

**Urbana School District #116**  
**2017 Travel Reimbursement Request**  
 (Conferences/Conventions/Workshops/Professional Meeting)

After you have attended a conference, convention, workshop, or professional meeting complete this form for expenses to be reimbursed to you. Break out expenses daily. This form may only be used for travel expenses and receipts must be provided. Please attach receipts to this form and forward to the Business Office. **Per Board resolution, meals and lodging expenses exceeding \$450 per day require Board of Education approval. Actual cost of meals not to exceed \$70.00 per day including tips (limited to 20%).**

Name: Benita Rollins-Gay Position: BOE Member

Conference/  
 Meeting: Jt. Conference

Attach Conference/Meeting Agenda

Conference/  
 Meeting Location: Chicago Dates from: 11/16/17 to: 11/19/17

List of Passengers (if driving): None

Date	11 / 16 /17	Pcard used X	11 / 17 /17	Pcard used X	11 / 18 /17	Pcard used X	11 / 19 /17	Pcard Used X
Breakfast		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Lunch		<input type="checkbox"/>		<input type="checkbox"/>	28.50	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Dinner		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Lodging/Hotel	231.26	<input checked="" type="checkbox"/>	231.26	<input checked="" type="checkbox"/>	228.24	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Total Meals &amp; Lodging</b>	<b>231.26</b>	<input checked="" type="checkbox"/>	<b>231.26</b>	<input checked="" type="checkbox"/>	<b>256.74</b>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Personal Auto-list miles		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
2017 Mileage Rate \$.535/mile		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Cab/Bus/Shuttle/Train		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Car Rental		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Airfare/baggage		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Tolls/Parking (other)		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
<b>Daily Totals</b>	<b>\$ 231.26</b>		<b>\$ 231.26</b>		<b>\$ 256.74</b>		<b>\$</b>	

Signature of Employee \_\_\_\_\_ Date: \_\_\_\_\_

P-card charges Approved 719.26 Reimbursement Amount Approved \_\_\_\_\_ Total Approved 719.26

Account number 5629 10E000 2311 3320 00 000000

Approved by: (Supervisor/Supt): D.D.O. Date: 12/6/17



**Hyatt Regency Chicago**  
 151 East Wacker Drive  
 Chicago, IL 60601  
 Tel: 312 565 1234  
 Fax: 312 239 4414  
 www.chicagoregency.hyatt.com

INVOICE

Payee Urbana Community CUSD # 116  
 Attn: Brenda Carter / LA Johnson  
 PO Box 3039  
 Urbana IL 61803

Room No. 9711  
 Arrival 11-13-17  
 Departure 12-06-17  
 Page No. 1 of 3  
 Folio Window 1  
 Folio No.  
 AR No. 122809

Confirmation No.

Group Name

Date	Description	Charges	Credits
11-13-17	Deposit Transferred at C/I		1,200.00
11-16-17	Valet Parking	Room# 1053 : 8066669 Routed From Hall Anne Of Room #1053	46.90
11-16-17	Package Room	Routed From Ann Fisher Ruth Of Room #1051	197.00
11-16-17	Occupancy Tax	Routed From Ann Fisher Ruth Of Room #1051	34.26
11-16-17	Package Room	Routed From Hall Anne Of Room #1053	197.00
11-16-17	Occupancy Tax	Routed From Hall Anne Of Room #1053	34.26
11-16-17	Package Room	Routed From Rollinsgay Benita Of Room #1058	197.00
11-16-17	Occupancy Tax	Routed From Rollinsgay Benita Of Room #1058	34.26
11-16-17	Package Room	Routed From Carter Brenda Of Room #1063	197.00
11-16-17	Occupancy Tax	Routed From Carter Brenda Of Room #1063	34.26
11-17-17	Valet Parking	Room# 1053 : 8066669 Routed From Hall Anne Of Room #1053	46.90
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11-17-17	Package Room	Routed From Carter Brenda Of Room #1063	197.00
11-17-17	Occupancy Tax	Routed From Carter Brenda Of Room #1063	34.26
11-17-17	Package Room	Routed From Shpungin Elaine Of Room #1557	197.00



