



## **URBANA SCHOOL DISTRICT #116**

### **BOARD OF EDUCATION BUSINESS MEETING MINUTES**

**JEAN F. BURKHOLDER  
ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, November 21, 2017

7:30 p.m.

[www.usd116.org](http://www.usd116.org)

*The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.*

Mr. John H. Dimit, President  
Ms. Ruth Ann Fisher, Secretary  
Ms. Anne Hall, Member

Ms. Benita Rollins-Gay, Vice-President  
Ms. Brenda Carter, Member  
Ms. Peggy Patten, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Lori Johnson, Board Secretary

### **1.0 CALL TO ORDER**

**President Dimit called the meeting to order at 7:33 p.m.**

### **2.0 ROLL CALL**

Present: John H. Dimit, President  
Benita Rollins-Gay, Vice-President  
Ruth Ann Fisher, Secretary  
Brenda Carter, Secretary Pro Tem  
Anne Hall, Member  
Peggy Patten, Member  
Paul Poulosky, Member

Also Present: Donald D. Owen, Superintendent  
Samuel J. Byndom, Asst Supt of Student Learning  
Katherine Barbour, Asst Supt of HR and PD  
Carol Baker, Chief Financial Officer  
Matt Abbatessa, Director of Facilities Services

### **3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA - None**

### **4.0 CITIZENS STATEMENTS**

Terry Townsend, Champaign Pay increase for substitute teachers

5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)

6.0 APPROVAL OF AGENDA

*Member Carter moved to approve the agenda as presented, seconded by Secretary Fisher. Motion passed.*

7.0 COMMENDATIONS/RECOGNITIONS - None

8.0 ADMINISTRATIVE REPORTS

8.01 2017 Proposed Tax Levy

Carol Baker, Chief Financial Officer, facilitated discussion on the proposed 2017 Tax Levy.

8.02 2017 Illinois School Report Card

Samuel Byndom - Assistant Superintendent of Student Learning, presented and discussed the 2017 Illinois School Report Card to and with the Board of Education.

9.0 COMMUNICATIONS - None

10.0 POLICY REVIEW - None

11.0 ACTION ITEMS (Consent)

*Member Poulosky moved to approve the following consent action items, seconded by Vice-President Rollins-Gay. On a roll call vote, all members present voted "aye."*

11.01 Minutes

Business Meeting, October 17, 2017  
Study Session, November 7, 2017

11.02 October Bills/Checks

Education Fund Bills	\$ 736,981.19
Operations & Maintenance Fund Bills	\$ 132,623.60
Transportation Fund Bills	\$ 414,670.34
Working Cash Bonds	\$ 660,726.83
School Facility Occup Tax	\$ 0.00
TORT	\$ 5,671.45
Life Safety Levy	\$ 117,482.50
Payroll	\$ 3,867,180.89
Adult Education	\$ 78,961.32

11.03 Interfund Loans - None

11.04 Personnel Items

Approval of various personnel items were requested.

**11.05 Resolution Authorizing and Directing the Sale or Disposal of Personal Property in Accordance with 105 ILCS 5/10-22.8**

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Carol Baker, Chief Financial Officer, requested approval of a resolution authorizing and directing the sale or disposal of personal property in accordance with 105 ILCS 5/10-22.8. Items on list: variety of library books.

**11.06 New Activity Account**

Carol Baker, Chief Financial Officer, requested approval of a new activity account: UHS Jazz Band

**12.0 ACTION ITEMS (Individual)**

**12.01 Gifts**

Lucy Rich, Urbana, donated a Viola, valued at \$750.00, to UHS/UMS Band Department.

The following donated \$100, totaling \$200, to Urbana Middle School Band Department: Aaron and Kristi Gresch, and Paul and Katrina Wefel.

Kiwanis of Champaign-Urbana, donated \$800 to Urbana Early Childhood to purchase books that will be sent home with the students.

The following donated to the Urbana High School Student Senate to help support the annual Thanksgiving dinner: RW Painting, Hickory River, Society of Saint Vincent de Paul, Champaign County Retired Teachers Association, Urbana Rotary.

***Member Patten moved to approve and accept the above gifts, seconded by Member Poulosky. Motion passed.***

**12.02 2018-2019 School Calendar – Revised**

Approval was requested to revise the 2018-2019 school calendar, moving the September 28, 2018 Staff Development Day up to September 21, 2017.

***Member Poulosky moved to approve item #12.02, seconded by Member Patten. Motion passed.***

**12.03 2017 Proposed Tax Levy**

Carol Baker, Chief Financial Officer, requested approval of the 2017 Proposed Tax Levy.

***Member Poulosky moved to approve item #12.03, seconded by Vice-President Rollins-Gay. On a roll call vote, all members present voted “aye.”***

**13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS**

**14.0 SUPERINTENDENT’S REPORT**

**Freedom of Information Act Requests:**

Tim Ditman  
WDWS

“...public records that pertain to the settlement agreement made on behalf of Erika Louise Harold, a former student at University High School, and District 116. These should be the same records that were recently requested by Scott Reeder.”

American Watchdogs

Copies of all debt currently held by the School District in any form to include but not limited to, lines of credit, financial institution, bonds, credit card; all payment structures for that debt that reflects principal payment, interest payment, and time frame of those obligations; all compensation provided to the Superintendent; of the Superintendents employment contract; minutes and agenda where the Superintendents contract was approved.

**15.0 BOARD REPORT**

**16.0 ADJOURNMENT**

***Member Poulosky moved to adjourn the meeting, seconded by Secretary Fisher.***

***President Dimit declared the meeting adjourned at 8:37 p.m.***

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President

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Secretary