



URBANA SCHOOL DISTRICT #116

**BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

JEAN F. BURKHOLDER

ADMINISTRATIVE SERVICE CENTER

205 North Race St. Urbana, IL 61801

Tuesday, May 19, 2015

7:30 p.m.

www.usd116.org

The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Elaine Gehrmann, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Secretary Pro Tem

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

1.0 CALL TO ORDER

President Dimit called the meeting to order at 7:32 p.m.

2.0 ROLL CALL

Present:

John H. Dimit, President

Benita Rollins-Gay, Vice-President

Ruth Ann Fisher, Secretary

Brenda Carter, Member

Elaine Gehrmann, Member (7:46 p.m.)

Peggy Patten, Member

Paul Poulosky, Member

Also Present:

Donald D. Owen, Superintendent

Jennifer Ivory-Tatum, Deputy Superintendent

Gayle Jeffries, Asst Supt of Human Resources

Todd Taylor, Asst Supt of Student Services

Carol Baker, Chief Financial Officer

Ota Dossett, Director of Facilities and Grounds

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

4.0 CITIZENS STATEMENTS

5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)

6.0 APPROVAL OF AGENDA

Vice-President Rollins-Gay moved to approve the agenda as presented, seconded by Secretary Fisher. Motion passed.

7.0 COMMENDATIONS/RECOGNITIONS

8.0 POLICY REVIEW

9.0 ADMINISTRATIVE REPORTS

9.01 Fine Arts Presentation

A select group of elementary students presented their artwork to the Board of Education. The artwork will be displayed at central office for one year. The Fine Art's teachers then showed a video of this year's activities.

9.02 USDA's Community Eligibility Provision Discussion

Carol Baker, Chief Financial Officer, discussed the possibility of applying for the USDA's Community Eligibility Provision, which would provide free breakfast and lunch to all students at participating schools.

10.0 COMMUNICATIONS

11.0 ACTION ITEMS (Consent)

Member Carter moved to approve the consent action items below, seconded by Vice-President Rollins-Gay. On a roll call vote, all members present voted aye. Motion passed unanimously.

11.01 Minutes

April 21, 2015, Business Meeting
May 5, 2015, Study Session

11.02 April Bills/Checks

| | |
|-------------------------------------|---------------|
| Education Fund Bills | \$ 866,500.27 |
| Operations & Maintenance Fund Bills | \$ 152,436.07 |
| Bond & Interest Fund Bills | \$ 0.00 |
| Transportation Fund Bills | \$ 170,997.65 |
| Capital Project/WC Bonds | \$ 29,958.00 |

| | | |
|--------------|---|----------------|
| 11.02 | <u>April Bills/Checks cont'd</u> | |
| | School Facility Occupation Tax | \$ 125,608.75 |
| | Facility Sales Tax Projects | \$ 0.00 |
| | Capital Projects – Debt Cert | \$ 0.00 |
| | TORT | \$ 83,041.95 |
| | Life Safety Levy | \$ 1,782.00 |
| | Payroll | \$3,531,788.32 |
| | Adult Education | \$ 106,605.18 |

11.03 **Interfund Loans** - None

11.04 **Personnel Items**
Approval of various personnel items were requested.

11.05 **Resolution Authorizing and Directing the Sale or Disposal of Personal Property in Accordance with 105 ILCS 5/10-22.8**
Carol Baker, Chief Financial Officer, requested approval of a resolution authorizing and directing the sale or disposal of personal property in accordance with 105 ILCS 5/10-22.8. Items on list: library books.

12.0 ACTION ITEMS (Individual)

12.01 GIFTS

Member Gehrman moved to approve and accept the following gifts, seconded by Member Poulosky. Motion passed.

Deborah Katz-Downie, donated two backpacks and gently used men's dress shirts – approximate value of donation: \$100.

Carle Public Relations, Urbana, donated 30 flex tip digital thermometers to Urbana Early Childhood School. Donation valued at \$300.

The following made cash donations to the Urbana School District:
Bethany Stoddard \$35.30 and Timothy Montague \$75.00.

The following donated money to purchase the whole incoming Kindergarten class t-shirts: \$75.00 - Isaksen Glerum Wachter, LLC, United Way of Champaign County and TAG Along Associates, LP; \$50.00 – Piato's Cafe, Inc. and United Fuel Company.

Students from the Department of Economics at the University of Illinois donated \$143.00 to Thomas Paine Elementary to purchase books for Kindergarten students through the book fair.

Brad Hemingway donated \$500 to Thomas Paine Elementary. This donation was used to buy books for all Kindergarten and 1st graders through the book fair. It was also used to purchase new books for the library.

Patrick Hayes donated \$100 to Thomas Paine Elementary Library to purchase new books.

12.02 Policy 4:150 Facility Management and Building Program

Approval of the revised Board Policy 4:150 Facility Management and Building Program was requested.

Member Gehrman moved to approve item #12.02, seconded by Vice-President Rollins-Gay. Motion passed.

