

Urbana Adult Education
August 9th, 2017 through September 13th, 2017

Bank Transfers from Adult Education Accounts Payable to Urbana School District Consolidated:

Date	Description	Amount
8/15/17	8/15 Payroll	15,888.97
8/30/17	8/30 Payroll	15,115.54

Bank Transfers from Accounts Payable to Imprest Fund to Replenish:

8/31/17 . -

Attached computer generated check reports:

Checks Imprest: 1610 & 1611 (Posted in August)	596.30
Checks 1859-1869 (FY18 September Bills)	13,582.73
Total Accounts Payable	14,179.03
Total Payroll	31,004.51
Grand Total	45,183.54

The preceding list of FY18 Accounts Payable in the amount of \$14,179.03 is approved by the Board of Education, Urbana School District 116 on September 19, 2017.

The Payroll for FY18 in the amount of \$31,004.51 is approved by the Board of Education, Urbana School District 116 on September 19, 2017.

President

Secretary

Chief Financial Officer

Urbana School District 116-UAEC				
Imprest Disbursement Report				
08/31/17				
				Amount
Balance from July 31st, 2017 Report				4,000.06
Interest earned for August of 2017 (Post on 9-1-17)				0.03
Replenish transfer from Accounts Payable 8/31/17				-
Available Balance				4,000.06
August's Disbursements				596.30
Reconciliation Figure-8/31/17				3,403.76
Description	Check #	Vendor	Account	Amount
Pink Panache 2107 AKA Epsilon Epsilon Omega Chapter Ivy Sponsorship for Table Seating on 9-15-17 for UAE	1610	Alpha Kappa Alpha, Inc	92E000 0000 3000 35 000000	500.00
Total				500.00
Mileage reimbursement for Marcellos Gray to Springfield for the Year-end ICCB Expenditure Reports	1611	Marcellos Gray	92E000 2210 3320 35 010000-50%	48.15
			92E000 2210 3320 35 030000-50%	48.15
Total				96.30
Sub Total				596.30

