



**Urbana School District 116**

Jean F. Burkholder Administrative Service Center

**Donald D. Owen, Ed.D.**  
**Superintendent of Schools**

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205 North Race Street  
Urbana, Illinois 61801  
Ph) 217-384-3600  
Fax) 217-337-4973  
[www.usd116.org](http://www.usd116.org)

**MEMO**

**TO:** USD116 Board of Education  
**FROM:** Donald Owen, Superintendent  
**DATE:** June 16, 2016  
**RE:** Memorandum of Understanding between USD116 and The Urbana Free Library

On the agenda for the June 21, 2016 Business Meeting of the Board of Education, I will be requesting approval of the attached Memorandum of Understanding between the Urbana Free Library and the School District. The attached copy is in draft form pending review by the attorneys for the school district. A final version will be in your packet on Tuesday night.

This is a formal renewal of an agreement that has been in place since 1997 related to the funds provide to the School District by the University of Illinois via the Intergovernmental Agreement, which was renewed on January 19, 2016.

This Memorandum of Understanding memorializes the Board's long-standing practice of providing 9.4% of the funds appropriated by the University of Illinois to The Urbana Free Library in order to support library services for the entire community.

The funds will only be paid to the Library after payment from the University to the School District has been received.

**MEMORANDUM OF UNDERSTANDING BETWEEN  
URBANA SCHOOL DISTRICT #116 AND  
THE URBANA FREE LIBRARY**

The Agreement between the Urbana School District #116 Board of Education (School District) and The Urbana Free Library Board of Directors (Library) is effective upon date of adoption by both bodies.

**BACKGROUND AND AUTHORITY**

Since 1994, the University of Illinois has had an agreement with the School District to support the education of children who are English learners and live in University Housing in Urbana. University Housing property in Urbana and the residents who inhabit the property are exempt from city taxes which would support the School District, yet school age children of these residents are educated in the School District.

Beginning in 1997, the School District agreed to allocate a portion of the funds provided by the University of Illinois to the Library. The proportion of the funds allocated to the Library has been 9.4% of the total funds received by the School District from the University. The agreement has continued throughout each renewal of the agreement between the University and the School District.

The Intergovernmental Cooperation Act, 5 ILCS 220/5, provides authority for any one or more public agencies to contract with one or more other public agencies to perform any governmental service, activity or undertaking, or to combine, transfer or exercise any powers, functions or authority that any of the public agencies is authorized by law to perform.

**TERMS OF MEMORANDUM**

Whereas, the Board of Trustees of the University of Illinois has offered to extend an existing Intergovernmental Agreement to provide limited financial assistance to the School District; and

Whereas, in recognition of the common interest in serving the community and providing access to literature, information, reference services, textual and digital libraries, a portion of the funds received by the School District should be allocated to the City of Urbana for the use and benefit of The Urbana Free Library, and

Whereas, the allocation is made in the spirit of goodwill and pursuant to the principles of the Intergovernmental Act of Illinois, and for the use and benefit of The Urbana Free Library, and

Be it resolved that this agreement is valid only for the duration of the Agreement between the University and the School District in amounts designated by the following schedule:

Fiscal Period Library District	Anticipated Payment	Allocation for
	From University to School District	from School
July 1, 2015-June 30, 2016	\$100,000	\$9,400
July 1, 2016-June 30, 2017	\$100,000	\$9,400
July 1, 2017-June 30, 2018	\$100,000	\$9,400

Be it finally resolved that the authorization within this Memorandum of Understanding is limited only to the fiscal periods noted, with any payments to the Library from the School District, contingent upon receipt of the anticipated payment from the University of Illinois to School District. Any renewal of the Agreement between the University and the School District, will require a new Memorandum of Understanding between the School District and the Library.

Adopted this 21 Day of June, 2016

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Urbana School Board President

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Urbana School Board Secretary

Adopted by Library Board of Trustees this \_\_\_\_\_ Day of \_\_\_\_\_, 2016

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Library Board of Trustees President

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Library Board of Trustees Secretary