

Urbana School District #116

Facilities Services Memorandum

To: Dr. Don Owen, Superintendent

CC: Board of Education,
Carol Baker, Chief Financial Officer

From: Ota Dossett, Director
Facilities Services

Date: 03/10/17

Re: District Wide Cleaning Contract Renewal 2017-2018

The cleaning contract allows for an annual increase equal to CPI and this year's CPI is 2.5 % (maximum allowable by the contract). They are requesting 2.5% increase to the cleaning contract for next year 2017-18, including all buildings, will be \$1,138,108. There has been a labor shortage in our area and it has been increasingly difficult to retain appropriate staff for Urbana School District #116.

Environmental Service Solutions will maintain our buildings to be in a clean condition and fully adhere to all Green Cleaning Standards set forth by the State of Illinois and is in full compliance. Their supervisors complete Quality Assurance Inspections at each facility and send Facilities Services summaries of all inspections.

They resolve problems well and always provide appropriate staffing at all buildings. We are very happy with their services. This is a local Urbana Company that takes pride in the work they do for Urbana School District #116. We have been overall pleased with their service and they correct problems that are identified. ESS has been our cleaning contractor for 19 years.

Administrative recommendation is to renew the cleaning contract for the year 2017-2018 with Environmental Services Solutions in the amount of \$1,138,108.

Attachment: Cleaning Contract Proposal.