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	PO ACCOUNT NUMBER	CHECK NUMBER
AT&T	217337498708	AT&T fax bill for Jul 8th-Aug 7th	42.53	0 92E000 2540 3430 35 381342	0 92E000 2540 3430 35 381342	1859
CDS LEASING	55684212	CDS copier lease payment for September	115.65	0 92E000 1310 3240 35 010000	0 92E000 1310 3240 35 010000	1860
CDS LEASING	55684212	CDS copier lease payment for September	115.65	0 92E000 1310 3240 35 030000	0 92E000 1310 3240 35 030000	1860
CDS LEASING	55684212	CDS copier lease payment for September	12.85	0 92E000 2320 3240 35 010000	0 92E000 2320 3240 35 010000	1860
CDS LEASING	55684212	CDS copier lease payment for September	12.85	0 92E000 2320 3240 35 030000	0 92E000 2320 3240 35 030000	1860
CDS OFFICE TECHNOLOGIES	INV1103206	Copier usage for copier main building	18.90	0 92E000 1310 3240 35 010000	0 92E000 1310 3240 35 010000	1861
CDS OFFICE TECHNOLOGIES	INV1103206	Copier usage for copier main building	18.90	0 92E000 1310 3240 35 030000	0 92E000 1310 3240 35 030000	1861
CDS OFFICE TECHNOLOGIES	INV1103206	Copier usage for copier main building	2.10	0 92E000 2320 3240 35 010000	0 92E000 2320 3240 35 010000	1861
CDS OFFICE TECHNOLOGIES	INV1103206	Copier usage for copier main building	2.10	0 92E000 2320 3240 35 030000	0 92E000 2320 3240 35 030000	1861
CDS OFFICE TECHNOLOGIES	INV1101329	Copier usage for copier ESL building	29.70	0 92E000 1310 3240 35 010000	0 92E000 1310 3240 35 010000	1861
CDS OFFICE TECHNOLOGIES	INV1101329	Copier usage for copier ESL building	29.70	0 92E000 1310 3240 35 030000	0 92E000 1310 3240 35 030000	1861
CDS OFFICE TECHNOLOGIES	INV1101329	Copier usage for copier ESL building	3.29	0 92E000 2320 3240 35 010000	0 92E000 2320 3240 35 010000	1861
CDS OFFICE TECHNOLOGIES	INV1101329	Copier usage for copier ESL building	3.30	0 92E000 2320 3240 35 030000	0 92E000 2320 3240 35 030000	1861
ILLINOIS ASBO	Development	CSBO classes for Marcellos Gray for the Fall of 2017; LEBM 550 Cohort 11-Financial Planning and School Budgeting and LEBM 525-Cohort 11-Legal Aspects of School Business Management.	2,670.00	0 92E000 2210 3320 35 130000	0 92E000 2210 3320 35 130000	1862
JOSTENS INC	20418455	Invoice for diplomas for students	33.50	0 92E000 2900 4111 35 200000	0 92E000 2900 4111 35 200000	1863
STAR UNIFORMS	85829-3	CNA uniform invoice for WIOA student Ashley Jordan in the Aug-Oct class.	122.40	0 92E000 1333 4140 35 684421	0 92E000 1333 4140 35 684421	1864
SUTHERLAND, CAROL	Reimbursement	Reimbursement for orange juice for student breakroom.	5.98	0 92E000 0000 3150 35 000000	0 92E000 0000 3150 35 000000	1865
SUTHERLAND, CAROL	Reimbursement 2	Carol Sutherland reimbursement for breakfast foo items for student break lounge	14.75	0 92E000 0000 3150 35 000000	0 92E000 0000 3150 35 000000	1865
URBANA SCHOOL DISTRICT #116	Printshop	Printing for APL-CNA curriculum materials	636.87	0 92E000 1310 4110 35 010000	0 92E000 1310 4110 35 010000	1868
URBANA SCHOOL DISTRICT #116	Printshop	Printing for APL-CNA curriculum materials	636.87	0 92E000 1310 4110 35 030000	0 92E000 1310 4110 35 030000	1868
URBANA SCHOOL DISTRICT #116	P-card 01	Building maintenance materials for stairs going down to the APL classrooms	145.62	0 92E000 2540 4130 35 381342	0 92E000 2540 4130 35 381342	1868
URBANA SCHOOL DISTRICT #116	P-card 02	Building maintenance materials for faucet for staff sink	19.99	0 92E000 2540 4130 35 381342	0 92E000 2540 4130 35 381342	1868
URBANA SCHOOL DISTRICT #116	P-card 03	Return of building maintenance materials for faucet for staff sink	-8.98	0 92E000 2540 4130 35 381342	0 92E000 2540 4130 35 381342	1868
URBANA SCHOOL DISTRICT #116	P-card 04	Building maintenance materials for faucet for staff sink	22.55	0 92E000 2540 4130 35 381342	0 92E000 2540 4130 35 381342	1868
URBANA SCHOOL DISTRICT #116	P-card 05	Postage	133.00	0 92E000 2320 3410 35 010000	0 92E000 2320 3410 35 010000	1868
URBANA SCHOOL DISTRICT #116	P-card 05	Postage	133.00	0 92E000 2320 3410 35 030000	0 92E000 2320 3410 35 030000	1868
URBANA SCHOOL DISTRICT #116	P-card 06	APL supplies-labels for student folders	47.82	0 92E000 1310 4110 35 010000	0 92E000 1310 4110 35 010000	1868
URBANA SCHOOL DISTRICT #116	P-card 06	APL supplies-labels for student folders	47.82	0 92E000 1310 4110 35 030000	0 92E000 1310 4110 35 030000	1868

