

Urbana Adult Education
September 14th through October 13th of 2017

Bank Transfers from Adult Education Accounts Payable to Urbana School District Consolidated:

Date	Description	Amount
9/15/17	9/15 Payroll	27,361.51
9/30/17	9/30 Payroll	27,468.19
Total		54,829.70

Bank Transfers from Accounts Payable to Imprest Fund to Replenish:

9/29/17		3,021.79
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Attached computer generated check reports:

Voided Checks (printing errors) checks 1870-1895

Checks 1896-1908 (FY18 October's Bills)	17,020.78
Total Accounts Payable	20,042.57
Total Payroll	54,829.70
Grand Total	74,872.27

The preceding list of FY18 Accounts Payable in the amount of \$20,042.57 is approved by the Board of Education, Urbana School District 116 on October 17, 2017.

The Payroll for FY18 in the amount of \$54,829.70 is approved by the Board of Education, Urbana School District 116 on October 17, 2017.

President

Secretary

Chief Financial Officer

Urbana School District 116-UAEC				
Imprest Disbursement Report				
09/30/17				
				Amount
Balance from August 31st, 2017 Report as of 9-1-17				3,403.79
Interest earned for August of 2017 (Post on 9-1-17)				0.03
Interest earned for September of 2017 (Post on 10-1-17)				0.03
Replenish transfer from Accounts Payable 9/29/17				2,425.49
Replenish transfer from Accounts Payable 9/29/17 for August's Disbursement				596.30
Available Balance				6,425.61
September's Disbursements				2,425.61
Reconciliation Figure-9/30/17				4,000.00
Description	Check #	Vendor	Account	Amount
MTD bus tokens for student transportation	1612	MTD	92E000 2550 3310 35 130000	1,000.00
Total				1,000.00
SIU-C for CNA testing for 16 students for the 2107 Aug-Oct CNA class	1613	SIU-C	92E000 1333 4140 35 684421	65.00
			92E000 2120 3900 35 030000	520.00
			92E000 2120 3900 35 760001	455.00
Total				1,040.00
Additional payment for SIU-C for CNA testing for 16 students for the 2107 Aug-Oct CNA class	1614	SIU-C	92E000 2120 3900 35 760001	32.00
Total				32.00
Marcellos Gray reimbursement for attending the Forum for Excellence Conference and ICCB mandatory meeting on September 18th-20th	1616	Marcellos Gray	92E000 2210 3320 35 010000	90.32
			92E000 2210 3320 35 030000	90.31
Total				180.63
Marcellos Gray travel reimbursement for attending CSBO classes (fall of 2017) at NIU at the Naperville, IL campus	1615	Marcellos Gray	92E000 2210 3320 35 130000	172.98
Total				172.98
Subtotal				2,425.61