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 Page No. 2 of 3  
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Confirmation No.  
 Group Name

Date	Description		Charges	Credits
11-17-17	Occupancy Tax	Routed From Shpungin Elaine Of Room #1557	34.26	
11-17-17	Package Room	Routed From Barbour Katherine Of Room #2454	197.00	
11-17-17	Occupancy Tax	Routed From Barbour Katherine Of Room #2454	34.26	
11-18-17	- In Room Dining Lunch	Room# 1058 : CHECK# 4627 Routed From Rollinsgay Benita Of Room #1058	28.50	
11-18-17	Valet Parking	Room# 1053 : 8066669 Routed From Hall Anne Of Room #1053	46.90	
11-18-17	Package Room	Routed From Ann Fisher Ruth Of Room #1051	197.00	
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11-18-17	Occupancy Tax	Routed From Shpungin Elaine Of Room #1557	34.26	
11-19-17	Valet Parking	Routed From Ann Fisher Ruth Of Room #1051	201.00	

**Total** 3,827.02 1,200.00

Guest Signature

**Balance** 2,627.02



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ICY

Chicago

28-17

13:12

tail

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*R/S 15% Grat	2.85
Tax (excl SBT)	2.65
Payment	28.50
1058/Rollinsguy	
*ROOM CHARGE	28.50
----605 CLOSED NOV18 1:43PM----	
Service Charge Includes Gratuity	

ADDITIONAL GRATUITY \_\_\_\_\_

TOTAL \_\_\_\_\_

ROOM # \_\_\_\_\_

PRINT NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_

NOT A CREDIT CARD VOUCHER

**Urbana School District #116**  
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 (Conferences/Conventions/Workshops/Professional Meeting)

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Name: Ruth Ann Fisher Position: BOE Member

Conference/ Meeting: Jt. Conference Attach Conference/Meeting Agenda

Conference/ Meeting Location: Chicago Dates from: 11/16/17 to: 11/19/17

List of Passengers (if driving): Brenda Carter and Benita Rollins-Gay

Date	11 / 16 /17	Pcard used X	11 / 17 /17	Pcard used X	11 / 18 /17	Pcard used X	11 / 19 /17	Pcard Used X
Breakfast		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Lunch		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Dinner		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Lodging/Hotel	231.26	<input checked="" type="checkbox"/>	231.26	<input checked="" type="checkbox"/>	228.24	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Total Meals &amp; Lodging</b>	<b>231.26</b>	<input checked="" type="checkbox"/>	<b>231.26</b>	<input checked="" type="checkbox"/>	<b>228.24</b>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Personal Auto-list miles	144	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	144	<input type="checkbox"/>
2017 Mileage Rate \$.535/mile	77.04	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	77.04	<input type="checkbox"/>
Cab/Bus/Shuttle/Train		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Car Rental		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Airfare/baggage		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Tolls/Parking (other)	67.00	<input checked="" type="checkbox"/>	67.00	<input checked="" type="checkbox"/>	67.00	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Daily Totals</b>	<b>\$ 375.30</b>		<b>\$ 298.26</b>		<b>\$ 295.24</b>		<b>\$ 77.04</b>	

Signature of Employee \_\_\_\_\_ Date: \_\_\_\_\_

P-card charges Approved 891.76 Reimbursement Amount Approved 154.08 Total Approved 1045.84

Account number 5629 10E000 2311 3320 00 000000

Approved by: (Supervisor/Supt): [Signature] Date: 12/6/17



# HYATT REGENCY

**Hyatt Regency Chicago**  
 151 East Wacker Drive  
 Chicago, IL 60601  
 Tel: 312 565 1234  
 Fax: 312 239 4414  
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## INVOICE

Payee Urbana Community CUSD # 116  
 Attn: Brenda Carter / LA Johnson  
 PO Box 3039  
 Urbana IL 61803

Room No. 9711  
 Arrival 11-13-17  
 Departure 12-06-17  
 Page No. 1 of 3  
 Folio Window 1  
 Folio No.  
 AR No. 122809