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	CHECK NUMBER
URBANA SCHOOL DISTRICT #116	P-card 06	APL supplies-labels for student folders	23.90	0 92E000 1333 4110 35 684421	1868
URBANA SCHOOL DISTRICT #116	P-card 07	Janitorial supplies for building maintenance	6.00	0 92E000 2540 4130 35 381342	1868
URBANA SCHOOL DISTRICT #116	P-card 08	Janitorial supplies for building maintenance	30.76	0 92E000 2540 4130 35 381342	1868
URBANA SCHOOL DISTRICT #116	P-card 09	APL classroom supplies for students	1.43	0 92E000 1310 4110 35 010000	1868
URBANA SCHOOL DISTRICT #116	P-card 09	APL classroom supplies for students	1.42	0 92E000 1310 4110 35 030000	1868
URBANA SCHOOL DISTRICT #116	P-card 10	APL classroom supplies for students	108.33	0 92E000 1310 4110 35 010000	1868
URBANA SCHOOL DISTRICT #116	P-card 10	APL classroom supplies for students	108.33	0 92E000 1310 4110 35 030000	1868
URBANA SCHOOL DISTRICT #116	P-card 10	APL classroom supplies for students	54.16	0 92E000 1333 4110 35 684421	1868
URBANA SCHOOL DISTRICT #116	P-card 11	Registration fee for the 2017 Forum for Excellence Conference for Marcellos Gray held on September 19-20th at the Marriott Hotel and Conference Center in Normal, IL.	75.00	0 92E000 2210 3320 35 010000	1868
URBANA SCHOOL DISTRICT #116	P-card 11	Registration fee for the 2017 Forum for Excellence Conference for Marcellos Gray held on September 19-20th at the Marriott Hotel and Conference Center in Normal, IL.	75.00	0 92E000 2210 3320 35 030000	1868
URBANA SCHOOL DISTRICT #116	USD Utilities-8	USD utilities charges paid for 8-2-17 thru 8-15-17: Electric-1288.33, Water-104.32, Phone-102.44.	102.44	0 92E000 2540 3430 35 381342	1868
URBANA SCHOOL DISTRICT #116	USD Utilities-8	USD utilities charges paid for 8-2-17 thru 8-15-17: Electric-1288.33, Water-104.32, Phone-102.44.	104.32	0 92E000 2540 3710 35 381342	1868
URBANA SCHOOL DISTRICT #116	USD Utilities-8	USD utilities charges paid for 8-2-17 thru 8-15-17: Electric-1288.33, Water-104.32, Phone-102.44.	1,288.33	0 92E000 2540 3960 35 381342	1868
URBANA SCHOOL DISTRICT #116	USD Utilities-8	USD Phone-10.65	10.65	0 92E000 2540 3430 35 381342	1868
URBANA SCHOOL DISTRICT #116	USD Utilities-9	USD Utilities invoice for 8-16-17 thru 8-30-17: Phone-105.03, Gas-166.17, Water-113.24.	105.03	0 92E000 2540 3430 35 381342	1868
URBANA SCHOOL DISTRICT #116	USD Utilities-9	USD Utilities invoice for 8-16-17 thru 8-30-17: Phone-105.03, Gas-166.17, Water-113.24.	113.24	0 92E000 2540 3710 35 381342	1868
URBANA SCHOOL DISTRICT #116	USD Utilities-9	USD Utilities invoice for 8-16-17 thru 8-30-17: Phone-105.03, Gas-166.17, Water-113.24.	166.17	0 92E000 2540 3950 35 381342	1868
URBANA SCHOOL DISTRICT #116	Warehouse-8-16	USD warehouse invoice for APL-GED student classroom supplies.	23.58	0 92E000 1310 4110 35 010000	1868
URBANA SCHOOL DISTRICT #116	Warehouse-8-16	USD warehouse invoice for APL-GED student classroom supplies.	23.58	0 92E000 1310 4110 35 030000	1868

