

Urbana Adult Education
October 14th through November 15th of 2017

Bank Transfers from Adult Education Accounts Payable to Urbana School District Consolidated:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
10/15/17	10/15 Payroll	28,835.47
10/30/17	10/30 Payroll	26,015.82
Total		<u>54,851.29</u>

Bank Transfers from Accounts Payable to Imprest Fund to Replenish:

10/31/17		1,479.48
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Attached computer generated check reports:

Voided Checks 1920,1921,1922

Checks 1909-1924 (FY18 November's Bills)	<u>22,630.55</u>
Total Accounts Payable	<u>24,110.03</u>
Total Payroll	<u>54,851.29</u>
Grand Total	<u>78,961.32</u>

The preceding list of FY18 Accounts Payable in the amount of \$24,110.03 is approved by the Board of Education, Urbana School District 116 on November 21, 2017.

The Payroll for FY18 in the amount of \$54,851.29 is approved by the Board of Education, Urbana School District 116 on November 21, 2017.

President

Secretary

Chief Financial Officer

Urbana School District 116-UAEC				
Imprest Disbursement Report				
10/31/17				
				Amount
Balance from September 30, 2017 Report as of 10-1-17				4,000.00
Interest earned for September of 2017 (Post on 10-1-17)				0.03
Interest earned for October of 2017 (Post on 11-1-17)				0.03
Replenish transfer from Accounts Payable 10/31/17				1,479.48
Available Balance				5,479.51
October's Disbursements				1,479.51
Reconciliation Figure-10/31/17				4,000.00
Description	Check #	Vendor	Account	Amount
City of Urbana Parking Space Rental for Oct-Dec of 2017, Lot 25	1617	City of Urbana	92E000 2540 3200 35 381342	1,350.00
Total				1,350.00
Travel Reimbursement for Adelaide Placido for DAIS-I training at ICCB on October 11th in Springfield, IL	1618	Adelaide Placido	92E000 2210 3320 35 010000-50%	54.76
			92E000 2210 3320 35 030000-50%	54.75
Total				109.51
MTD Monthly Bus Pass for student, Karnau Thomas	1619	MTD	92E000 2550 3310 35 130000	20.00
Total				20.00
Subtotal				1,479.51