Confirmation No.  
 Group Name

Date	Description	Charges	Credits
11-13-17	Deposit Transferred at C/I		1,200.00
11-16-17	Valet Parking	Room# 1053 : 8066669 Routed From Hall Anne Of Room #1053 46.90	
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**Total** 3,827.02 1,200.00

Guest Signature

**Balance** 2,627.02

**Urbana School District #116**  
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Name: Anne Hall Position: Board Member

Conference/  
 Meeting: Annual Joint Conference

**Attach Conference/Meeting Agenda**

Conference/  
 Meeting Location: Chicago Dates from: 11/17/17 to: 11/19/17

List of Passengers (if driving): None

Date	11 / 16 /17	Pcard used X	11 / 17 /17	Pcard used X	11 / 18 /17	Pcard used X	11 / 19 /17	Pcard Used X
Breakfast		<input type="checkbox"/>		<input type="checkbox"/>	44.00 44.00 (lunch with Paul Poulosky)	<input type="checkbox"/>		<input type="checkbox"/>
Lunch		<input type="checkbox"/>		<input type="checkbox"/>	21.86	<input type="checkbox"/>		<input type="checkbox"/>
Dinner		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Lodging/Hotel	278.16	<input checked="" type="checkbox"/>	278.16	<input checked="" type="checkbox"/>	278.16	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Total Meals &amp; Lodging</b>	<b>278.16</b>	<input checked="" type="checkbox"/>	<b>278.16</b>	<input checked="" type="checkbox"/>	<b>344.02</b>	<input type="checkbox"/>		<input type="checkbox"/>
Personal Auto-list miles	141	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	141	<input type="checkbox"/>
2017 Mileage Rate \$.535/mile	75.44	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	75.44	<input type="checkbox"/>
Cab/Bus/Shuttle/Train		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Car Rental		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Airfare/baggage		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Tolls/Parking (other)		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
<b>Daily Totals</b>	<b>\$ 353.60</b>		<b>\$ 278.16</b>		<b>\$ 344.02</b>		<b>\$ 75.44</b>	

Signature of Employee A Hall Date: 11/30/17

P-card charges Approved 834.48 Reimbursement Amount Approved 216.74 Total Approved 1051.22

Account number 10E000 2311 3320 00 000000

*pd 12-6-17*

Approved by: (Supervisor/Supt): [Signature] Date: 11/30/17





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11-19-17	Valet Parking	Routed From Ann Fisher Ruth Of Room #1051	201.00

**Total** 3,827.02 1,200.00

Guest Signature **Balance** 2,627.02

Anne

Nando's PERi-PERi  
117 E Lake Street  
Chicago, IL 60601  
(312) 729-5340

1466 T'etta Dunmo

-----  
CHK 3781            TBL 30/0  
                                 GST 1

30  
11/18/2017 7:50 PM

-----  
| - | Dine In | - |

- 1 Chicken Livers            6.25  
    Medium
- 1 Spicy Mixed Olives        4.55
- 1 3d Brussels Sprouts       3.70
- 1 Iced Tea                    2.55

- Subtotal                    \$17.05
- Gratuity                    \$2.85
- Food Tax (Eat In)           0.00
- Beverage Tax                \$0.29

**Payment                    \$21.86**

**Change Due                \$0.00**

- Chrg Tip                    \$2.85
- Mastercard                 \$21.86
- at195105 xxx4309

----- Check Closed -----  
11/18/2017 7:51 PM

HOW WAS YOUR EXPERI-PERIENCE?  
Tell us at: <http://peri.io/michave>

-----  
SKIP THE LINE AND ORDER ONLINE AT  
<http://www.nandosperiperi.com>

813 Emilija

Tbl 49/1 Chk 1569 Gst 2

Nov 18,17 12:04 PM

1 **Water	
1 **Water	
1 Coffee	3.00
1 Coffee	3.00
1 Irish Breakfast	14.00
OE	
wheat	
1 Huevos Rancheros	13.00
Basted	
1 Huevos Rancheros	13.00
OE	
Basted	
1 Huevos Rancheros	-13.00 v
CC Auth	
33HKVNVNP,04MFG4D6P1	
CC Final	44.00
33HKVNVNP,04MFG4D6P1	
Subtotal	33.00
Tax	3.80
Service Chrg	7.20
Payment	44.00

