

**RESOLUTION AUTHORIZING
HONORABLE DISMISSAL OF A PART-TIME, NON-TENURED TEACHER**

WHEREAS, the Board of Education of Urbana School District No. 116, County of Champaign, State of Illinois, has determined to decrease the total number of teachers in the School District;

WHEREAS, the teacher hereinafter set forth is non-tenured and was employed on a part-time basis for the 2017-2018 school year;

WHEREAS, a Sequence of Dismissal (SOD) List was provided to the Urbana Education Association on March 11th; 2018.

WHEREAS, in accordance with Section 5/24-12 of The School Code, the Board of Education must dismiss teachers qualified to hold a position in the order of their groupings on the SOD List, with teachers in Group 1 dismissed first and teachers in Group 4 dismissed last;

WHEREAS, whenever the total number of honorable dismissal notices based upon economic necessity exceeds five (5) or one hundred fifty (150%) of the average number of teachers honorably dismissed in the preceding three (3) years, whichever is more, the Board is required to hold a public hearing on the question of dismissals;

WHEREAS, the Board has determined that a public hearing on the question of dismissals is not required; and

WHEREAS, the Board of Education has determined that the teacher(s) hereinafter set forth shall be honorably dismissed at the end of the 2017-2018 school term as a result of the decision of the Board of Education to decrease the total number of teachers in the School District, pursuant to Section 5/24-12 of The School Code.

NOW, THEREFORE, Be It Resolved by the Board of Education of Urbana School District No. 116, County of Champaign, State of Illinois, as follows:

Section 1: That the following teacher is hereby honorably dismissed at the end of the 2017-2018 school term in conformance with the Exhibit attached hereto and made a part hereof because of the decision of the Board of Education to decrease the total number of teachers in the School District:

Jennifer Heinhorst

Section 2: That the President and Secretary of the Board of Education are hereby authorized and directed to send the teacher a written notice of honorable dismissal by first class mail at least **forty-five (45) days** before the end of the school term, which notice shall be substantially as set forth in the Exhibit attached hereto.

Section 3: That the President and Secretary of the Board of Education are hereby authorized and directed to send the teacher a written notice of honorable dismissal by certified mail, return receipt requested, at least **forty-five (45) days** before the end of the school term, which notice shall be substantially as set forth in the Exhibit attached hereto.

Section 4: That the Superintendent or his designee shall personally deliver a copy of said notice to the teacher, at least **forty-five (45) days** before the end of the school term, which notice shall be substantially as set forth in the Exhibit attached hereto.

Section 5: That this Resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this 13th day of March, 2018, by the following vote:

AYES:

NAYS:

ABSENT:

President, Board of Education

ATTEST:

Secretary, Board of Education

NOTICE AND STATEMENT OF HONORABLE DISMISSAL

VIA FIRST CLASS MAIL;
CERTIFIED MAIL - RETURN RECEIPT REQUESTED;
AND PERSONAL DELIVERY - WITH RECEIPT

March 13, 2018

TO: Jennifer Heinhorst
1108 S. Cottage Grove
Urbana, IL 61801

We regret to advise you that the Board of Education of Urbana School District No. 116, County of Champaign, State of Illinois, pursuant to Section 5/24-12 of The School Code, has determined that you are to be honorably dismissed as a teacher at the end of the 2017-2018 school term. The reason for your honorable dismissal is the decision of the Board of Education to decrease the total number of teachers in the School District. Your services to the School District shall terminate on May 25, 2018.

Very truly yours,

Board of Education
Urbana School District No. 116
Champaign County, Illinois

By: _____
President

ATTEST:

Secretary

I received this Notice and Statement of Honorable Dismissal by personal delivery on _____, 2018.

Jennifer Heinhorst

EXHIBIT