



URBANA SCHOOL DISTRICT #116

BOARD OF EDUCATION

REVISED

BUSINESS MEETING MINUTES

JEAN F. BURKHOLDER

ADMINISTRATIVE SERVICE CENTER

205 North Race St. Urbana, IL 61801

Tuesday, June 21, 2016

7:30 p.m.

www.usd116.org

The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Anne Hall, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

1.0 CALL TO ORDER

President Dimit called the meeting to order at 7:35 p.m.

2.0 ROLL CALL

Present:

John H. Dimit, President

Benita Rollins-Gay, Vice-President

Ruth Ann Fisher, Secretary

Brenda Carter, Secretary Pro Tem

Anne Hall, Member

Peggy Patten, Member

Paul Poulosky, Member

Also Present:

Donald D. Owen, Superintendent

Jennifer Ivory-Tatum, Deputy Superintendent

Katherine Barbour, Asst Supt of HR and PD

Todd Taylor, Asst Supt of Student Services

Carol Baker, Chief Financial Officer

Ota Dossett, Director of Grounds and Facilities

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

It was requested to pull item #12.08 Consideration of a Contract to Purchase 110 West Iowa, Urbana, Illinois.

4.0 CITIZENS STATEMENTS

Shawn and Christy Lee, Urbana

Inclusive Practices

5.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)

6.0 APPROVAL OF AGENDA

Member Carter moved to approve agenda as amended, seconded by Member Patten. Motion passed.

7.0 COMMENDATIONS/RECOGNITIONS

8.0 PUBLIC HEARING

9.0 COMMUNICATIONS

10.0 REPORTS/DISCUSSION

10.01 Discipline Presentation - Secondary

Scott Woods, Principal, Urbana Middle School and Travis Courson, Assistant Principal, Urbana High School, presented disciplinary information to the Board of Education.

11.0 ACTION ITEMS (Consent)

Member Poulosky moved to approve the following consent action items, seconded by Vice-President Rollins-Gay. On a roll call vote, all members present voted "aye,"

11.01 Minutes

May 17, 2016, Business Meeting
June 7, 2016, Study Session

11.02 May Bills/Checks

Education Fund Bills	\$1,310,789.51
Operations & Maintenance Fund Bills	\$ 232,938.45
Bond & Interest Fund Bills	\$ 57,476.00
Transportation Fund Bills	\$ 21,521.56
Illinois Municipal Retirement Fund (IMRF)	\$ 12,471.00
UIAC Fund	\$ 0.00
School Facility Occupancy Tax	\$ 182,374.64
Facility Sales Tax Projects	\$ 0.00
Working Cash	\$ 9.00
TORT	\$ 76,575.25
Life Safety Levy	\$ 4,582.00
Payroll	\$3,634,007.08
Adult Education	\$ 78,547.08

11.03 Interfund Loans

Approval was requested to repay as many of the interfund loans as possible to the Working Cash fund, prior to the end of the fiscal year (6/30/16).

Permanent Transfer

Approval was requested to transfer interest as of June 30, 2016. This is a permanent transfer of funds. Amount of transfers will be in the actual amounts of interest earned through June 30, 2016. Interest earned in the Working Cash and Bond and Interest Funds will be permanently transferred to the Education Fund, which the Board of Education deems to be the fund most in need of such interest (105ILCS 5/10-22.44).

11.04 Personnel Items

Approval of various personnel items were requested.

11.05 Approval of the June and July Bills for Payment

Approval was requested, in advance, for the June and July bills payable. Copies of these bills will be included with the August board agenda materials.

11.06 2016 Prevailing Wage Resolution

Each year, the Illinois Department of Labor issues prevailing labor wage rates for Champaign County. By state law, the district must adopt a resolution indicating that the district will abide by these rates for construction projects and/or other work done in the Urbana Schools.

11.07 Renewal of Insurance

Carol Baker, Chief Financial Officer, recommended renewal of district insurance rates through Wells Fargo.

11.08 Resolution Declaring Intent to Retain Interest Earnings as Interest and Not to Accumulate as Principal

Carol Baker, Chief Financial Officer, requested approval of required resolution.

11.09 Resolution for Formal Approval of the Treasurer's Participation in The Fund by the Board of School District or Community College on Behalf of Which the Treasurer Acts

Carol Baker, Chief Financial Officer, requested approval of Resolution Authorizing or Reauthorizing Participation in "The Fund".

11.10 Foodservice Contract Renewal 2016-2017

Carol Baker, Chief Financial Officer, requested approval to renew the food service contract with ARAMARK.