813 Check Closed 1:24 PM

Anne & Paul

-----  
 04 Irish Pub  
 345 E Ohio St.  
 Chicago, IL 60611  
 (312) 624 8385  
 -----

Credit Card Authorization

-----  
 Today's date : 18-NOV-2017  
 Time : 12:53AM  
 Card # ending : 4309  
 Auth Code : 125337  
 Check # : 1569  
 Check ID :  
 -----

Table # : 49  
 Check Employee : 813  
 Emilija  
 -----

Subtotal : 36.80

Tip: -----

Total: -----

Customer Copy

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**2017 Travel Reimbursement Request**  
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Name: Paul Poulosky Position: Board Member

Conference/  
 Meeting: Annual Joint Conference Attach Conference/Meeting Agenda

Conference/  
 Meeting Location: Chicago Dates from: 11/17/17 to: 11/19/17

List of Passengers (if driving): None

	Date	11 / 16 /17	Pcard used X	11 / 17 /17	Pcard used X	11 / 18 /17	Pcard used X	11 / 19 /17	Pcard Used X
Breakfast			<input type="checkbox"/>		<input type="checkbox"/>	44.00 A Hall 44 (lunch w/AHall, AHall paid)	<input type="checkbox"/>		<input type="checkbox"/>
Lunch			<input type="checkbox"/>				<input type="checkbox"/>		<input type="checkbox"/>
Dinner			<input type="checkbox"/>				<input type="checkbox"/>		<input type="checkbox"/>
Lodging/Hotel		223.06	<input checked="" type="checkbox"/>	223.06	<input checked="" type="checkbox"/>	223.06	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Total Meals &amp; Lodging</b>		<b>223.06</b>	<input checked="" type="checkbox"/>	<b>223.06</b>	<input checked="" type="checkbox"/>	<b>223.06</b>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Personal Auto-list miles		143	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	143	<input type="checkbox"/>
2017 Mileage Rate \$.535/mile		76.51	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	76.51	<input type="checkbox"/>
Cab/Bus/Shuttle/Train			<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Car Rental			<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Airfare/baggage			<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Tolls/Parking (other)			<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
<b>Daily Totals</b>		<b>\$ 299.57</b>		<b>\$ 223.06</b>		<b>\$ 223.06</b>		<b>\$ 76.51</b>	

Signature of Employee Poulosky Date: 11/30/17

P-card charges Approved 669.18 Reimbursement Amount Approved 153.02 Total Approved 822.20

Account number 5629 10E000 2311 320 00 000000 12-6-17

Approved by: (Supervisor/Supt): [Signature] Date: 11/30/17



200 North Columbus Drive  
Chicago, Illinois, USA 60601  
T 312 565 8000 F 312 856 9020

Room : 8047  
Folio # : 1045193  
Cashier # : 7563  
Page # : 1 of 1

Group Code IASB Deposits

Urbana SD 116  
Urbana SD 116  
PO BOX 3039  
Urbana IL  
61803 United States

Arrival : 11-15-17  
Departure : 11-29-17

Date	Description	Additional Information	Charges	Credits
11-15-17	Deposit Transferred at C/I			200.00
11-16-17	Room Charge	Routed From Poulosky Paul Of Room #1920	190.00	
11-16-17	Room State Tax	Routed From Poulosky Paul Of Room #1920	22.61	
11-16-17	Room City Tax	Routed From Poulosky Paul Of Room #1920	8.55	
11-16-17	Room County Tax	Routed From Poulosky Paul Of Room #1920	1.90	
11-17-17	Room Charge	Routed From Poulosky Paul Of Room #1920	190.00	
11-17-17	Room State Tax	Routed From Poulosky Paul Of Room #1920	22.61	
11-17-17	Room City Tax	Routed From Poulosky Paul Of Room #1920	8.55	
11-17-17	Room County Tax	Routed From Poulosky Paul Of Room #1920	1.90	
11-18-17	Room Charge	Routed From Poulosky Paul Of Room #1920	190.00	
11-18-17	Room State Tax	Routed From Poulosky Paul Of Room #1920	22.61	
11-18-17	Room City Tax	Routed From Poulosky Paul Of Room #1920	8.55	
11-18-17	Room County Tax	Routed From Poulosky Paul Of Room #1920	1.90	
11-29-17	Mastercard	XXXXXXXXXXXXXXXX5629		469.18
<b>Total</b>			<b>669.18</b>	<b>669.18</b>
<b>Balance Due</b>			<b>0.00</b>	

