



URBANA SCHOOL DISTRICT #116

BOARD OF EDUCATION

Business Meeting Minutes

JEAN F. BURKHOLDER

ADMINISTRATIVE SERVICE CENTER

205 North Race St. Urbana, IL 61801

Tuesday, June 20, 2017

7:30 p.m.

www.usd116.org

The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.

Mr. John H. Dimit, President
Ms. Ruth Ann Fisher, Secretary
Ms. Anne Hall, Member

Ms. Benita Rollins-Gay, Vice-President
Ms. Brenda Carter, Member
Ms. Peggy Patten, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Lori Johnson, Board Secretary

1.0 CALL TO ORDER

President Dimit called the meeting to order at 7:36 p.m.

2.0 ROLL CALL

Present:

John H. Dimit, President
Benita Rollins-Gay, Vice-President
Ruth Ann Fisher, Secretary
Brenda Carter, Secretary Pro Tem
Anne Hall, Member
Peggy Patten, Member
Paul Poulosky, Member

Also Present:

Donald D. Owen, Superintendent
Katherine Barbour, Asst Supt of HR and PD
Carol Baker, Chief Financial Officer
Ota Dossett, Director of Facilities Services

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

4.0 CITIZENS STATEMENTS

5.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)

6.0 APPROVAL OF AGENDA

Member Carter moved to approve the agenda as presented, seconded by Secretary Fisher. Motion passed.

7.0 COMMENDATIONS/RECOGNITIONS

8.0 PUBLIC HEARING

9.0 COMMUNICATIONS

10.0 REPORTS/DISCUSSION

10.01 Yankee Ridge Financial Options

Carol discussed options for financing the Yankee Ridge Elementary renovation project with the Board of Education.

11.0 ACTION ITEMS (Consent)

Member Patten moved to approve the following consent action items, seconded by Member Poulosky. On a roll call vote, all members present voted "aye."

11.01 Minutes

May 16, 2017, Business Meeting
June 6, 2017, Study Session

11.02 May Bills/Checks

Education Fund Bills	\$1,195,309.96
Operations & Maintenance Fund Bills	\$ 248,284.57
Bond & Interest Fund Bills	\$ 59,442.00
Transportation Fund Bills	\$ 202,819.57
Illinois Municipal Retirement Fund (IMRF)	\$ 12,435.00
Working Cash Bonds	\$ 9,858.54
School Facility Occupancy Tax	\$ 33,334.39
Working Cash	\$ 9.00
Facility Sales Tax Projects	\$ 0.00
TORT	\$ 33,735.01
Life Safety Levy	\$ 4,568.00
Payroll	\$3,849,116.05
Adult Education	\$ 23,703.77

11.03 Interfund Loans

Approval was requested to repay as many of the interfund loans as possible to the Working Cash fund, prior to the end of the fiscal year (6/30/17).

Permanent Transfer

Approval will be requested to transfer interest as of June 30, 2017. This is a permanent transfer of funds. Amount of transfers will be in the actual amounts of interest earned through June 30, 2017. Interest earned in the Working Cash and Bond and Interest Funds will be permanently transferred to the Education Fund, which the Board of Education deems to be the fund most in need of such interest (105ILCS 5/10-22.44).

11.04 Personnel Items

Approval of various personnel items were requested.

11.05 Approval of the June and July Bills for Payment

Approval was requested, in advance, for the June and July bills payable. Copies of these bills will be included with the August board agenda materials.

11.06 2017 Prevailing Wage Resolution

Each year, the Illinois Department of Labor issues prevailing labor wage rates for Champaign County. By state law, the district must adopt a resolution indicating that the district will abide by these rates for construction projects and/or other work done in the Urbana Schools.

11.07 Renewal of Insurance

Carol Baker, Chief Financial Officer, recommended renewal of district insurance rates through Wells Fargo.

11.08 Resolution Declaring Intent to Retain Interest Earnings as Interest and Not to Accumulate as Principal

Carol Baker, Chief Financial Officer, requested approval of required resolution.

11.09 Foodservice Contract Renewal 2017-2018

Carol Baker, Chief Financial Officer, requested approval to renew the food service contract with ARAMARK.

11.10 Breakfast and Lunch Price Increase

Carol Baker, Chief Financial Officer, requested approval to increase breakfast and school lunch prices beginning the Fall of 2017.

11.11 Life Safety Application

Ota Dossett, Director of Facilities Services, requested approval to submit a life safety application for the replacement of Yankee Ridge roof.

11.12 Purchase of Replacement Service Vehicles

Ota Dossett, Director of Facilities Services, requested approval to purchase two replacement service vehicles: 2017 Ford 1 ton 4wd pick-up with snow gear and a 2017 Ford Transit Cargo Van T350.