12.03 Policy 6:60 Curriculum Content

Approval of the revised Board Policy 6:60 Curriculum Content was requested.

Member Gehrman moved to approve item #12.03, seconded by Vice-President Rollins-Gay. Motion passed.

12.04 Approval of UHS Kitchen, Servery and Dining Renovation Bid

Approval was requested to award the UHS Kitchen, Servery and Dining Renovation bid to Grunloh Construction, with a base bid of \$1,854,000.

Member Poulosky moved to approve item #12.04 including Alternates 1-B, 2 and 3, seconded by Secretary Fisher. On a roll call vote, all members voted "aye." Motion passed unanimously.

13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

May 20, 2015 – Special Meeting (Student Discipline) 6:30 p.m.

June 9, 2015 – Special Meeting (Student Discipline) 6:00 p.m.

14.0 SUPERINTENDENT'S REPORT

15.0 BOARD REPORT

16.0 ADJOURNMENT

Member Poulosky moved to adjourn the meeting, seconded by Secretary Fisher. Motion passed.

President Dimit declared the meeting adjourned at 9:15 p.m.

President

Secretary



URBANA SCHOOL DISTRICT #116

**BOARD OF EDUCATION
SPECIAL MEETING MINUTES**

**JEAN F. BURKHOLDER
ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Wednesday, May 27, 2015

6:00 p.m.

www.usd116.org

The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Elaine Gehrmann, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

1.0 CALL TO ORDER

President called the meeting to order at 6:20 p.m.

2.0 ROLL CALL

Present:

John H. Dimit, President

Benita Rollins-Gay, Vice-President

Ruth Ann Fisher, Secretary

Brenda Carter, Member

Elaine Gehrmann, Member (by phone)

Paul Poulosky, Member

Also Present:

Donald D. Owen, Superintendent

Jennifer Ivory-Tatum, Deputy Superintendent

Gayle Jeffries, Asst Supt of Human Resources

Todd Taylor, Asst Supt of Student Services

Carol Baker, Chief Financial Officer

Ota Dossett, Director of Facilities and Grounds

Absent

Peggy Patten, Member

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

4.0 APPROVAL OF AGENDA

Member Poulosky moved to approve the agenda as presented, seconded by Member Carter. Motion passed.

5.0 CITIZENS STATEMENTS

6.0 CALL TO GO INTO EXECUTIVE SESSION

Member Poulosky moved to go into executive session for the purpose of collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2). The motion was seconded by Member Carter. On a roll call vote, all members present (E.Gehrmann via phone)voted "aye." Motion passed. Absent: P.Patten

7.0 CALL TO GO INTO OPEN SESSION

Member Carter moved to go back into open session, seconded by Member Poulosky. Motion passed.

8.0 ACTION ITEMS (individual)

8.01 Approval of Four Year Contract with Urbana Education Association

Approval of a four year (FY16, FY17, FY18, FY19) Professional Negotiations Agreement with the Urbana Education Association was requested.

Member Poulosky moved to approve item #8.01, seconded by Member Carter. On a roll call vote, all members present (E.Gehrmann via phone) voted "aye." Motion passed. Absent: P.Patten

8.02 FY16 Salary and Benefits Allocation for Non-Union Support Staff and District Administrators

The Superintendent recommended that the Board of Education approve the FY16 salary and benefit allocations for district non-union support staff and district administrators.

Member Poulosky moved to approve item #8.02, seconded by Vice-President Rollins-Gay. On a roll call vote, all members present (E.Gehrmann via phone) voted "aye." Motion passed. Absent: P.Patten

9.0 ADJOURNMENT

Member Poulosky moved to adjourn the meeting, seconded by Secretary Fisher. Motion passed.

President Dimit declared the meeting adjourned at 6:42 p.m.

President

Secretary



URBANA SCHOOL DISTRICT #116

BOARD OF EDUCATION

STUDY SESSION MINUTES

JEAN F. BURKHOLDER

ADMINISTRATIVE SERVICE CENTER

205 North Race St. Urbana, IL 61801

Tuesday, June 2, 2015

7:30 p.m.

www.usd116.org

The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Elaine Gehrmann, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

1.0 CALL TO ORDER

Vice-President Rollins-Gay called the meeting to order at 7:30 p.m.

2.0 ROLL CALL

Present: Benita Rollins-Gay, Vice-President
Ruth Ann Fisher, Secretary
Elaine Gehrmann, Member
Peggy Patten, Member
Paul Poulosky, Member

Also Present: Donald D. Owen, Superintendent
Jennifer Ivory-Tatum, Deputy Superintendent
Gayle Jeffries, Asst Supt of Human Resources
Todd Taylor, Asst Supt of Student Services
Carol Baker, Chief Financial Officer
Ota Dossett, Director of Facilities and Grounds

Absent: John H. Dimit, President
Brenda Carter, Secretary Pro Tem

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

4.0 CITIZENS STATEMENTS

5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)

There was a call for an executive session after the current meeting for the purpose of: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1).

