

Urbana Adult Education
January 13, 2015 through February 12, 2013

Bank Transfers from Adult Education to Urbana School District Consolidated:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
1/14/15	1/15 Payroll	43,043.24
1/28/15	1/30 Payroll	41,006.37

Bank Transfer from Accounts Payable to Imprest Fund to Replenish:

1/30/15		1,160.50
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Attached computer generated check reports:

Checks 1482-1495 February Bills	<u>26,997.38</u>
Total Accounts Payable	28,157.88
Total Payroll	<u>84,049.61</u>
Grand Total	112,207.49

The preceding list of Accounts Payable in the amount of \$28,157.88 is approved by the Board of Education, Urbana School District 116 on February 17, 2015.

The Payroll in the amount of \$84,049.61 is approved by the Board of Education, Urbana School District 116 on February 17, 2015.

President

Secretary

Chief Financial Officer

VENDOR	INVOICE	INVOICE	AMOUNT	PO ACCOUNT			CHECK
	NUMBER	DESCRIPTION		NUMBER	NUMBER	NUMBER	
ABSOPURE WATER CO.	76913046	Classroom water	20.00	0	92E000 2540 3900 35 381342	1482	
ADVANCED COMMERCIAL ROOFING	880	Roof repair, vendor's structure 15-0026	507.75	0	92E000 2540 3230 35 381342	1483	
AT&T	217337498701	Telephone	27.32	0	92E000 2540 3430 35 381342	1484	
BURLINGTON ENGLISH INC.	P900397	BurlingtonEnglish for ESL software	4,992.00	0	92E000 1361 4110 35 750000	1485	
BYNDOM, SAMUEL	STAR Training	STAR Training 12/9-11 in Springfield	48.57	0	92E000 2210 3320 35 010000	1486	
BYNDOM, SAMUEL	STAR Training	STAR Training 12/9-11 in Springfield	47.33	0	92E000 2210 3320 35 030000	1486	
BYNDOM, SAMUEL	STAR Training	STAR Training 12/9-11 in Springfield	25.90	0	92E000 2210 3320 35 040000	1486	
CARLE	CNA testing	TB tests & drug screening for CNA students	176.00	0	92E000 1333 4140 35 684421	1487	
CARLE	CNA testing	TB tests & drug screening for CNA students	616.00	0	92E000 2645 3900 35 760001	1487	
CDS LEASING	Feb copier	Feb Copier lease #25/60	92.24	0	92E000 1310 3240 35 010000	1488	
CDS LEASING	Feb copier	Feb Copier lease #25/60	89.87	0	92E000 1310 3240 35 030000	1488	
CDS LEASING	Feb copier	Feb Copier lease #25/60	49.16	0	92E000 1310 3240 35 040000	1488	
CDS LEASING	Feb copier	Feb Copier lease #25/60	10.25	0	92E000 2320 3240 35 010000	1488	
CDS LEASING	Feb copier	Feb Copier lease #25/60	10.00	0	92E000 2320 3240 35 030000	1488	
CDS LEASING	Feb copier	Feb Copier lease #25/60	5.48	0	92E000 2320 3240 35 040000	1488	
CDS OFFICE TECHNOLOGIES	0895675	Coper usage	40.71	0	92E000 1310 3240 35 010000	1489	
CDS OFFICE TECHNOLOGIES	0895675	Coper usage	39.66	0	92E000 1310 3240 35 030000	1489	
CDS OFFICE TECHNOLOGIES	0895675	Coper usage	21.70	0	92E000 1310 3240 35 040000	1489	
CDS OFFICE TECHNOLOGIES	0895675	Coper usage	4.53	0	92E000 2320 3240 35 010000	1489	
CDS OFFICE TECHNOLOGIES	0895675	Coper usage	4.41	0	92E000 2320 3240 35 030000	1489	
CDS OFFICE TECHNOLOGIES	0895675	Coper usage	2.41	0	92E000 2320 3240 35 040000	1489	
HARRIS, JANAI	Jan Mileage	January Mileage	27.60	0	92E000 1333 3320 35 684421	1490	
JOSTENS INC	17150828	Diploma covers	237.23	0	92E000 2900 4111 35 200000	1491	
STAR UNIFORMS	63623-3, 63662-	WIA CNA clinical supplies, Taylor Kuhn, Ariana Bullock	239.20	0	92E000 1333 4140 35 684421	1492	
SUTHERLAND, CAROL	Jan mileage	January Mileage	10.81	0	92E000 1333 3320 35 684421	1493	
URBANA SCHOOL DISTRICT #116	pcard01	Cleaning supplies	97.69	0	92E000 2540 4130 35 381342	1494	
URBANA SCHOOL DISTRICT #116	pcard02	Computer carrels for privacy	18.69	0	92E000 1310 4110 35 010000	1494	
URBANA SCHOOL DISTRICT #116	pcard02	Computer carrels for privacy	18.21	0	92E000 1310 4110 35 030000	1494	
URBANA SCHOOL DISTRICT #116	pcard02	Computer carrels for privacy	9.96	0	92E000 1310 4110 35 040000	1494	
URBANA SCHOOL DISTRICT #116	pcard03	Inst Mats	2.79	0	92E000 1310 4110 35 010000	1494	
URBANA SCHOOL DISTRICT #116	pcard03	Inst Mats	2.72	0	92E000 1310 4110 35 030000	1494	
URBANA SCHOOL DISTRICT #116	pcard03	Inst Mats	1.48	0	92E000 1310 4110 35 040000	1494	
URBANA SCHOOL DISTRICT #116	pcard04	Inst Mats	3.39	0	92E000 1310 4110 35 010000	1494	
URBANA SCHOOL DISTRICT #116	pcard04	Inst Mats	3.30	0	92E000 1310 4110 35 030000	1494	
URBANA SCHOOL DISTRICT #116	pcard04	Inst Mats	1.80	0	92E000 1310 4110 35 040000	1494	
URBANA SCHOOL DISTRICT #116	pcard05	Inst Mats	3.27	0	92E000 1310 4110 35 010000	1494	
URBANA SCHOOL DISTRICT #116	pcard05	Inst Mats	3.19	0	92E000 1310 4110 35 030000	1494	
URBANA SCHOOL DISTRICT #116	pcard05	Inst Mats	1.75	0	92E000 1310 4110 35 040000	1494	