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[www.fairmont.com](http://www.fairmont.com) or call Fairmont Hotels & Resorts from:  
United States or Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, travel agent or association fails to pay for the full amount of the charges. Overdue balance subject to a surcharge at the rate of 1.5% per month (18.56% per annum). All accounts deemed delinquent may be subject to legal fees and all other costs associated with the bill. Account is payable on presentation or departure.

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**Urbana School District #116**  
**2017 Travel Reimbursement Request**  
 (Conferences/Conventions/Workshops/Professional Meeting)

After you have attended a conference, convention, workshop, or professional meeting complete this form for expenses to be reimbursed to you. Break out expenses daily. This form may only be used for travel expenses and receipts must be provided. Please attach receipts to this form and forward to the Business Office. **Per Board resolution, meals and lodging expenses exceeding \$450 per day require Board of Education approval. Actual cost of meals not to exceed \$70.00 per day including tips (limited to 20%).**

Name: Brenda Carter Position: BOE Member

Conference/ Meeting: Jt. Conference Attach Conference/Meeting Agenda

Conference/ Meeting Location: Chicago Dates from: 11/16/17 to: 11/19/17

List of Passengers (if driving): None

Date	11 / 16 /17	Peard used X	11 / 17 /17	Peard used X	11 / 18 /17	Peard used X	11 / 19 /17	Peard Used X
Breakfast		<input type="checkbox"/>		<input type="checkbox"/>	6.70	<input type="checkbox"/>		<input type="checkbox"/>
Lunch		<input type="checkbox"/>		<input type="checkbox"/>	10.57	<input type="checkbox"/>	9.54	<input type="checkbox"/>
Dinner	13.58	<input type="checkbox"/>		<input type="checkbox"/>	16.39	<input type="checkbox"/>		<input type="checkbox"/>
Lodging/Hotel	231.26	<input checked="" type="checkbox"/>	231.26	<input checked="" type="checkbox"/>	228.24	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Total Meals & Lodging	244.84	<input type="checkbox"/>	231.26	<input checked="" type="checkbox"/>	261.90	<input type="checkbox"/>	9.54	<input type="checkbox"/>
Personal Auto-list miles		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
2017 Mileage Rate \$ .535/mile		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Cab/Bus/Shuttle/Train		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Car Rental		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Airfare/baggage		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Tolls/Parking (other)		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Daily Totals	\$ 244.84		\$ 231.26		\$ 261.90		\$ 9.54	

Signature of Employee \_\_\_\_\_ Date: \_\_\_\_\_

P-card charges Approved 690.76 Reimbursement Amount Approved 56.78 Total Approved 747.54

Account number 5629 10E000 2311 3320 00 000000

Approved by: (Supervisor/Supt): [Signature] Date: 12/6/17



**HYATT  
REGENCY**

**Hyatt Regency Chicago**  
151 East Wacker Drive  
Chicago, IL 60601  
Tel: 312 565 1234  
Fax: 312 239 4414  
www.chicagoregency.hyatt.com

INVOICE

Payee Urbana Community CUSD # 116  
Attn: Brenda Carter / LA Johnson  
PO Box 3039  
Urbana IL 61803

Room No. 9711  
Arrival 11-13-17  
Departure 12-06-17  
Page No. 1 of 3  
Folio Window 1  
Folio No.  
AR No. 122809