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	CHECK NUMBER
ABSOPURE WATER CO.	86530477	Drinking water for the month of October	40.25	0 92E000 2540 3900 35 381342	1909
AMET	217337498710	Phone bill for fax line for September 8th-October 7th	42.87	0 92E000 2540 3430 35 381342	1910
CARDOSO, FELIX		Reimbursement for math calculators from the Idea store	5.76	0 92E000 1310 4110 35 010000	1911
CARDOSO, FELIX		Reimbursement for math calculators from the Idea store	5.76	0 92E000 1310 4110 35 030000	1911
CARLE FOUNDATION HOSPITAL		Carle CMA Bills	458.00	0 92E000 1333 4140 35 684421	1912
CARLE FOUNDATION HOSPITAL		Carle CMA Bills for student medical testing	882.00	0 92E000 2120 3900 35 030000	1912
CARLE FOUNDATION HOSPITAL		Carle CMA invoice for student medical testing	883.00	0 92E000 2120 3900 35 760001	1912
CDS LEASING	56557374	Copier lease payment for October	112.95	0 92E000 1310 3240 35 010000	1913
CDS LEASING	56557374	Copier lease payment for October	112.95	0 92E000 1310 3240 35 030000	1913
CDS LEASING	56557374	Copier lease payment for October	12.55	0 92E000 2320 3240 35 010000	1913
CDS LEASING	56557374	Copier lease payment for October	12.55	0 92E000 2320 3240 35 030000	1913
CDS OFFICE TECHNOLOGIES	INV1115685	ESL copier usage from 10-17-17 thru 11-16-17	18.90	0 92E000 1310 3240 35 010000	1914
CDS OFFICE TECHNOLOGIES	INV1115685	ESL copier usage from 10-17-17 thru 11-16-17	18.90	0 92E000 1310 3240 35 030000	1914
CDS OFFICE TECHNOLOGIES	INV1115685	ESL copier usage from 10-17-17 thru 11-16-17	2.10	0 92E000 2320 3240 35 010000	1914
CDS OFFICE TECHNOLOGIES	INV1115685	ESL copier usage from 10-17-17 thru 11-16-17	2.10	0 92E000 2320 3240 35 030000	1914
CDS OFFICE TECHNOLOGIES	INV1113991	Main copier usage from 10-18-17 thru 11-17-17	44.26	0 92E000 1310 3240 35 010000	1914
CDS OFFICE TECHNOLOGIES	INV1113991	Main copier usage from 10-18-17 thru 11-17-17	44.26	0 92E000 1310 3240 35 030000	1914
CDS OFFICE TECHNOLOGIES	INV1113991	Main copier usage from 10-18-17 thru 11-17-17	4.91	0 92E000 2320 3240 35 010000	1914
CDS OFFICE TECHNOLOGIES	INV1113991	Main copier usage from 10-18-17 thru 11-17-17	4.91	0 92E000 2320 3240 35 030000	1914
CLARK, DONNA		Donna Clark Rei Tuition and books reimbursement for Donna Clark for Accounting and Bookkeeping and Introduction to Publisher class for the Fall of 2017 at Parkland College.	530.74	0 92E000 2210 3320 35 010000	1915
CLARK, DONNA		Donna Clark Rei Tuition and books reimbursement for Donna Clark for Accounting and Bookkeeping and Introduction to Publisher class for the Fall of 2017 at Parkland College.	530.74	0 92E000 2210 3320 35 030000	1915
DRE, ELLYN		reimbursement w Registration reimbursement for the Evaluator's Workshop held in Normal, IL on	42.50	0 92E000 2210 3320 35 030000	1916

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	CHECK NUMBER
DBE, ELLYN		reimbursement w Registration reimbursement for the Evaluator's Workshop held in Normal, IL on October 20th.	42.50	0 92E000 2210 3320 35 381342	1916
HEALTH PROVIDERS SERVICE ORGANIZATI	0127299285	Annual liability insurance premium from 12-27-17 thru 12-27-18	1,368.00	0 92E000 2540 3810 35 381342	1917
ROTH, NANCY		Mileage reimbursement for the Evaluator's Workshop held in Normal, IL on October 20th.	32.64	0 92E000 2210 3320 35 030000	1918
ROTH, NANCY		Mileage reimbursement for the Evaluator's Workshop held in Normal, IL on October 20th.	32.63	0 92E000 2210 3320 35 381342	1918
ROTH, NANCY		reimbursement w Registration reimbursement for the Evaluator's Workshop held in Normal, IL on October 20th.	42.50	0 92E000 2210 3320 35 030000	1918
ROTH, NANCY		reimbursement w Registration reimbursement for the Evaluator's Workshop held in Normal, IL on October 20th.	42.50	0 92E000 2210 3320 35 381342	1918
TM SERVICES	126	Cleaning invoice for July thru October	4,128.00	0 92E000 2540 3230 35 381342	1919
URBANA SCHOOL DISTRICT #116		Printshop materials for computer class	14.88	0 92E000 1310 4110 35 010000	1923
URBANA SCHOOL DISTRICT #116		Printshop materials for computer class	14.87	0 92E000 1310 4110 35 030000	1923
URBANA SCHOOL DISTRICT #116		Printshop materials for APL-GED programs	188.14	0 92E000 1310 4110 35 010000	1923
URBANA SCHOOL DISTRICT #116		Printshop materials for APL-GED programs	188.14	0 92E000 1310 4110 35 030000	1923
URBANA SCHOOL DISTRICT #116		Printshop materials for APL-GED programs	94.07	0 92E000 1333 4110 35 684421	1923
URBANA SCHOOL DISTRICT #116		Paper for APL-GED program	174.53	0 92E000 1310 4110 35 010000	1923
URBANA SCHOOL DISTRICT #116		Paper for APL-GED program	174.53	0 92E000 1310 4110 35 030000	1923
URBANA SCHOOL DISTRICT #116		Paper for APL-GED program	87.26	0 92E000 1333 4110 35 684421	1923
URBANA SCHOOL DISTRICT #116		Utilities charges for 9-20-17 thru 10-10-17: Electric-706.25, Water-114.21 and Phone-115.58	115.58	0 92E000 2540 3430 35 381342	1923
URBANA SCHOOL DISTRICT #116		Utilities charges for 9-20-17 thru 10-10-17: Electric-706.25, Water-114.21 and Phone-115.58	114.21	0 92E000 2540 3710 35 381342	1923
URBANA SCHOOL DISTRICT #116		Utilities charges for 9-20-17 thru 10-10-17: Electric-706.25, Water-114.21 and Phone-115.58	706.25	0 92E000 2540 3960 35 381342	1923
URBANA SCHOOL DISTRICT #116		Utilities charges for 10-26-17 thru 11-06-17: Electric-746.20, Water-201.79 and Phone-109.36	109.36	0 92E000 2540 3430 35 381342	1923
URBANA SCHOOL DISTRICT #116		Utilities charges for 10-26-17 thru 11-06-17: Electric-746.20, Water-201.79 and Phone-109.36	201.79	0 92E000 2540 3710 35 381342	1923

