



## **URBANA SCHOOL DISTRICT #116**

### **BOARD OF EDUCATION BUSINESS MEETING MINUTES**

**JEAN F. BURKHOLDER  
ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, December 19, 2017

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Anne Hall, Member

Ms. Anne Hall, Member

Dr. Donald D. Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

*The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.*

### **1.0 CALL TO ORDER**

*President Dimit called the meeting to order 7:35 p.m.*

### **2.0 ROLL CALL**

Present:

John H. Dimit, President

Benita Rollins-Gay, Vice-President

Ruth Ann Fisher, Secretary

Brenda Carter, Secretary Pro Tem

Anne Hall, Member

Peggy Patten, Member

Paul Poulosky, Member

Also Present:

Donald D. Owen, Superintendent

Samuel J. Byndom, Asst Supt of Student Learning

Todd Taylor, Asst Supt of Student Services

Katherine Barbour, Asst Supt of HR and PD

Carol Baker, Chief Financial Officer

### **3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA**

### **4.0 APPROVAL OF AGENDA**

*Vice-President Rollins-Gay moved to approve the agenda as presented, seconded by Secretary Fisher. Motion passed.*

5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)

6.0 CITIZENS STATEMENTS - None

7.0 COMMENDATIONS/RECOGNITIONS - None

8.0 ADMINISTRATIVE REPORT - None

9.0 COMMUNICATIONS - None

10.0 PUBLIC HEARING

10.01 **Public Hearing on Estimated Tax Levy**

As required by the "Truth in Taxation Act" a hearing was held to allow public comment on the 2017 tax levy.

President Dimit opened the public hearing at 7:36 p.m. With no public comment, President Dimit closed the public hearing at 7:37 p.m..

11.0 ACTION ITEMS (Consent)

***Member Patten moved to approve the following consent action items, seconded by Member Poulosky. On a roll call vote, all members present voted "aye." Motion passed.***

11.01 **Minutes**

Business Meeting, November 21, 2017  
Study Session, December 5, 2017

11.02 **November Bills/Checks**

Education Fund Bills	\$	724,189.68
Operations & Maintenance Fund Bills	\$	137,656.63
Bonds a& Interest Fund Bills	\$	265.00
Transportation Fund Bills	\$	272,178.18
Working Cash Bonds	\$	538,845.15
TORT	\$	24,288.70
Life Safety Levy	\$	59,283.00
Payroll	\$	3,994,067.78
Adult Education	\$	81,541.00

11.03 **Interfund Loans**

The following interfund loans were required to cover the necessary operating costs of the school district until the next meeting of the Board of Education:

<u>Loan To</u>	<u>Loan From</u>	<u>Amount</u>
Operations & Maint.	Working Cash Fund	\$325,000
Transportation Fund	Working Cash Fund	\$225,000
IMRF	Working Cash Fund	\$400,000

**11.04 Personnel Items**

Approval of various personnel items were requested.

**11.05 Resolution Authorizing and Directing the Sale or Disposal of Personal Property in Accordance with 105 ILCS 5/10-22.8**

Carol Baker, Chief Financial Officer, requested approval of a resolution authorizing and directing the sale or disposal of personal property in accordance with 105 ILCS 5/10-22.8 Items: King Weeding Log (2<sup>nd</sup>) , copier and a variety of TV's.

**11.06 PRESS Plus Issue 95**

Administration requested approval of updated board policies in PRESS Plus 95, issued by Illinois Association of School Boards.

**12.0 ACTION ITEMS (Individual)**

**12.01 Gifts**

First Federal Savings Bank and Krannert for the Performing Arts, conducted a warm clothing drive to benefit students in Urbana School District.

The following donated to the Annual Student Senate Thanksgiving Dinner: Champaign Urbana Optimist Club, Critical Nursing Staffing, Inc., T/Kat, Inc. (Culver's), and Ed Chevalier.

***Member Hall moved to approve and accept the above gifts, seconded by Secretary Fisher. Motion passed.***

**12.02 Rezoning of 1102 North Broadway Property**

Approval was requested to submit two applications required by the City of Urbana for rezoning of 1102 North Broadway (Old Washington Early Childhood). Current status: CRE (Conservation Recreation Education) to R4 (medium density multi-family zoning district).

***Vice-President Rollins Gay moved to approve item 12.02, seconded by Member Hall. On a roll call vote, all members present voted "aye." Motion passed.***

**12.03 Approval of the Tax Levy Resolution**

Board adoption of the 2017 Tax Levy was requested.

***Member Poulosky moved to approve item 12.03, seconded by Member Patten. On a roll call vote, all members present voted "aye." Motion passed.***

**12.04 Resolution Abating the Working Cash Fund of School District Number 116, Champaign County, Illinois**

Board approval was requested to approve the resolution to allow the transfer of money from the District's Working Cash Fund to its School Facility Occupation Tax Fund to reimburse for project expenses incurred

prior to the bond sale.

***Member Patten moved to approve item 12.04, seconded by Vice-President Rollins-Gay. On a roll call vote, all members present voted "aye." Motion passed.***

**12.05 Approval of Board of Education Travel Expenses**

Administration requested approval of recent Board of Education member travel expenses from the Joint Annual Conference held in Chicago, Illinois, November 16-19, 2017. Board members that attended the conference: Benita Rollins-Gay, Ruth Ann Fisher, Brenda Carter, Anne Hall, and Paul Poulosky.

***Member Patten moved to approve item 12.05, seconded by Vice-President Rollins-Gay. On a roll call vote, all members present voted "aye." Motion passed.***

**13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

**14.0 SUPERINTENDENT'S REPORT**

**15.0 BOARD REPORT**

**16.0 ADJOURNMENT**

***Member Patten moved to adjourn the meeting, seconded by Vice-President Rollins-Gay. Motion passed.***

***President Dimit declared the meeting adjourned at 7:50 p.m.***

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***President***

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***Secretary***