Confirmation No.  
Group Name

Date	Description	Charges	Credits
11-13-17	Deposit Transferred at C/I		1,200.00
11-16-17	Valet Parking	Room# 1053 : 8066669 Routed From Hall Anne Of Room #1053	46.90
11-16-17	Package Room	Routed From Ann Fisher Ruth Of Room #1051	197.00
11-16-17	Occupancy Tax	Routed From Ann Fisher Ruth Of Room #1051	34.26
11-16-17	Package Room	Routed From Hall Anne Of Room #1053	197.00
11-16-17	Occupancy Tax	Routed From Hall Anne Of Room #1053	34.26
11-16-17	Package Room	Routed From Rollinsgay Benita Of Room #1058	197.00
11-16-17	Occupancy Tax	Routed From Rollinsgay Benita Of Room #1058	34.26
11-16-17	Package Room	<del>Routed From Carter Brenda Of Room #1063</del>	<del>197.00</del>
11-16-17	Occupancy Tax	<del>Routed From Carter Brenda Of Room #1063</del>	<del>34.26</del>
11-17-17	Valet Parking	Room# 1053 : 8066669 Routed From Hall Anne Of Room #1053	46.90
11-17-17	Package Room	Routed From Ann Fisher Ruth Of Room #1051	197.00
11-17-17	Occupancy Tax	Routed From Ann Fisher Ruth Of Room #1051	34.26
11-17-17	Package Room	Routed From Hall Anne Of Room #1053	197.00
11-17-17	Occupancy Tax	Routed From Hall Anne Of Room #1053	34.26
11-17-17	Package Room	Routed From Rollinsgay Benita Of Room #1058	197.00
11-17-17	Occupancy Tax	Routed From Rollinsgay Benita Of Room #1058	34.26
11-17-17	Package Room	<del>Routed From Carter Brenda Of Room #1063</del>	<del>197.00</del>
11-17-17	Occupancy Tax	<del>Routed From Carter Brenda Of Room #1063</del>	<del>34.26</del>
11-17-17	Package Room	Routed From Shpungin Elaine Of Room #1557	197.00

7231.26

7231.26





**Hyatt Regency Chicago**  
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 Chicago, IL 60601  
 Tel: 312 565 1234  
 Fax: 312 239 4414  
 www.chicagoregency.hyatt.com

**INVOICE**

Payee Urbana Community CUSD # 116  
 Attn: Brenda Carter / LA Johnson  
 PO Box 3039  
 Urbana IL 61803

Room No. 9711  
 Arrival 11-13-17  
 Departure 12-06-17  
 Page No. 2 of 3  
 Folio Window 1  
 Folio No.  
 AR No. 122809

Confirmation No  
 Group Name

Date	Description	Charges	Credits
11-17-17	Occupancy Tax Routed From Shpungin Elaine Of Room #1557	34.26	
11-17-17	Package Room Routed From Barbour Katherine Of Room #2454	197.00	
11-17-17	Occupancy Tax Routed From Barbour Katherine Of Room #2454	34.26	
11-18-17	- In Room Dining Lunch Room# 1058 : CHECK# 4627 Routed From Rollinsgay Benita Of Room #1058	28.50	
11-18-17	Valet Parking Room# 1053 : 8066669 Routed From Hall Anne Of Room #1053	46.90	
11-18-17	Package Room Routed From Ann Fisher Ruth Of Room #1051	197.00	
11-18-17	Occupancy Tax Routed From Ann Fisher Ruth Of Room #1051	31.24	
11-18-17	Package Room Routed From Hall Anne Of Room #1053	197.00	
11-18-17	Occupancy Tax Routed From Hall Anne Of Room #1053	31.24	
11-18-17	Package Room Routed From Rollinsgay Benita Of Room #1058	197.00	
11-18-17	Occupancy Tax Routed From Rollinsgay Benita Of Room #1058	31.24	
11-18-17	Package Room Routed From Carter Brenda Of Room #1063	197.00	
11-18-17	Occupancy Tax Routed From Carter Brenda Of Room #1063	31.24	
11-18-17	Package Room Routed From Shpungin Elaine Of Room #1557	197.00	
11-18-17	Occupancy Tax Routed From Shpungin Elaine Of Room #1557	34.26	
11-19-17	Valet Parking Routed From Ann Fisher Ruth Of Room #1051	201.00	

122809

**Total** 3,827.02 1,200.00

Guest Signature

**Balance** 2,627.02

Potbelly Sandwich Shop  
www.potbelly.com  
111 E. Wacker Dr.  
(312) 861-0013

Host: Hector  
Order328  
11/18/2017  
12:15 PM  
30028

Pizza Sandwich 5.65  
Sugar Cookie 1.45  
Fountain Soda-Regular 2.18  
CkCty SBT 22oz 0.22

Subtotal 9.50  
Tax 1.07

**Dine in Total 10.57**

Cash 20.00

**Change 9.43**

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\*  
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--- Check Closed ---

# 268

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W/CHEESE OR EGG MUFFIN

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and tell us about your visit.

