 2018 Delegate Assembly, was requested.

*Vice-President Rollins-Gay moved to nominate/select Member Carter as the 2018 IASB Delegate. Motion was seconded by Member Poulosky. Motion passed.*

**12.03 Resolution Authorizing Demolition and Removal**

Matthew Abbatessa, Director of Facilities Services, requested approval of a resolution authorizing demolition and removal of 108 West Iowa, Urbana, Illinois.

*Member Hall moved to approve item #12.03, seconded by Member Poulosky. On a roll call vote, all members present voted “aye.” Motion passed.*

**12.04 Strategic Plan Timeline**

Don Owen, Superintendent, requested approval of the Strategic Plan Timeline, presented during the April 3, 2018, study session.

*Member Poulosky, moved to defer item #12.04 to a later date, seconded by Vice-President Rollins-Gay. Motion passed.*

**12.05 Personnel Items**

Approval of resignations, retirements, leave of absences, and change of assignments were requested.

*Member Poulosky, moved to defer item #12.05 to a later date, seconded by Vice-President Rollins-Gay. Motion passed.*

**13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

**14.0 SUPERINTENDENT’S REPORT**

**FOIA Requests**

Lyndsay Jones  
News-Gazette

“ . . . discipline summary data similar to what the Civil Rights Data Collection would report . . . ”

Aaron Bennett  
WCIA

Emails to and from assistant superintendent, Samuel Byndom contain the words “dean”, “black”, or “African-American”, for the time period February 1, 2018 – March 1, 2018.

Aaron Eades  
WCIA

“ . . . current employment contact and salary for Samuel Byndom, contract and salary for Jennifer

Ivory-Tatum for FY 2016-2017, annual salary for Samuel Byndom each year as Adult Education Director, job description and salary for the following: Cynthia Goode, Jennifer Eirvon Conway, and Shanelle Koroma”

Michelle Mbekeani-Wiley  
Shriver Center  
Chicago

“ . . .how many school resource officers are employed in your school district, and . . . any agreement that you have with the police department that provides you with a School Resource Officer.”

Ann Onymous

“ . . . any and all text messages sent or between the following individuals between June 1, 2016, and March 30, 2018 . . . containing the words “dean”, “black”, “African-American”, “circle”, “meeting”, “presentation”, “Board of Education”, “Urbana High School or UHS”, “Urbana Middle School or UMS”, “Tracy”, “Welch”, “restorative practices or RP”, “PBIS”, “data”, or “report”. Donald Owens/Elaine Shpungin; Samuel Byndom/Elaine Shpungin; Jennifer Ivory-Tatum/Elaine Shpungin; Matthew Stark/Elaine Shpungin; Scott Woods/Elaine Shpungin.

## 15.0 BOARD REPORT

## 16.0 ADJOURNMENT

***Member Patten, moved adjourn the meeting into executive session for the purpose of: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), after a 10 minute recess, seconded by Member Carter. On a roll call vote, all members present voted “aye,”***

***President Dimit declared the meeting adjourned into executive session, with a 10 minute recess. There will be no action following the executive session.***

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President

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Secretary