11.11 New Activity Account

Carol Baker, Chief Financial Officer, requested approval to create a new activity account: Gay Straight Alliance (GSA) - UMS

12.0 ACTION ITEMS (Individual)

12.01 Gifts

Jennifer Johns, Monticello, donated more than 75 pieces of children's clothing to Urbana Early Childhood School. This donation was valued at \$650.00.

Laura Theby, Urbana, donated a violin worth \$400.00 to Urbana School District 116.

Aaron's Sale and Lease, Champaign, donated 1500 pens to be used during registration. This donation was valued at \$400.00

Thomas Ferraro, Danville, donated \$1,000.00 to the Josh Gottheil Music Award Fund, in memory of Fred Gottheil.

Member Carter moved to approve and accept the above gifts, seconded by Member Poulosky. Motion passed.

12.02 Adoption of Tentative Budget for 2016-2017

The Board of Education has received a tentative budget for 2016-2017 (fiscal year beginning July 1, 2016 and ending June 30, 2017). Carol Baker, Chief Financial Officer, presented of the tentative budget. The following are dates for developing and adopting the 2016-2017 district budget:

June 21, 2016 Adoption of tentative budget. The Board needs a tentative budget adopted prior to June 30 so that we can operate after July 1. Please review the list of budget assumptions included in the front of the budget document.

September 6, 2016 Public Hearing and Board Study Session on 2016-2017 Budget

September 20, 2016 Approval of final 2016-2017 Budget

Member Poulosky moved to approve item #12.02, seconded by Member Carter. On a roll call vote, all members present voted "aye."

12.03 Adoption of Adult Education Tentative Budget for 2016-2017

Board approval was requested for the adoption of the Adult Education Tentative Budget for 2016-2017.

Member Poulosky moved to approve item #12.03, seconded by Member Patten. On a roll call vote, all members present voted "aye."

12.04 Resolution Authorizing and Directing the Sale or Disposal of Personal Property in Accordance with 105 ILCS 5/10-22.8.

Carol Baker, Chief Financial Officer, requested approval of a resolution authorizing and directing the sale or disposal of personal property in accordance with 105 ILCS 5/10-22.8. Items on list: desks

Member Carter moved to approve item #12.04, seconded by Member Carter. Motion passed.

12.05 PRESS Plus 91

Don Owen, Superintendent, requested approval of the PRESS Plus 91 policies.

Member Carter, moved to approve item #12.05, seconded by Secretary Fisher. Motion passed.

12.06 Memorandum of Understanding – Urbana Free Library

Don Owen, Superintendent, requested approval of a Memorandum of Understanding with Urbana Free Library.

Vice-President Rollins-Gay moved to approve item #12.06, seconded by Member Hall. On a roll call vote, all members present voted "aye."

12.07 2016-2017 Board Meeting Schedule

The Board of Education set the 2016-2017 meeting date and times.

Member Carter moved to approve item #12.07, seconded by Vice-President Rollins-Gay. Motion passed.

12.08 Consideration of a Contract to Purchase 110 W. Iowa Urbana, Illinois

The Board will consider the purchase of property at 110 W. Iowa.

13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

14.0 SUPERINTENDENT'S REPORT

15.0 BOARD REPORT

16.0 ADJOURNMENT

Secretary Fisher moved to adjourn the meeting, seconded by Vice-President Rollins-Gay. Motion passed.

President Dimit declared the meeting adjourned at 9:09 p.m.

President

Secretary



URBANA SCHOOL DISTRICT #116
BOARD OF EDUCATION
SPECIAL MEETING MINUTES
JEAN F. BURKHOLDER ADMINISTRATIVE BUILDING
205 North Race Street, Urbana, IL 61801
July 25, 2016
6:00 p.m.
www.usd116.org

The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.

Mr. John H. Dimit, President	Ms. Benita Rollins-Gay, Vice-President
Ms. Ruth Ann Fisher, Secretary	Ms. Brenda Carter, Secretary Pro Tem
Ms. Anne Hall, Member	Ms. Peggy Patten, Member
Mr. Paul Poulosky, Member	
Dr. Donald D. Owen, Superintendent	Ms. Lori Johnson, Board Secretary

1.0 CALL TO ORDER

2.0 ROLL CALL

Present: John H. Dimit, President
Benita Rollins-Gay, Vice-President
Ruth Ann Fisher, Secretary
Brenda Carter, Secretary Pro Tem (6:03 p.m.)
Anne Hall, Member
Peggy Patten, Member
Paul Poulosky, Member

Also Present: Donald D. Owen, Superintendent
Jennifer Ivory-Tatum, Deputy Superintendent
Katherine Barbour, Asst Supt of HR and PD
Todd Taylor, Asst Supt of Student Services
Carol Baker, Chief Financial Officer

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

4.0 CITIZENS STATEMENTS

Matt Hiser, Champaign
Alex Valencic, Savoy

PE Teachers
Elementary PE Teachers

5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)

6.0 APPROVAL OF AGENDA

Member Carter moved to approve the agenda as presented, seconded by Member Patten. Motion passed.