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	CHECK NUMBER
ABSORBER WATER CO.	86502247	Water for building for the month of October	57.50	0 92E000 2540 3900 35 381342	1896
AT&T	217337498709	Phone bill for fax line for Aug 8th- Sept 7th	42.65	0 92E000 2540 3430 35 381342	1897
BROWN, DERRICK		Reimbursement of food cost for our nutrition class held as an elective on Fridays.	13.54	0 92E000 0000 3150 35 000000	1898
CARLE		Carle Invoice	540.00	0 92E000 2120 3900 35 030000	1899
CARLE		Carle testing invoice for Aug-Oct CNA class	495.00	0 92E000 2120 3900 35 760001	1899
CDS LEASING	56150100	Carle testing invoice for Aug-Oct CNA class	112.95	0 92E000 1310 3240 35 010000	1900
CDS LEASING	56150100	Lease copier payment for September	112.95	0 92E000 1310 3240 35 030000	1900
CDS LEASING	56150100	Lease copier payment for September	12.55	0 92E000 2320 3240 35 010000	1900
CDS LEASING	56150100	Lease copier payment for September	12.55	0 92E000 2320 3240 35 030000	1900
CDS OFFICE TECHNOLOGIES	INV1108157	Copier usage payment for 9/18/17 thru 10/17/17	49.77	0 92E000 1310 3240 35 010000	1901
CDS OFFICE TECHNOLOGIES	INV1108157	Copier usage payment for 9/18/17 thru 10/17/17	49.77	0 92E000 1310 3240 35 030000	1901
CDS OFFICE TECHNOLOGIES	INV1108157	Copier usage payment for 9/18/17 thru 10/17/17	5.53	0 92E000 2320 3240 35 010000	1901
CDS OFFICE TECHNOLOGIES	INV1108157	Copier usage payment for 9/18/17 thru 10/17/17	5.53	0 92E000 2320 3240 35 030000	1901
CDS OFFICE TECHNOLOGIES	INV1110066	Copier usage payment for 9/17/17 thru 10/16/17-ESL Building	18.90	0 92E000 1310 3240 35 010000	1901
CDS OFFICE TECHNOLOGIES	INV1110066	Copier usage payment for 9/17/17 thru 10/16/17-ESL Building	18.90	0 92E000 1310 3240 35 030000	1901
CDS OFFICE TECHNOLOGIES	INV1110066	Copier usage payment for 9/17/17 thru 10/16/17-ESL Building	2.10	0 92E000 2320 3240 35 010000	1901
CDS OFFICE TECHNOLOGIES	INV1110066	Copier usage payment for 9/17/17 thru 10/16/17-ESL Building	2.10	0 92E000 2320 3240 35 030000	1901
STOCKS OFFICE FURNITURE INC	97778	Office furniture for Arlene Anderson	683.10	0 92E000 2320 4150 35 381342	1902
STOCKS OFFICE FURNITURE INC	97714	Office furniture for Arlene Anderson	1,674.90	0 92E000 2320 4150 35 381342	1902
URBANA SCHOOL DISTRICT #116		Utility charges from 8/31/17 thru 9/19/17: Electric-1355.92, Water and Sewage-87.71, Phone-7.16.	7.16	0 92E000 2540 3430 35 381342	1907
URBANA SCHOOL DISTRICT #116		Utility charges from 8/31/17 thru 9/19/17: Electric-1355.92, Water and Sewage-87.71, Phone-7.16.	87.71	0 92E000 2540 3710 35 381342	1907
URBANA SCHOOL DISTRICT #116		Utility charges from 8/31/17 thru 9/19/17: Electric-1355.92, Water and Sewage-87.71, Phone-7.16.	1,355.92	0 92E000 2540 3960 35 381342	1907
URBANA SCHOOL DISTRICT #116		Printshop	97.83	0 92E000 1310 4110 35 010000	1907