Validation Code: \_\_\_\_\_

Expires 30 days after receipt date.  
Valid at participating US McDonald's.  
Survey code:

02672-02681-11917-14595-00095-4

McDonald's Restaurant #2672  
1780 E COURT ST  
KANKAKEE, IL 60901-2671  
TEL# 815-939-1815

KS# 2 11/19/2017 02:59 PM  
Side1 Order 68

1 Qtr Cheese Meal 6.49  
1 M Coke  
1 Daily Double 2.49

Subtotal 8.98  
Tax 0.56  
Take-Out Total 9.54

Cash Tendered 20.00  
Change 10.46

Locally Owned McDonald's # 2672  
[www.LinmanFamilyMcDonalds.org](http://www.LinmanFamilyMcDonalds.org)  
Queremos escuchar tu opinion  
en [McDVoice.com](http://McDVoice.com)  
Disponible en Espanol  
TEXT "MCTEAM" TO 31996 TO APP.

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 \* a monthly drawing to win \*  
 \* your choice of either a \*  
 \* Cracker Barrel Rocker or \*  
 \* \$100 Cracker Barrel Gift Card \*  
 \* ONLINE at: \*  
 \* crackerbarrel-survey.com \*  
 \* or by PHONE \*  
 \* 1-800-651-6565 \*  
 \* ENTER YOUR ACCESS \*  
 \* CODE=221-320-471-719 \*  
 \*(Access Code expires in 7 days) \*  
 \* Visit crackerbarrel.com for \*  
 \* official sweepstakes rules. \*  
 \* Encuesta disponible en español \*  
 \*  
 \* No purchase necessary. \*  
 \* Open to legal US & DC \*  
 \* residents, 18 and older. \*  
 \* Void where prohibited. \*  
 \*\*\*\*\*



Cracker Barrel Store #221  
 Bourbonnais, IL  
 1679641 Brittany H 2  
 -----  
 TBL 111/1 4717 GST 3  
 NOV16'17 6:20PM  
 -----  
 1 WATER 0.00  
 1 HOT TEA 2.49  
 1 FF MEATLOAF 10.29  
 Subtotal 12.78  
 State&Local Tax 0.80  
 Total 13.58  
 CASH 20.58  
 Change Due 7.00  
 --1656185 CLOSED NOV16 7:05PM--  
 Thank You  
 Please Come Back  
 www.CrackerBarrel.com

1345 Carmen  
 -----  
 CHK 1844 NOV18'17 8:06GST 1  
 -----

1 Apple Juice	3.00
1 Bagel	3.00
Food	6.00
*Tax (excl SBT)	0.70
Payment\$	6.70
CASH\$	10.00
Change Due	3.30

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 visit worldofhyatt.com.  
 \*Not point earning eligible.  
 \*Not point redemption eligible.

Nando's PERI-PER1  
 117 E Lake Street  
 Chicago, IL 60601  
 (312) 729-5340

1451 Eltane  
 -----  
 CHK 2572 TBL 30/0  
 GST 1  
 30  
 11/18/2017 7:37 PM  
 -----

[-|Dine In|-]  
 1 Combo & 1 Side 11.45  
 The Chicken "Burger"  
 Plain  
 Mashed Potato  
 1 Frito Limeade 3.25  
 Subtotal \$14.70  
 Food Tax (Eat In) \$1.32  
 Beverage Tax \$0.37  
 Payment \$16.39  
 Change Due \$4.00  
 Cash \$20.39  
 Cash -\$4.00

