

**URBANA SCHOOL DISTRICT #116
REQUEST FOR NEW ACTIVITY ACCOUNT**

In order to establish a new club, organization or group, this form must be completed and sent to the Business Office. The Board of Education must approve the establishment and purpose of each student activity fund and convenience account. No meetings should be conducted or money collected until an activity receives proper approval.

RECEIVED
NOV 09 2015
BUSINESS OFFICE

SCHOOL UMS
NAME OF ACTIVITY OR GROUP Advisory Service Learning
STAFF MEMBER ADVISOR/SPONSOR Tracy Welch
NUMBER OF STUDENT MEMBERS ANTICIPATED 85

PURPOSE OF ACTIVITY/GROUP:
to sponsor service learning in UMS advisories

ANTICIPATED FUNDRAISING PROJECTS:
~~BOOKS~~
none - \$605.54 will be transferred from the Tashawn Warren Memorial Trust.

HOW FUNDS WILL BE UTILIZED:
as requested by advisories

EXPLAIN HOW THIS ACTIVITY WILL BENEFIT STUDENTS: students will learn about community services & how to support them.

APPROVALS:
STAFF MEMBER SUBMITTING Tracy Welch DATE _____
BUILDING ADMINISTRATOR [Signature] DATE 11/8/16
BOARD APPROVED ON _____ DATE _____

Account # Assigned _____

