



URBANA SCHOOL DISTRICT #116

**BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

**JEAN F. BURKHOLDER
ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, April 18, 2017

7:30 p.m.

www.usd116.org

The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Anne Hall, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

1.0 CALL TO ORDER

President Dimit called the meeting to order at 7:33 p.m.

2.0 ROLL CALL

Present:

John H. Dimit, President

Benita Rollins-Gay, Vice-President

Ruth Ann Fisher, Secretary

Brenda Carter, Secretary Pro Tem

Anne Hall, Member

Peggy Patten, Member

Paul Poulosky, Member

Also Present:

Donald D. Owen, Superintendent

Jennifer Ivory-Tatum, Deputy Superintendent

Kathy Barbour, Asst. Supt. of HR/PD

Todd Taylor, Asst. Supt of Student Services

Carol Baker, Chief Financial Officer

Ota Dossett, Director of Facilities Services

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

4.0 CITIZENS STATEMENTS

Carletta Donaldson, Urbana board procedures/policy, after school programs, building principals/assistant openings, FOIA's

5.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)

There was a call for an executive session for after current meeting for the purpose of: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), after a 5 minute recess, seconded by Member Carter.

6.0 APPROVAL OF AGENDA

7.0 COMMENDATIONS/RECOGNITIONS

8.0 POLICY REVIEW

9.0 COMMUNICATIONS

10.0 REPORTS

10.01 Washington School Sale Update

Don Owen, Superintendent, and Carol Baker, Chief Financial Officer, Brought the Board of Education up to date on the sale of Washington School, 1102 North Broadway.

10.02 Memorandum of Understanding with The Urbana Free Library

Don Owen, Superintendent, and Celeste Choate, Director of The Urbana Free Library, brought a Memorandum of Understanding before the Board of Education for a first read. Approval will be requested during the May 16, 2017, business meeting.

10.03 2017 Working Cash Summer Projects – Supplemental Request

Ota Dossett, Director of Facility Services, shared with the Board of Education a supplemental request to the 2017 working cash summer projects, as a first read. Approval will be requested during the May 2, 2017, study session.

11.0 ACTION ITEMS (Consent)

Vice-President Rollins-Gay asked to pull item #11.04 and move to individual action item, changing it to #12.03.

Member Poulosky moved to approve the consent action items, seconded by Member Hall. On a roll call vote, all members present voted, “aye.”

11.01 Minutes

March 14, 2017, Business Meeting
April 4, 2017, Study Session

11.02 February Bills/Checks (advanced approval received 3/14/17)

Education Fund Bills	\$ 556,538.36
Operations & Maintenance Fund Bills	\$ 147,134.73
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 21,691.85
Working Cash Bonds	\$ 13,592.00
School Facility Occupation Tax	\$ 349,638.57
Facility Sales Tax Projects	\$ 3,008.01
TORT	\$ 64,220.18
Life Safety Levy	\$ 0.00
Payroll	\$ 3,823,579.12
Adult Education	\$ 92,021.27

March Bills/Checks

Education Fund Bills	\$ 729,089.52
Operations & Maintenance Fund Bills	\$ 161,944.86
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 235,860.60
Working Cash Bonds	\$ 6,467.00
School Facility Occupation Tax	\$ 96,849.99
Facility Sales Tax Projects	\$ 0.00
TORT	\$ 33,399.99
Life Safety Levy	\$ 0.00
Payroll	\$ 3,750,077.63
Adult Education	\$ 93,292.52

11.03 Interfund Loans - None

11.04 Personnel Items

Approval for certain personnel items will be requested
moved to #12.03

11.05 Appointment of School Treasurer

Approval to appoint Michael Cain as school treasurer for the 2017-2018 school year at a salary of \$5,200, will be requested.

11.06 Appointment of School Auditor

Approval will be requested to appoint BKD, LLP as auditors for the 2016-2017 audit, fee of \$43,000. There will also be a \$2,300 fee for the Illinois Community College Board Adult Education and Literacy Grant audit.

11.07 Approval of Sanitary Hauling and Recycling Contract (2017-2018)

Carol Baker, Chief Financial Officer, recommends the renewal of Republic Services (formerly Allied Waste Services) contract as the sanitary hauling company for the 2017-2018 school year.

12.0 ACTION ITEMS (individual)

12.01 Gifts

Michael Madigan Family, Urbana, donated a Sony surround sound for drama sound system at Thomas Paine Elementary. This donation was valued at over \$100.

Rosecrance Health Network, Champaign, donated books, toys, instructional materials for infants/toddlers and preschoolers to Urbana Early Childhood School. This donation was valued at \$1,000.

Carl Woodward, Bloomington, IL, donated \$1,000 to support Urbana High School students that attended book club sessions a trip to Six Flags.

Leigh Trail, Urbana, donated an Australian Spinfire tennis ball machine, valued at \$1,500.00 to Urbana High School.

Fox Development Company, Champaign, donated \$500.00 to Dr. Preston L. Williams Jr. Elementary School to be used towards technology.

The following made donations to the *Willie T. Summerville Scholarship Fund*: Mary Lisa and Jeffrey Viene, Eve Harwood and Mark Netter, Larry and Judy Johnson, Donna Oakes-Novak, Joyce Dill, Alexandria Holloway, Iris and Angela Marcum, Shy Temple CME Church, New Bethel Miss Baptist Church (2), Ed and Carol Scharlau, Barbara Jones, Ronald and Czrana Baker, Zeta Phi Beta Sorority, Donald Owen, Peggy Patten, D. Imhotep Carter, Richard and Marie Govert, Carlos Donaldson, Anne Robin, Patricia Brazelton, Gene and Ellen Amberg, Jolanda Logan, and Ross and Susan Smith. The donation total: 4,095.00.

Member Poulosky moved to approve and accept the above gifts, seconded by Member Carter. Motion passed.

12.02 Appointment of 2017 Illinois Association of School Boards (IASB) Delegate Assembly

Nomination and approval of a board member to be selected to serve as the Illinois Association of School Boards - 2017 Delegate Assembly, was requested.

Member Hall moved to nominate Member Brenda Carter to serve as 2017 delegate, seconded by Member Poulosky. Member Carter accepted. Motion passed.

12.03 Personnel Items

Approval of various personnel items were requested.

Member Patten moved to approve item #12.03, seconded by Member Fisher. On a roll call vote, motion passed 6/1 (Rollins-Gay).

13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

14.0 SUPERINTENDENT'S REPORT

FOIA Requests

Anonymous	All job postings for any and all Assistant Superintendent and Director level positions, including the minimum qualifications for each position, job posting dates and whether public or internal. Requested postings from 2011 to present. Also provide applicants names, credentials and final outcome of each search
Anonymous	All Urbana School District attorney bills from 2014-2015, 2015-2016, and 2016-2017, including details of services rendered.
Anonymous	Credentials, certifications and previous work history for: Donald Owen, Jennifer Ivory-Tatum, Katherine Barbour, and Todd Taylor.

15.0 BOARD REPORT

16.0 ADJOURNMENT

Secretary Fisher moved to adjourn to go into executive session for the purpose of The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), after a 5 minute recess, seconded by Member Carter.

President Dimit declared the meeting adjourned to executive session at 8:15 p.m.

President

Secretary