12.0 ACTION ITEMS (Individual)

Member Hall moved to approve and accept the following gifts, seconded by Member Carter. Motion passed.

12.01 Gifts

Sarah Sullivan, LaGrange Park, IL, donated \$3,057 through a gofundme account she set up in efforts to raise money for the UHS girls track and field and girls cross country teams. She ran from LaGrange to Urbana from May 19-21, 2017.

Nancy DeForge, Nokomis, IL, donated \$200 worth of books to Thomas Paine Library, in honor of Sandy Cooper, Principal, and Sandy's mother, Joyce Woodcock.

Dan Hoeflinger, Urbana, donated a Bach Trumpet (worth \$275) to Urbana Middle School.

Nikki White, Urbana, donated a Gemeinhardt Flute (worth \$300) to Urbana Middle School.

Trudy Diepholz, Champaign, donated a handheld magnifying device (worth \$400) to the CASE Vision Program.

Yankee Ridge PTA donated \$6,797 to be used to help purchase new playground equipment for both playgrounds at Yankee Ridge Elementary School. (The placement of the new equipment will coincide with the playgrounds being moved with the remodel.)

The following made donations to the Michael Pollock History Scholarship: Peg Solomon, Stephen/Deborah Rugg, Alan Haussermann, Bob/Jane Stevenson, Michael/Lynn Burger, Barry/Jeamnette Stelford, Gene/Ellen Amberg, Robert Goldberg, Elise Brooks, Edwin Lisboa, Karen Metz, Maya Bauer, Michael Trout, Amy Harren, Diane Klock, and Don Owen.

12.02 Adoption of Tentative Budget for 2017-2018

The Board of Education has received a tentative budget for 2017-2018 (fiscal year beginning July 1, 2017 and ending June 30, 2018). Carol Baker, Chief Financial Officer, presented the tentative budget. The following are dates for developing and adopting the 2017-2018 district budget:

June 20, 2017 Adoption of tentative budget. The Board needs a tentative budget adopted prior to June 30 so that we can operate after July 1. Please review the list of budget assumptions included in the front of the budget document.

September 5, 2017 Public Hearing and Board Study Session on 2017-2018 Budget

September 19, 2017 Approval of final 2017-2018 Budget

Member Poulosky moved to approve item #12.02, seconded by Vice-President Rollins-Gay. On a roll call vote, all members voted "aye." Motion passed.

12.03 Adoption of Adult Education Tentative Budget for 2017-2018

Board approval was requested for the adoption of the Adult Education Tentative Budget for 2017-2018.

Member Poulosky moved to approve item #12.03, seconded by Vice-President Rollins-Gay. On a roll call vote, all members voted "aye." Motion passed.

12.04 Resolution Authorizing and Directing the Sale or Disposal of Personal Property in Accordance with 105 ILCS 5/10-22.8.

Carol Baker, Chief Financial Officer, requested approval of a resolution authorizing and directing the sale or disposal of personal property in accordance with 105 ILCS 5/10-22.8. Items on list: library books

Member Patten moved to approve item #12.04, seconded by Member Carter. On a roll call vote, all members voted "aye." Motion passed.

12.05 PRESS Plus 94

Don Owen, Superintendent, requested approval of the PRESS Plus 94 policies.

Member Carter moved to approve item #12.05, seconded by Vice-President Rollins-Gay. Motion passed.

12.06 2017-2018 Board Meeting Schedule

The Board of Education set the 2017-2018 meeting date and times.

Member Poulosky moved to approve the dates presented, seconded by Member Carter. Motion passed.

12.07 Administrative Personnel Items

Approval of various administrative personnel items were requested.

Member Poulosky moved to approve item #12.07, seconded by Member Patten. On a roll call vote, all members voted “aye.” Motion passed.

12.08 Approval of Closed Meeting Minutes

The Board was to decide whether: (1) the need for confidentiality still exists as to all or part of closed meeting minutes, or (2) the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

Member Poulosky moved to keep all closed meeting minutes confidential and closed, seconded by Vice-President Rollins-Gay. Motion passed.

13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

15.0 SUPERINTENDENT’S REPORT

Freedom of Information Act Requests:

*Smart Procure:	Purchasing records from January 1, 2017 to present.
*Area Disposal Service, Inc. Greg Tresslar	Copy of agreement with Republic Services
*Chicago Freelance Journalist Tatiana Walk-Morris	Personnel file of Tammy Bond, background check procedures

16.0 BOARD REPORT

17.0 ADJOURNMENT

Member Poulosky moved to adjourn the meeting, seconded by Secretary Fisher. Motion passed.

President Dimit declared the meeting adjourned at 8:38 p.m.

President

Secretary