----- Check Closed -----  
 11/18/2017 7:39 PM

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**Friday, November 17****Illinois ASBO Pre-Conference Seminars — Swissôtel**

7-7:30 a.m., Registration and Refreshments, Montreux Foyer, Lobby Level  
 7:30 a.m.-3:30 p.m., Seminars, Second Floor  
 12:15-1 p.m., Luncheon, St. Gallen, Second Floor

**IASA Pre-Conference Session — Hyatt East Tower**

8 a.m.-noon, Columbus C/D, Ballroom Level

**IASB Pre-Conference Workshops — Sheraton**

8-9 a.m., Registration, IASB Information Desk, Ballroom Level IV  
 8-9 a.m., Continental Breakfast, Sheraton 5 & Chicago 6, Ballroom Level IV  
 9-11:30 a.m., Half-Day Sessions (a.m.), Ballroom Level IV  
 9 a.m.-3 p.m., All-Day Sessions, Ballroom Level IV  
 11:30 a.m.-12:30 p.m., Luncheon, Riverwalk Hall  
 12:30-3 p.m., Half-Day Sessions (p.m.), Ballroom Level IV

**IASB School Safety and Security Seminar — Hyatt East Tower**

8 a.m.-12:15 p.m., Michigan 1, Concourse Level, Lakeshore Meeting Rooms

**ICSA Seminar on School Law — Hyatt West Tower**

8 a.m.-3 p.m., Crystal Ballroom B/C, Lobby Level

**Administrative Professionals' Program — Swissôtel**

8:30-9 a.m., Registration, Vevey Foyer, Lobby Level  
 9 a.m.-3 p.m., Vevey Ballrooms, Lobby Level

**Panel Sessions — Various locations at Hyatt**

9-10 a.m., 10:30-11:30 a.m., and 2-3 p.m.

**IASB Resolutions Committee Meeting — Hyatt East Tower**

10-11:15 a.m., Michigan 2, Concourse Level, Lakeshore Meeting Rooms

**Conference Orientation Session — Hyatt East Tower**

10:30-11:30 a.m., Columbus K/L, Ballroom Level, Hyatt East Tower

**First General Session Speaker: Tim Kight — Hyatt East Tower**

3:30-5 p.m., Grand Ballrooms, Ballroom Level

**Saturday, November 18****Fellowship: Compelling Leadership — Hyatt East Tower**

7-8 a.m., Roosevelt 3AB, Concourse Level

**Conference Orientation Session — Hyatt East Tower**

7:30-8:30 a.m., Columbus K/L, Ballroom Level

**IASB Service Associates' Annual Meeting — Hyatt East Tower**

7:30-8:30 a.m., Grand Suite 3, Ballroom Level

**Second General Session Speaker: Ruby Payne — Hyatt East Tower**

8:30-10 a.m., Grand Ballrooms, Ballroom Level

**Panel Sessions — Various locations at Hyatt and Sheraton**

10:30-11:30 a.m., 12:30-1:30 p.m., and 2-3 p.m.

**IASB Delegate Assembly — Hyatt West Tower**

10:30 a.m.-noon, Regency A/B, Ballroom Level

**Administrative Professionals' Program — Swissôtel**

10:30 a.m.-4:30 p.m., Vevey Ballrooms, Lobby Level, Swissôtel

**IASB Past Presidents' Luncheon — Hyatt West Tower**

Noon-2 p.m., Board of Trade Room, 36th Floor

**Carousel of Panels — Sheraton Grand Hotel**

1:45-3:15 p.m., Sheraton 4 & 5, Ballroom Level IV

**Panel Sessions — Various locations at Hyatt**

3:30-4:30 p.m.

**IASB Past Presidents' Dinner — Hyatt West Tower**

7-9 p.m., Crystal C, Lobby Level

**Sunday, November 19****Coffee and Conversation Sessions — Hyatt East Tower**

8:30-9:30 a.m., Concourse Level, Lakeshore Meeting Rooms, and Grand Ballroom Level

**Third General Session Speaker: Jonathan Edison — Hyatt East Tower**

9:45-11:30 a.m., Grand C/D Ballrooms, Ballroom Level