



URBANA SCHOOL DISTRICT #116

BOARD OF EDUCATION MEETING

BUSINESS AGENDA

JEAN F. BURKHOLDER

ADMINISTRATIVE SERVICE CENTER

205 North Race St. Urbana, IL 61801

Tuesday, June 16, 2015

7:30 p.m.

www.usd116.org

The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Elaine Gehrmann, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

1.0 CALL TO ORDER

2.0 ROLL CALL

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

4.0 CITIZENS STATEMENTS

5.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)

6.0 APPROVAL OF AGENDA

7.0 COMMENDATIONS/RECOGNITIONS

8.0 PUBLIC HEARING

9.0 COMMUNICATIONS

10.0 REPORTS/DISCUSSION

10.01 Adult Education End of Year Review

Samuel Byndom, Urbana Adult Education Director, will present the Urbana Adult Education end of the year review to the Board of Education.

11.0 ACTION ITEMS (Consent)

11.01 Minutes

May 19, 2015, Business Meeting
May 27, 2015, Special Meeting
June 2, 2015, Study Session

11.02 May Bills/Checks

Education Fund Bills	\$1,094,899.09
Operations & Maintenance Fund Bills	\$ 55,758.32
Bond & Interest Fund Bills	\$ 161,476.50
Transportation Fund Bills	\$ 1,211.88
Capital Project/W/C Bonds	\$ 7,330.79
UIAC Fund	\$ 7,641.28
School Facility Occupancy Tax	\$ 52,090.88
Life Safety Levy	\$ 3,307.50
Facility Sales Tax Projects	\$ 0.00
Capital Projects Debt Cert	\$ 0.00
TORT	\$ 17,416.50
Payroll	\$3,627,742.96
Adult Education	\$ 106,912.92

11.03 Interfund Loans

Approval will be requested to repay as many of the interfund loans as possible to the Working Cash fund, prior to the end of the fiscal year (6/30/15).

Permanent Transfer

Approval is being requested to transfer interest as of June 30, 2015. This is a permanent transfer of funds. Amount of transfers will be in the actual amounts of interest earned through June 30, 2015. Interest earned in the Working Cash and Bond and Interest Funds will be permanently transferred to the Education Fund, which the Board of Education deems to be the fund most in need of such interest (105ILCS 5/10-22.44).

11.04 Personnel Items

Approval of various personnel items will be requested.

11.05 Approval of the June and July Bills for Payment

Approval will be requested, in advance, for the June and July bills payable. Copies of these bills will be included with the August board agenda materials.

11.06 2015 Prevailing Wage Resolution

Each year, the Illinois Department of Labor issues prevailing labor wage rates for Champaign County. By state law, the district must adopt a resolution indicating that the district will abide by these rates for construction projects and/or other work done in the Urbana Schools.

11.07 Renewal of Insurance

Carol Baker, Chief Financial Officer, is recommending renewal of district insurance rates through Wells Fargo.

11.08 Resolution Declaring Intent to Retain Interest Earnings as Interest and Not to Accumulate as Principal

Carol Baker, Chief Financial Officer, requests approval of required resolution.

11.09 Foodservice Contract Renewal 2015-2016

Carol Baker, Chief Financial Officer, will request approval to renew the food service contract with ARAMARK.

12.0 ACTION ITEMS (Individual)

12.01 Gifts

Johnnie Britt, Urbana, donated \$41.25 to the District's general fund.

Bill Mermelstein, International Galleries in Lincoln Square, donated \$100 worth of gift cards to the Art Coop at Lincoln Square.

Paramount Pictures, Hollywood, CA, donated a DVD – Selma to the Urbana High School. Donation valued at \$25.00.

O'Brien Auto Park, Urbana, donated a 2008 Honda Civic, to Urbana High School. The car was used as an incentive for the student in good standing program.

Parkland College Student Educational Association, donated \$500 worth of books to Urbana Early Childhood School.

12.02 Adoption of Tentative Budget for 2015-2016

The Board of Education has received a tentative budget for 2015-2016 (fiscal year beginning July 1, 2015 and ending June 30, 2016). Carol Baker, Chief Financial Officer, will make a presentation of the tentative budget. The following are dates for developing and adopting the 2015-2016 district budget:

June 16, 2015 Adoption of tentative budget. The Board needs a tentative budget adopted prior to June 30 so that we can operate after July 1. Please review the list of budget assumptions included in the front of the budget document.

September 1, 2015 Public Hearing and Board Study Session on 2015-2016 Budget

September 15, 2015 Approval of final 2015-2016 Budget

12.03 Adoption of Adult Education Tentative Budget for 2015-2016

Board approval is being requested for the adoption of the Adult Education Tentative Budget for 2015-2016.

12.04 Resolution Authorizing and Directing the Sale or Disposal of Personal Property in Accordance with 105 ILCS 5/10-22.8.

Carol Baker, Chief Financial Officer, requested approval of a resolution authorizing and directing the sale or disposal of personal property in accordance with 105 ILCS 5/10-22.8. Items on list: miscellaneous equipment

12.05 Community Eligibility Provision for 2015-2016

Carol Baker, Chief Financial Officer, will request approval to apply for the Community Eligibility Provision beginning July 1, 2015.

12.06 Urbana Early Childhood School Tuition Proposal

Donald D. Owen, will recommend approval of the Urbana Early Childhood School tuition proposal presented to the Board of Education, June 2, 2015.

12.07 Substitute Pay Increase

Gayle Jeffries, Assistant Superintendent of Human Resources, will recommend approval an increase the pay for substitutes.

12.08 Resolution Authorizing Employment of Superintendent

Approval of resolution authorizing employment of Superintendent will be requested.

12.09 Thomas Paine Elementary School Parent Drop-Off Drive Bid

Ota Dossett, Director of Facilities and Grounds, will request to award the Thomas Paine Elementary School parent drop-off drive bid to A & R Services for 287,459.

13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

14.0 SUPERINTENDENT’S REPORT

15.0 BOARD REPORT

16.0 ADJOURNMENT

Announcements:

June

18	Thursday	5:30 p.m.	Walk As One
19	Friday	5:00-8:00 p.m.	Retirement Celebration – Gayle Jeffries @ Lincoln Square – Piato’s Courtyard

July

27	Monday		District Offices Resume Regular Hours
27	Monday		Elementary Princ & Sec Back
28	Tuesday	10:00 a.m.-3:00 p.m.	Centralized Registration @ UMS
29	Wednesday	3:00-7:00 p.m.	Centralized Registration @ UMS
30	Thursday	9:00 a.m. –1:00 p.m.	Centralized Registration @ UMS

Summer Hours (Central Office, Urbana Middle School and Urbana High School):

June 16th – July 25th

Monday – Thursday: 7:00 a.m. – 5:00 p.m.

Friday: Closed