

**RESOLUTION AUTHORIZING NON-REEMPLOYMENT OF FULL-TIME, NON-TENURED  
TEACHERS NOT IN LAST YEAR OF PROBATIONARY SERVICE**

**WHEREAS**, the full-time teachers hereinafter set forth are non-tenured and are not completing their last year of probationary teaching service during the 2017-2018 school year; and

**WHEREAS**, the Board of Education of Urbana School District No. 116, County of Champaign, State of Illinois, has determined that the full-time, non-tenured teachers hereinafter set forth shall not be reemployed for the 2018-2019 school term, pursuant to Section 5/24-11 of *The Illinois School Code*.

**NOW, THEREFORE**, Be It Resolved by the Board of Education of Urbana School District No. 116, County of Champaign, State of Illinois, as follows:

**Section 1:** That the following full-time, non-tenured teachers shall not be reemployed for the 2018-2019 school term in conformance with the Exhibits attached hereto and made a part hereof:

***Cheryl Koranda  
Sarah Olson***

**Section 2:** That the President and Secretary of the Board of Education are hereby authorized and directed to send the teachers set forth above a written notice of non-reemployment by first class mail at least **forty-five (45) days** before the last day of the school term, which notice shall be substantially in the form of the Exhibits attached hereto.

**Section 3:** That the President and Secretary of the Board of Education are hereby authorized and directed to send the teachers set forth above a written notice of non-reemployment by certified mail, return receipt requested, at least **forty-five (45) days** before the

last day of the school term, which notice shall be substantially as set forth in the Exhibits attached hereto.

**Section 4:** That the Superintendent or his designee shall personally deliver, with receipt, a written notice of non-reemployment to the teachers set forth above at least **forty-five (45) days** before the last day of the school term, which notice shall be substantially in the form of the Exhibits attached hereto.

**Section 5:** That this Resolution shall be in full force and effect upon its passage.

**ADOPTED** this 13<sup>th</sup> day of March, 2018, by the following vote:

AYES:

NAYS:

ABSENT:

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President  
Board of Education

ATTEST:

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Secretary  
Board of Education

**NOTICE OF NON-REEMPLOYMENT**

**VIA FIRST CLASS MAIL;**  
**CERTIFIED MAIL - RETURN RECEIPT REQUESTED;**  
**AND PERSONAL DELIVERY - WITH RECEIPT**

March 13, 2018

TO: Cheryl Koranda  
1143 County Road 2400 E  
Homer, IL 61849

We regret to advise you that the Board of Education of Urbana School District No. 116, County of Champaign, State of Illinois, pursuant to Section 5/24-11 of *The Illinois School Code*, has determined not to reemploy you for the 2018-2019 school term. Your services to the School District shall terminate on May 25, 2018, or the last teacher employment day during the 2017-2018 school term, whichever is later.

Very truly yours,

Board of Education  
Urbana School District No. 116  
County of Champaign  
State of Illinois

By:

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

I received this Notice of Non-Reemployment by personal delivery on \_\_\_\_\_, 2018.

\_\_\_\_\_  
Cheryl Koranda

**EXHIBIT 1**

**NOTICE OF NON-REEMPLOYMENT**

**VIA FIRST CLASS MAIL;**  
**CERTIFIED MAIL - RETURN RECEIPT REQUESTED;**  
**AND PERSONAL DELIVERY - WITH RECEIPT**

March 13, 2018

TO: Sarah Olson  
909 Trailway Ct.  
Champaign, IL 61822

We regret to advise you that the Board of Education of Urbana School District No. 116, County of Champaign, State of Illinois, pursuant to Section 5/24-11 of *The Illinois School Code*, has determined not to reemploy you for the 2018-2019 school term. Your services to the School District shall terminate on May 25, 2018, or the last teacher employment day during the 2017-2018 school term, whichever is later.

Very truly yours,

Board of Education  
Urbana School District No. 116  
County of Champaign  
State of Illinois

By:

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

I received this Notice of Non-Reemployment by personal delivery on \_\_\_\_\_, 2018.

\_\_\_\_\_  
Sarah Olson

**EXHIBIT 2**