6.0 APPROVAL OF AGENDA

Member Poulosky moved to approve the agenda with added executive session, seconded by Secretary Fisher. Motion passed.

7.0 COMMENDATIONS/RECOGNITIONS

The following were recognized as an Unsung Hero:

Sheila Butts - Secretary, King
Jeni Brewer - Secretary, King
Sandra Carter -Parent Liaison/Community One to One Mentor Coordinator, King
Porcha Clark - Secretary, Prairie
Elizabeth Elston - Teaching Assistant, Prairie
William Fred – Teaching Assistant, Gerber
Laura Haber - Social Worker, Yankee Ridge
LeShandra Hayes – Secretary, Thomas Paine
Angie Henderson - Secretary, Yankee Ridge
Luisana Hernandez - Teaching Assistant, Leal
Jeff Heck - Technology Specialist, UMS /District
Samantha Howell – Coordinator, Urbana Early Childhood School
Shamika Hughes - Teaching Assistant, Leal
Vickie Lewis - Custodian, UHS-District
Carol McTaggart - Teaching Assistant, UHS
Greg Morrow – Crisis Counselor, Gerber
Robert Sallee – Teaching Assistant, Gerber
Olegorio Tellado - Teaching Assistant, Prairie
Zachary Utley – Teaching Assistant, Gerber
Becky Weber - Teaching Assistant, UHS
Darcy Widener - Administrative Assistant, Central Office
Michael Williams - Custodian, UMS
Jessica Wilson – Teacher, Gerber
Ryan Woodson -Custodian, King

8.0 ADMINISTRATIVE BRIEFINGS AND REPORTS

8.01 Urbana Early Childhood School Tuition Proposal

Crystal Vowels, Principal, Urbana Early Childhood School, presented and discussed a tuition proposal with the Board of Education. Approval of this proposal will be requested during the June 16, 2015, business meeting.

8.02 Substitute Pay Increase

Gayle Jeffries, Assistant Superintendent of Human Resources, presented and discussed with the Board of Education, a recommendation to increase the pay for substitutes. Approval will be requested during the June 16, 2015, business meeting.

9.0 POLICY REVIEW

10.0 ACTION ITEMS (*consent/individual)

***Member Poulosky moved to approve items #10.01 and #10.02 as consent action items, seconded by Member Patten. On a roll call, all member present voted "aye." Motion passed. Absent: J.Dimit and B.Carter**

***10.01 Personnel Items**

Approval of various personnel items were requested.

***10.02 Resolution Authorizing and Directing the Sale or Disposal of Personal Property in Accordance with 105 ILCS 5/10-22.8**

Carol Baker, Chief Financial Officer, requested approval of a resolution authorizing and directing the sale or disposal of personal property in accordance with 105 ILCS 5/10-22.8. Items on list: library books.

10.03 UHS Masonry Bid

Approval to award the Urbana High School Masonry base bid and both alternates #1 and #2 to Midwest Restoration for \$129,117.00 was requested.

Member Poulosky moved to approve item #10.03, seconded by Secretary Fisher. On a roll call vote, all members present voted "aye." Motion passed. Absent: J.Dimit and B.Carter

10.04 Dr. Preston L. Williams, Jr. Elementary School Renovation Bid

Approval to award the Dr. Preston L. Williams, Jr. Elementary School renovation base bid only to Johnco Construction for 2,969,000.00 was requested.

Member Poulosky moved to approve item #10.04, seconded by Member Gehrman. On a roll call vote, all members present voted "aye." Motion passed. Absent: J.Dimit and B.Carter

10.05 Appointment of Wiley Elementary School Principal

Approval was requested to appoint Ms. Candace Gwin as the Wiley Elementary Principal, effective July 1, 2015.

Member Gehrman moved to approve item #10.05, seconded by Secretary Fisher. On a roll call vote, all members present voted "aye." Motion passed. Absent: J.Dimit and B.Carter

11.0 STUDY TOPICS

11.01 Discipline Presentation

Jennifer Ivory-Tatum, Deputy Superintendent, facilitated presentations from the discipline committee (Joseph Wiemelt and Sandy Cooper), Urbana Middle School (Scott Woods), Urbana High School (Travis Courson) and Yankee Ridge Elementary (Heather Payne), the Board of Education regarding the District's discipline information.

12.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

June 9, 2015 – Special Meeting (Student Discipline)

13.0 SUPERINTENDENT'S REPORT

14.0 BOARD'S REPORT

15.0 ADJOURNMENT

Member Poulosky moved to adjourn the meeting into executive session for the purpose of he appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1), seconded by Member Gehrman. Motion passed.

Vice-President Rollins-Gay declared the meeting adjourned to go into executive session after a five minute recess. There will be no action taken after the executive session.

Study Session meeting adjourned at 10:31 p.m.

President

Secretary