7.0 COMMENDATIONS/RECOGNITIONS

8.0 POLICY REVIEW

9.0 STUDY TOPICS

9.01 Continued Discussion of Elementary Physical Education Teachers

The administration facilitated further discussion regarding the administrative recommendation about elementary physical education teachers.

9.02 Board Meeting Dates Review

The board discussed possibilities of changing the already approved meeting dates for August.

10.0 COMMUNICATIONS

11.0 ACTION ITEMS (Consent/Individual)

11.01 Approval of Physical Education Teachers to the Elementary Level

Board approval was requested to add physical education teachers at the elementary level.

Member Poulosky moved to approve item #11.01, seconded by Secretary Fisher. On a roll call vote, all members present voted "aye."

11.02 Board Meeting Schedule Revision

Board approval was requested to change the August, 2016, meeting dates, per earlier discussion.

Member Poulosky moved to amend the August 2016 BOE meeting dates. Motion to change the August 2nd study session to August 9th, and change August 16th business meeting to August 23rd. Motion was seconded by Vice-President Rollins-Gay. Motion passed.

12.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

13.0 SUPERINTENDENT'S REPORT

14.0 BOARD REPORT

15.0 ADJOURNMENT

***Member Poulosky moved to adjourn the meeting, seconded by Secretary Fisher.
Motion passed.***

President Dimit declared the meeting adjourned at 6:53 p.m.

President

Secretary



URBANA SCHOOL DISTRICT #116

BOARD OF EDUCATION

STUDY SESSION MINUTES

JEAN F. BURKHOLDER

ADMINISTRATIVE SERVICE CENTER

205 North Race St. Urbana, IL 61801

Tuesday, August 9, 2016

7:30 p.m.

www.usd116.org

The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Anne Hall, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

1.0 CALL TO ORDER

President Dimit called the meeting to order at 7:39 p.m.

2.0 ROLL CALL

Present:

John H. Dimit, President

Benita Rollins-Gay, Vice-President

Ruth Ann Fisher, Secretary

Brenda Carter, Secretary Pro Tem

Anne Hall, Member

Peggy Patten, Member

Paul Poulosky, Member

Also Present:

Donald D. Owen, Superintendent

Jennifer Ivory-Tatum, Deputy Superintendent

Katherine Barbour, Asst Supt of HR and PD

Todd Taylor, Asst Supt of Student Services

Carol Baker, Chief Financial Officer

Ota Dossett, Director of Grounds and Facilities

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

4.0 CITIZENS STATEMENTS

5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)

6.0 APPROVAL OF AGENDA

Member Carter moved to approve the agenda as presented, seconded by Secretary Fisher. Motion passed.

7.0 COMMENDATIONS/RECOGNITIONS

8.0 ADMINISTRATIVE BRIEFINGS AND REPORTS

9.0 PUBLIC HEARING

10.0 ACTION ITEMS (consent/individual)

10.01 Personnel Items

Approval of various personnel items were requested.

Member Poulosky moved to approve item #10.01, seconded by Member Carter. On a roll call vote, all members present voted "aye."

11.0 STUDY TOPICS

11.01 Summer Update

The administrative team discussed with the Board of Education, activities that took place over the summer.

11.02 Charge and Membership for Facilities Planning Committee

Superintendent Owen facilitated a preliminary discussion with the Board of Education, about a charge and membership for the 2016-2017 Facilities Planning Committee. Final approval of charge will be requested during the August 23, 2016, business meeting.

During discussion, the timeline for approval of a final charge to be approve was moved back to September.

12.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

13.0 SUPERINTENDENT'S REPORT

14.0 BOARD'S REPORT

15.0 ADJOURNMENT

Secretary Fisher moved to adjourn the meeting, seconded by Vice-President Rollins-Gay. Motion passed.

President Dimit declared the meeting adjourned at 9:01 p.m.

President

Secretary