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	CHECK NUMBER
URBANA SCHOOL DISTRICT #116	Printshop	APL curriculum materials	97.82	0 92E000 1310 4110 35 030000	1907
URBANA SCHOOL DISTRICT #116	UHS Echo	Advertisement for UHS Echo magazine	50.00	0 92E000 0000 3000 35 000000	1907
URBANA SCHOOL DISTRICT #116	Warehouse 9-14-	Building maintenance supplies-garbage bags	57.45	0 92E000 2540 4130 35 381342	1907
URBANA SCHOOL DISTRICT #116	Warehouse 9-28-	Building maintenance supplies-garbage bags, cups and towels	224.34	0 92E000 2540 4130 35 381342	1907
URBANA SCHOOL DISTRICT #116	Warehouse 8-21-	Classroom supplies	8.61	0 92E000 1310 4110 35 010000	1907
URBANA SCHOOL DISTRICT #116	Warehouse 8-21-	Classroom supplies	8.61	0 92E000 1310 4110 35 030000	1907
URBANA SCHOOL DISTRICT #116	p-card 01	Return of building maintenance supplies	-19.99	0 92E000 2540 4130 35 381342	1907
URBANA SCHOOL DISTRICT #116	p-card 02	Building maintenance supplies	49.99	0 92E000 2540 4130 35 381342	1907
URBANA SCHOOL DISTRICT #116	p-card 03	Building maintenance supplies for door repairs	45.28	0 92E000 2540 4130 35 381342	1907
URBANA SCHOOL DISTRICT #116	p-card 04	Return of building maintenance supplies	-8.58	0 92E000 2540 4130 35 381342	1907
URBANA SCHOOL DISTRICT #116	p-card 05	Return of building maintenance supplies for door repairs	-40.13	0 92E000 2540 4130 35 381342	1907
URBANA SCHOOL DISTRICT #116	p-card 06	Building supplies for bathroom	11.46	0 92E000 2540 4130 35 381342	1907
URBANA SCHOOL DISTRICT #116	p-card 07	Front office supplies	8.50	0 92E000 2320 4150 35 010000	1907
URBANA SCHOOL DISTRICT #116	p-card 07	Front office supplies	8.50	0 92E000 2320 4150 35 030000	1907
URBANA SCHOOL DISTRICT #116	p-card 08	Building supplies for bathroom	30.24	0 92E000 2540 4130 35 381342	1907
URBANA SCHOOL DISTRICT #116	p-card 09	Registration for Arlene Anderson for the Forum for Excellence Conference held in Normal, IL at the Marriott Hotel and Conference Center on September 19th and 20th.	75.00	0 92E000 2210 3320 35 010000	1907
URBANA SCHOOL DISTRICT #116	p-card 09	Registration for Arlene Anderson for the Forum for Excellence Conference held in Normal, IL at the Marriott Hotel and Conference Center on September 19th and 20th.	75.00	0 92E000 2210 3320 35 030000	1907
URBANA SCHOOL DISTRICT #116	p-card 10	Food for Inservice staff meeting on 8-17-17	28.98	0 92E000 0000 3150 35 000000	1907
URBANA SCHOOL DISTRICT #116	p-card 11	Lunch for Inservice staff meeting on 8-17-17	48.97	0 92E000 0000 3150 35 000000	1907
URBANA SCHOOL DISTRICT #116	p-card 12	Office supplies for Ms. Anderson	55.58	0 92E000 0000 4000 35 000000	1907
URBANA SCHOOL DISTRICT #116	p-card 13	Chairs for Ms. Anderson's office	101.98	0 92E000 2320 4150 35 381342	1907
URBANA SCHOOL DISTRICT #116	p-card 14	Lunch for staff development meeting on Friday, September 1st.	81.27	0 92E000 0000 3150 35 000000	1907
URBANA SCHOOL DISTRICT #116	p-card 15	Office chairs	254.90	0 92E000 2320 4150 35 381342	1907
URBANA SCHOOL DISTRICT #116	p-card 16	Purchase of timers for student testing	4.46	0 92E000 2120 4110 35 010000	1907
URBANA SCHOOL DISTRICT #116	p-card 16	Purchase of timers for student testing	4.45	0 92E000 2120 4110 35 030000	1907
URBANA SCHOOL DISTRICT #116	p-card 17	Wire display racks for student information	38.65	0 92E000 2120 4110 35 010000	1907
URBANA SCHOOL DISTRICT #116	p-card 17	Wire display racks for student information	38.65	0 92E000 2120 4110 35 030000	1907