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	CHECK NUMBER
URBANA SCHOOL DISTRICT #116	USDUtilities-10	Utilities charges for 10-26-17 thru 11-06-17: Electric-746.20, Water-201.79 and Phone-109.36	746.20	0 92E000 2540 3960 35 381342	1923
URBANA SCHOOL DISTRICT #116	P-card 01	Student back to school materials	7.95	0 92E000 1310 4110 35 010000	1923
URBANA SCHOOL DISTRICT #116	P-card 01	Student back to school materials	7.95	0 92E000 1310 4110 35 030000	1923
URBANA SCHOOL DISTRICT #116	P-card 02	Food and materials for staff	47.44	0 92E000 0000 3150 35 000000	1923
URBANA SCHOOL DISTRICT #116	P-card 03	Parts for building toilet repairs	4.98	0 92E000 2540 4130 35 381342	1923
URBANA SCHOOL DISTRICT #116	P-card 05	Parts for building basement ramp door repairs	36.46	0 92E000 2540 4130 35 381342	1923
URBANA SCHOOL DISTRICT #116	P-card 06	Parts for building basement ramp door repairs	15.97	0 92E000 2540 4130 35 381342	1923
URBANA SCHOOL DISTRICT #116	P-card 07	Return parts for building basement ramp door repairs	-35.47	0 92E000 2540 4130 35 381342	1923
URBANA SCHOOL DISTRICT #116	P-card 09	Odyssey Project text book purchases for the Fall of 2017	650.96	0 92E000 0000 4000 35 000000	1923
URBANA SCHOOL DISTRICT #116	P-card 10	Cartridge for printer in APL classroom	11.52	0 92E000 1310 4110 35 010000	1923
URBANA SCHOOL DISTRICT #116	P-card 10	Cartridge for printer in APL classroom	11.52	0 92E000 1310 4110 35 030000	1923
URBANA SCHOOL DISTRICT #116	P-card 11	Textbooks for APJ-GBD students	37.97	0 92E000 1310 4110 35 010000	1923
URBANA SCHOOL DISTRICT #116	P-card 11	Textbooks for APJ-GBD students	37.97	0 92E000 1310 4110 35 030000	1923
URBANA SCHOOL DISTRICT #116	P-card 11	Textbooks for APJ-GBD students	18.98	0 92E000 1333 4110 35 684421	1923
URBANA SCHOOL DISTRICT #116	P-card 12	Staff development materials	49.50	0 92E000 2210 3320 35 010000	1923
URBANA SCHOOL DISTRICT #116	P-card 12	Staff development materials	49.50	0 92E000 2210 3320 35 030000	1923
URBANA SCHOOL DISTRICT #116	P-card 13	Staff development materials	59.50	0 92E000 2210 3320 35 010000	1923
URBANA SCHOOL DISTRICT #116	P-card 13	Staff development materials	59.50	0 92E000 2210 3320 35 030000	1923
URBANA SCHOOL DISTRICT #116	P-card 14	Staff development books for CSBO classes for Marcellos Gray for the IEBM 550-Financial Planning and School Budgeting and IEBM 525-Legal Aspects of School Business Management.	271.87	0 92E000 2210 3320 35 130000	1923
URBANA SCHOOL DISTRICT #116	P-card 04	Return of toilet parts	-11.97	0 92E000 2540 4130 35 381342	1923
URBANA SCHOOL DISTRICT #116	warehouse	Classroom supplies for APJ-GBD	174.53	0 92E000 1310 4110 35 010000	1923
URBANA SCHOOL DISTRICT #116	warehouse	Classroom supplies for APJ-GBD	174.53	0 92E000 1310 4110 35 030000	1923
URBANA SCHOOL DISTRICT #116	warehouse	Classroom supplies for APJ-GBD	87.26	0 92E000 1333 4110 35 684421	1923
URBANA SCHOOL DISTRICT #116	Pcard 08	Hotel accomodation for Arlene Anderson for the Forum for Excellence Conference held on 9-18-17 to 9-20-17 at the Marriott in Normal, IL.	286.72	0 92E000 2210 3320 35 130000	1923
URBANA SCHOOL DISTRICT #116	Pcard 15	Gift card log for WIOA student for the	300.00	0 92E000 1333 4130 35 684421	1923