VENDOR	INVOICES NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	CHECK NUMBER
URBANA SCHOOL DISTRICT #116	Warehouse-8-16	USD warehouse invoice for APL-GED student classroom supplies.	11.78	0 92E000 1333 4110 35 684421	1868
URBANA SCHOOL DISTRICT #116	USD Warehouse 8	USD warehouse invoice for APL-GED student classroom supplies	308.78	0 92E000 1310 4110 35 010000	1868
URBANA SCHOOL DISTRICT #116	USD Warehouse 8	USD warehouse invoice for APL-GED student classroom supplies	308.78	0 92E000 1310 4110 35 030000	1868
URBANA SCHOOL DISTRICT #116	USD Warehouse 8	USD warehouse invoice for APL-GED student classroom supplies	154.38	0 92E000 1333 4110 35 684421	1868
URBANA SCHOOL DISTRICT #116 UAE PAYR	USD Benefits 8-	USD Payroll Benefits transfer for regular payroll 8-15-17: IMRF-1456.37, FICA-784.47, Medicare-183.46.	1,456.37	0 92L000 4540 0000 00 000000	1869
URBANA SCHOOL DISTRICT #116 UAE PAYR	USD Benefits 8-	USD Payroll Benefits transfer for regular payroll 8-15-17: IMRF-1456.37, FICA-784.47, Medicare-183.46.	784.47	0 92L000 4570 0000 00 000000	1869
URBANA SCHOOL DISTRICT #116 UAE PAYR	USD Benefits 8-	USD Payroll Benefits transfer for regular payroll 8-15-17: IMRF-1456.37, FICA-784.47, Medicare-183.46.	183.46	0 92L000 4580 0000 00 000000	1869
URBANA SCHOOL DISTRICT #116 UAE PAYR	USD Benefits 8-	USD Payroll Benefits transfer for regular payroll 8-30-17: IMRF-1366.30, FICA-736.53, Medicare-172.25.	1,366.30	0 92L000 4540 0000 00 000000	1869
URBANA SCHOOL DISTRICT #116 UAE PAYR	USD Benefits 8-	USD Payroll Benefits transfer for regular payroll 8-30-17: IMRF-1366.30, FICA-736.53, Medicare-172.25.	736.53	0 92L000 4570 0000 00 000000	1869
URBANA SCHOOL DISTRICT #116 UAE PAYR	USD Benefits 8-	USD Payroll Benefits transfer for regular payroll 8-30-17: IMRF-1366.30, FICA-736.53, Medicare-172.25.	172.25	0 92L000 4580 0000 00 000000	1869
URBANA SCHOOL DISTRICT #116 UAE PAYR	Run Benefits 8-	USD runaheads benefits transfer payroll 8-30-17: IMRF-183.87, FICA-97.85, Medicare-22.88.	183.87	0 92L000 4540 0000 00 000000	1869
URBANA SCHOOL DISTRICT #116 UAE PAYR	Run Benefits 8-	USD runaheads benefits transfer payroll 8-30-17: IMRF-183.87, FICA-97.85, Medicare-22.88.	97.85	0 92L000 4570 0000 00 000000	1869
URBANA SCHOOL DISTRICT #116 UAE PAYR	Run Benefits 8-	USD runaheads benefits transfer payroll 8-30-17: IMRF-183.87, FICA-97.85, Medicare-22.88.	22.88	0 92L000 4580 0000 00 000000	1869
URBANA SCHOOL DISTRICT #116 UAE PAYR	Run Benefits 8-	USD runaheads benefits transfer payroll 8-15-17: IMRF-183.89, FICA-97.87, Medicare-22.89.	183.89	0 92L000 4540 0000 00 000000	1869
URBANA SCHOOL DISTRICT #116 UAE PAYR	Run Benefits 8-	USD runaheads benefits transfer payroll 8-15-17: IMRF-183.89, FICA-97.87, Medicare-22.89.	97.87	0 92L000 4570 0000 00 000000	1869

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Board List Adult Education September of 2017 (Dates: 09/19/17 - 09/19/17)

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VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	CHECK NUMBER
URBANA SCHOOL DISTRICT 116 UAE PAYR	Run Benefits 8-	USD runaheads benefits transfer payroll	22.89	0 92L000 4580 0000 00 000000	1869
	8-15-17: IMRF-183.89, FICA-97.87, Medicare-22.89.				
	8-15-17: IMRF-183.89, FICA-97.87, Medicare-22.89.				

Totals for checks 13,582.73

FUND SUMMARY

FUND DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
92 ADULT ED	5,308.63	0.00	8,274.10	13,582.73
*** Fund Summary Totals ***	5,308.63	0.00	8,274.10	13,582.73

***** End of report *****