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	CHECK NUMBER
URBANA SCHOOL DISTRICT #116	p-card 18	Labels for student folders	32.39	0 92E000 1310 4110 35 010000	1907
URBANA SCHOOL DISTRICT #116	p-card 18	Labels for student folders	32.38	0 92E000 1310 4110 35 030000	1907
URBANA SCHOOL DISTRICT #116	p-card 19	Two retractable backdrops screens for the board room and computer lab for student instruction	439.00	0 92E000 1310 4110 35 010000	1907
URBANA SCHOOL DISTRICT #116	p-card 19	Two retractable backdrops screens for the board room and computer lab for student instruction	439.00	0 92E000 1310 4110 35 030000	1907
URBANA SCHOOL DISTRICT #116	p-card 20	Cartridges for student services	133.27	0 92E000 2120 4110 35 010000	1907
URBANA SCHOOL DISTRICT #116	p-card 20	Cartridges for student services	133.27	0 92E000 2120 4110 35 030000	1907
URBANA SCHOOL DISTRICT #116	p-card 21	Domain renewal for website	14.95	0 92E000 2540 3430 35 381342	1907
URBANA SCHOOL DISTRICT #116	p-card 22	Lamps for office for Marcellos Gray and Carol Sutherland	23.27	0 92E000 2320 4150 35 010000	1907
URBANA SCHOOL DISTRICT #116	p-card 22	Lamps for office for Marcellos Gray and Carol Sutherland	23.26	0 92E000 2320 4150 35 030000	1907
URBANA SCHOOL DISTRICT #116	p-card 23	Subscription for APL materials for supplement sources to complete assignments	65.00	0 92E000 1310 4110 35 010000	1907
URBANA SCHOOL DISTRICT #116	p-card 23	Subscription for APL materials for supplement sources to complete assignments	65.00	0 92E000 1310 4110 35 030000	1907
URBANA SCHOOL DISTRICT #116	p-card 24	Return of two lamps for offices from P-Card 20	-14.79	0 92E000 2120 4110 35 010000	1907
URBANA SCHOOL DISTRICT #116	p-card 24	Return of two lamps for offices from P-Card 20	-14.79	0 92E000 2120 4110 35 030000	1907
URBANA SCHOOL DISTRICT #116	p-card 25	Cartridges for classroom printers	28.99	0 92E000 1310 4110 35 010000	1907
URBANA SCHOOL DISTRICT #116	p-card 25	Cartridges for classroom printers	29.00	0 92E000 1310 4110 35 030000	1907
URBANA SCHOOL DISTRICT #116	p-card 26	Odyssey Project textbook materials	886.20	0 92E000 1310 4110 35 160000	1907
URBANA SCHOOL DISTRICT #116	p-card 27	Building cleaning supplies	31.21	0 92E000 2540 4130 35 381342	1907
URBANA SCHOOL DISTRICT #116	p-card 29	File cabinet for office for Marcellos Gray	48.00	0 92E000 2320 4150 35 381342	1907
URBANA SCHOOL DISTRICT #116	p-card 28	Desk table for office for Marcellos Gray	239.99	0 92E000 2320 4150 35 381342	1907
URBANA SCHOOL DISTRICT 116 UAB PAYR	USD Benefits 9-	USD 50 Fund Benefits payroll transfer bill for 9-15-17: IMRF-2539.57, FICA-1515.50, Medicare-354.22.	2,539.57	0 92L000 4540 0000 00 000000	1908
URBANA SCHOOL DISTRICT 116 UAB PAYR	USD Benefits 9-	USD 50 Fund Benefits payroll transfer bill for 9-15-17: IMRF-2539.57, FICA-1515.50, Medicare-354.22.	1,515.50	0 92L000 4570 0000 00 000000	1908
URBANA SCHOOL DISTRICT 116 UAB PAYR	USD Benefits 9-	USD 50 Fund Benefits payroll transfer bill for 9-15-17: IMRF-2539.57, FICA-1515.50, Medicare-354.22.	354.22	0 92L000 4580 0000 00 000000	1908
URBANA SCHOOL DISTRICT 116 UAB PAYR	USD Benefits 9-	USD 50 Fund Benefits payroll transfer bill	1,574.34	0 92L000 4540 0000 00 000000	1908

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Urbana, IL

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	CHECK NUMBER
URBANA SCHOOL DISTRICT 116 UAF PAYR	USD Benefits 9-	for 9-30-17: IMRF-1574.34, PICA-1257.48, Medicare-286.17. There was a credit to the invoice based on runahead amount of 815.31 paid twice in August of 2015.	1,257.48	0 921000 4570 0000 00 000000	1908
URBANA SCHOOL DISTRICT 116 UAF PAYR	USD Benefits 9-	for 9-30-17: IMRF-1574.34, PICA-1257.48, Medicare-286.17. There was a credit to the invoice based on runahead amount of 815.31 paid twice in August of 2015.	286.17	0 921000 4580 0000 00 000000	1908

Totals for checks

17,020.78

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FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
92	ADULT ED	7,527.28	0.00	9,493.50	17,020.78
***	Fund Summary Totals ***	7,527.28	0.00	9,493.50	17,020.78

***** End of report *****