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	CHECK NUMBER
URBANA SCHOOL DISTRICT 116 UAF PAYR	USD Benefits-10	USD benefits payment for payroll 10-15-17: IMRF-2084.34, FICA-1618.07 and Medicare-378.34.	2,084.34	0 92L000 4540 0000 00 000000	1924
URBANA SCHOOL DISTRICT 116 UAF PAYR	USD Benefits-10	USD benefits payment for payroll 10-15-17: IMRF-2084.34, FICA-1618.07 and Medicare-378.34.	1,618.07	0 92L000 4570 0000 00 000000	1924
URBANA SCHOOL DISTRICT 116 UAF PAYR	USD Benefits-10	USD benefits payment for payroll 10-15-17: IMRF-2084.34, FICA-1618.07 and Medicare-378.34.	378.34	0 92L000 4580 0000 00 000000	1924
URBANA SCHOOL DISTRICT 116 UAF PAYR	USD Benefits-10	USD benefits payment for payroll 10-30-17: IMRF-1982.40, FICA-1443.26 and Medicare-337.45.	1,982.40	0 92L000 4540 0000 00 000000	1924
URBANA SCHOOL DISTRICT 116 UAF PAYR	USD Benefits-10	USD benefits payment for payroll 10-30-17: IMRF-1982.40, FICA-1443.26 and Medicare-337.45.	1,443.26	0 92L000 4570 0000 00 000000	1924
URBANA SCHOOL DISTRICT 116 UAF PAYR	USD Benefits-10	USD benefits payment for payroll 10-30-17: IMRF-1982.40, FICA-1443.26 and Medicare-337.45.	337.45	0 92L000 4580 0000 00 000000	1924
Totals for checks			22,630.55		

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
92	ADULT ED	7,843.86	0.00	14,786.69	22,630.55
***	Fund Summary Totals ***	7,843.86	0.00	14,786.69	22,630.55

***** End of report *****
