



URBANA SCHOOL DISTRICT #116

BOARD OF EDUCATION

BUSINESS MINUTES

JEAN F. BURKHOLDER

ADMINISTRATIVE SERVICE CENTER

205 North Race St. Urbana, IL 61801

Tuesday, April 21, 2015

7:30 p.m.

www.usd116.org

The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Elaine Gehrmann, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

1.0 CALL TO ORDER

President Dimit called the meeting to order at 7:32 p.m.

2.0 ROLL CALL

Present: John Dimit, President
Benita Rollins-Gay, Vice-President
Brenda Carter, Secretary Pro Tem
Elaine Gehrmann, Board Member
Peggy Patten, Board Member
Paul Poulosky, Board Member

Also Present: Donald D. Owen, Superintendent
Jennifer Ivory-Tatum, Deputy Superintendent
Gayle Jeffries, Asst Supt of Human Resources
Todd Taylor, Asst Supt of Student Services
Carol Baker, Chief Financial Officer
Ota Dossett, Director of Facilities and Grounds

Absent: Ruth Ann Fisher, Secretary

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

4.0 CITIZENS STATEMENTS

5.0 CALL FOR EXECUTIVE MEETING/SESSION (AFTER CURRENT MEETING)

6.0 APPROVAL OF AGENDA

Member Poulosky moved to approve the agenda as presented, seconded by Vice-President Rollins-Gay. Motion passed.

7.0 ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS

7.01 Oath and Conduct

7.02 Roll call by secretary pro tem

Present: John Dimit
Benita Rollins-Gay
Brenda Carter
Elaine Gehrman
Peggy Patten
Paul Poulosky
Absent: Ruth Ann Fisher

7.03 Election of permanent officers:

- a. **President**
Member Rollins-Gay nominated/motioned John Dimit, seconded by Member Gehrman. Motion passed.
- b. **Vice-President**
Member Patten nominated/motioned Benita Rollins-Gay, seconded by Member Gehrman. Motion passed.
- c. **Secretary**
Member Rollins-Gay nominated/motioned Ruth Ann Fisher, seconded by Member Gehrman. Motion passed.
- d. **Secretary Pro Tem**
Member Patten nominated/motioned Brenda Carter, seconded by Member Gehrman. Motion passed.

7.04 Establish regular meeting dates, time, and place

Member Dimit made a motion to hold regular meetings every first and third Tuesday of every month with the exception of July (no meetings). Meetings will be held at 7:30 p.m. at 205 North Race Street, unless noted otherwise, seconded by Member Poulosky.

8.0 COMMENDATIONS/RECOGNITIONS

EmpowerME, a UI student organization that aims to inspire minorities to help them empower both themselves and others, recently held their second annual Black Women Rock! Awards Ceremony. Janice Mitchell, USD116 Parent Liaison and Director of the Urbana Neighborhood Connections Center received the Black Women Rock Award, the highest honor of the evening.

Urbana High School has received word that they will be recognized during the Preservation and Conservation Association's Annual Membership Meeting, April 26, 2015. The award is to acknowledge the 100th anniversary of the opening of Urbana High School and the recent restoration of Cobb Auditorium and the adjacent athletic field.

9.0 POLICY REVIEW

9.01 PRESS Plus Issue 87

The Board of Education reviewed PRESS Plus Issue 87. Approval of the updated/revised/re-written policies will be requested during the May 5, 2015, study session.

9.02 Board Policy 4:150 Facility Management and Building Programs

The Board of Education received a second draft of Board Policy 4:150 – Facility Management and Building Programs.

9.03 Board Policy 5:200 – Terms and Conditions of Employment and Dismissal

The Board of Education received a revised Board Policy 5:200 – Terms and Conditions of Employment and Dismissal, for discussion and future approval.

