



## **URBANA SCHOOL DISTRICT #116**

**BOARD OF EDUCATION**

### **STUDY SESSION MINUTES**

**JEAN F. BURKHOLDER**

**ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, March 6, 2018

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

*The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.*

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Anne Hall, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

### **1.0 CALL TO ORDER**

**President Dimit called the meeting to order at 7:30 p.m.**

### **2.0 ROLL CALL**

Present: John Dimit, President  
Benita Rollins-Gay, Vice-President  
Ruth Ann Fisher, Secretary  
Brenda Carter, Secretary Pro Tem  
Anne Hall, Board Member  
Peggy Patten, Board Member  
Paul Poulosky, Board Member

Also Present: Donald D. Owen, Superintendent  
Samuel J. Byndom, Asst Supt of Student Learning  
Todd Taylor, Asst Supt of Student Services  
Katherine Barbour, Asst Supt of HR and PD  
Carol Baker, Chief Financial Officer  
Matthew Abbatessa, Director of Facilities

### **3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

#### 4.0 CITIZENS STATEMENTS

Julie Erlinger	Elimination of Deans
Breanna Morton	Deans at UHS
Kevin Erlinger	Elimination of the deans
Dan Bechtel	Reaction to decision to change disciplinary policy at secondary level
Stephanie Menold-Smith	Dean elimination
Sara Jones	Plan for next year's discipline program at the high School
Eric A. Morrow	Dean Positions
Erin Harrington	March 14 National student walk-out day
Matthew Murrey	New discipline policy at UHS/UMS
Michelle Linkowski	New discipline policy at UHS/UMS
Jenna Finch	Firing of deans complete attention of USD116 administration oversight
Scott Dowds	Transparency
Steve Vaughn	Deans
Ronda Driscoll	Dismissal of Deans
Isaac Gewieth and Theo Johnson	Walk-out on March 14 <sup>th</sup>
Chuck Koplinski	An invitation for board members to visit the high school and middle school
Mynette Kretz	potential elimination of positions in the district

#### 5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)

#### 6.0 APPROVAL OF AGENDA

*Member Poulosky moved to approve the agenda as presented, seconded by Member Carter. Motion passed.*

#### 7.0 ADMINISTRATIVE BRIEFINGS AND REPORTS

*The Board called for a five minute recess, 8:52 – 8:57 p.m.*

##### 7.01 2018 Working Cash Summer Projects

Matthew Abbatessa, Director of Facilities Services, presented and reviewed 2018 Summer working cash projects. Approval of projects will be requested during the March 13, 2018, business meeting.

##### 7.02 Grant Update – Early Childhood Expansion

Dr. Byndom, Assistant Superintendent of Student Learning, discussed Early Childhood Expansion Grant and plans for summer learning opportunities.

#### 8.0 POLICY REVIEW

## **9.0 ACTION ITEMS (individual/consent)**

***Member Patten moved to approve the following consent action items. On a roll call vote, all members present voted “aye.” Motion passed.***

### **9.01 RFP for UMS/UHS Site Plan 2018**

Don Owen, Superintendent, and Matt Abbatessa, Director of Facilities Services, requested approval to send out a RFP for the Campus Land Use at UMS/UHS campus, 2018.

### **9.02 Printshop Management and Operational Services Renewal**

Carol Baker, Chief Financial Officer, recommended the renewal of our Printshop Management and Operational Services agreement with ARO for one additional year at our current rate of \$8,859 (no increase) per month.

### **9.03 Xerox Copier Equipment Proposal**

Carol Baker, Chief Financial Officer, presented a proposal for new copier equipment district-wide. Board approval was requested to enter into a 5-year lease purchase agreement with RK Dixon for \$7,210 per month.

## **10.0 STUDY TOPICS**

### **10.01 One:One Mentoring Update**

Thomas Howley, Director of Mentoring, discussed with the Board of Education the current status of the mentoring program.

### **10.02 UHS Restorative Practices Report**

Dr. Elaine Shpungin, Conflict Consultant and Coach, Founder of Conflict 180, provided some updates around her work within Urbana High School.

### **10.03 District Equity Audit**

Dr. Joe Wiemelt, Director of Equity & Secondary Bilingual Programs, Guadalupe Ricconi, Director of Equity & Elementary Bilingual Programs, Yavonnda Smith, Director of Curriculum & Instruction, and Linda Gibbens, Director of Grant-Based Programs, presented information on the updated equity audit and school improvement planning framework and process.

### **10.04 Cohort Professional Development**

Natalee Bretz, Director of Professional Development, presented information on the district's unified professional development plan related to Racial Equity, specifically the Racial Equity Leadership Cohort.

## **9.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

## **10.0 SUPERINTENDENT REPORT**

## **11.0 BOARD REPORT**

## 12.0 ADJOURNMENT

**Member Poulosky moved to adjourn the meeting, seconded by Secretary Fisher. Motion passed.**

**President Dimit declared the meeting adjourned at 10:42 p.m.**

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President

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Secretary