10.0 COMMUNICATIONS

11.0 REPORTS

11.01 Website and Social Media Report

JoAnne Geigner, Communications Specialist provided an update about website features and district social media efforts. She also provided a brief report about her trip to NASA (#NASASocial).

12.0 ACTION ITEMS (Consent)

Member Carter moved to approve the following consent action items, seconded by Vice-President Rollins-Gay. On a roll call vote, all members present voted "aye." Motion passed. Absent: RAFisher

12.01 Minutes

March 17, 2015, Business Meeting
April 7, 2015, Study Session

12.02 March Bills/Checks

Education Fund Bills	\$ 728,410.97
Operations & Maintenance Fund Bills	\$ 155,101.20
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 214,706.72
Capital Project Working Cash Bonds	\$ 29,578.94

UIAC Fund	\$	0.00
School Facility Occupation Tax	\$	150,312.93
Facility Sales Tax Projects	\$	0.00
Capital Projects – Debt Certif.	\$	0.00
TORT	\$	68,517.00
Life Safety Levy	\$	5,088.00
Payroll	\$	3,596,781.61
Adult Education	\$	107,035.88

12.03 Interfund Loans - None

12.04 Personnel Items

Approval of various personnel items were requested.

12.05 Appointment of School Treasurer

Approval to appoint Michael Cain as school treasurer for the 2015-2016 school year at a salary of \$5,200, was requested.

12.06 Approval of Sanitary Hauling and Recycling Contract

Carol Baker, Director of Business, recommended the Board accept Republic Services (formerly Allied Waste Services) as the sanitary hauling company for the 2015-2016 school year.

12.07 Cleaning Contract Renewal (2015-2016)

Ota Dossett, Director of Facilities Services, recommended the renewal of current cleaning contract for \$1,096,101.00 with Environmental Service Solutions.

12.08 Appointment of School Auditor

Approval was requested to appoint BKD, LLP as auditors for the 2014-2015 audit, fee of \$42,000. There will also be a \$2,300 fee for the Illinois Community College Board Adult Education and Literacy Grant audit.

12.09 Resolution Authorizing and Directing the Sale or Disposal of Personal Property in Accordance with 105 ILCS 5/10-22.8

Carol Baker, Chief Financial Officer, requested approval of a resolution authorizing and directing the sale or disposal of personal property in accordance with 105 ILCS 5/10-22.8. Items on list: kitchen equipment/fixtures, variety of media equipment and a wide variety of technology.

13.0 ACTION ITEMS (individual)

13.01 Gifts

Member Poulosky moved to approve and accept the below mentioned gifts, seconded by Member Patten. Motion passed.

Amy Owen, Minnesota, donated \$150 to each of the following: Greg Chew Theatre Scholarship Fund, Michael Pollock History Scholarship Fund,

Superintendent's Scholarship Fund and \$300 to the Evelyn Burnett Underwood Music Program.

Trudy Diepholtz, Champaign, donated a guitar to Urbana School District music program.

Terri Baker, Urbana, donated a Pearl Percussion kit with backpack case and a Xylophone kit – donation was valued at \$195.00.

Hugh Robertson, Urbana, donated a Gemeinhardt flute (valued at \$125.00) to the USD116 music department.

Keith Werness, Minnesota, donated a Conn cornet (valued at \$150.00) to the USD116 music department.

Ann Johnson, Urbana, donated a Sharp microwave to the Urbana High School faculty lounge.

13.02 Appointment of 2015 Delegate Assembly

Nomination and approval of a board member to be selected to serve as the 2015 Delegate Assembly was requested.

Vice-President Rollins-Gay nominated Member Carter as the 2015 Delegate Assembly, seconded by Member Gehrman. Motion passed.

14.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

15.0 SUPERINTENDENT'S REPORT

16.0 BOARD REPORT

17.0 ADJOURNMENT

Member Carter moved to adjourn the meeting, seconded by Member Gehrman.

President Dimit declared the meeting adjourned at 8:54 p.m.

President

Secretary