VENDOR	INVOICE		AMOUNT	PO ACCOUNT				CHECK NUMBER
	NUMBER	DESCRIPTION		NUMBER	NUMBER	NUMBER	NUMBER	
URBANA SCHOOL DISTRICT #116	pcard06	Inst Mats	3.97	0	92E000	1310	4110 35 010000	1494
URBANA SCHOOL DISTRICT #116	pcard06	Inst Mats	3.87	0	92E000	1310	4110 35 030000	1494
URBANA SCHOOL DISTRICT #116	pcard06	Inst Mats	2.12	0	92E000	1310	4110 35 040000	1494
URBANA SCHOOL DISTRICT #116	pcard07	Power supply for classroom computer	114.99	0	92E000	1310	4110 35 780000	1494
URBANA SCHOOL DISTRICT #116	pcard08	Inst Mats	27.99	0	92E000	1310	4110 35 010000	1494
URBANA SCHOOL DISTRICT #116	pcard08	Inst Mats	27.28	0	92E000	1310	4110 35 030000	1494
URBANA SCHOOL DISTRICT #116	pcard08	Inst Mats	14.92	0	92E000	1310	4110 35 040000	1494
URBANA SCHOOL DISTRICT #116	pcard10	Gift cards for WIA student incentives	100.00	0	92E000	1333	4130 35 684421	1494
URBANA SCHOOL DISTRICT #116	pcard11	Staff Development lunch 12/12/14	51.17	0	92E000	0000	4000 35 000000	1494
URBANA SCHOOL DISTRICT #116	Warehouse 1/12	Warehouse items	71.09	0	92E000	1310	4110 35 780000	1494
URBANA SCHOOL DISTRICT #116	Allied Mechanic	Allied Mechanical furnace repair	536.73	0	92E000	2540	3230 35 381342	1494
URBANA SCHOOL DISTRICT #116	FE Moran	Alarm Monitoring, 6 months	96.00	0	92E000	2540	3230 35 381342	1494
URBANA SCHOOL DISTRICT #116	Utility charges	Utilities 1/27/15	443.89	0	92E000	2540	3710 35 381342	1494
URBANA SCHOOL DISTRICT #116	Utility charges	Utilities 1/27/15	3,437.93	0	92E000	2540	3960 35 381342	1494
URBANA SCHOOL DISTRICT #116	Utility charges	Utility charges 1/23/15	155.46	0	92E000	2540	3710 35 381342	1494
URBANA SCHOOL DISTRICT #116	Utility charges	Utility charges 1/23/15	551.82	0	92E000	2540	3960 35 381342	1494
URBANA SCHOOL DISTRICT #116	Print Shop Dec	Print Shop Dec	29.16	0	92E000	1310	4110 35 010000	1494
URBANA SCHOOL DISTRICT #116	Print Shop Dec	Print Shop Dec	28.42	0	92E000	1310	4110 35 030000	1494
URBANA SCHOOL DISTRICT #116	Print Shop Dec	Print Shop Dec	15.55	0	92E000	1310	4110 35 040000	1494
URBANA SCHOOL DISTRICT #116	Telephone Dec	Telephone Dec	6.54	0	92E000	2540	3430 35 381342	1494
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 1/15/1	Benefits 1/15/15	3,898.30	0	92L000	4540	0000 00 000000	1495
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 1/15/1	Benefits 1/15/15	2,448.35	0	92L000	4570	0000 00 000000	1495
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 1/15/1	Benefits 1/15/15	572.62	0	92L000	4580	0000 00 000000	1495
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 1/30	Benefits 1/30/15	3,979.63	0	92L000	4540	0000 00 000000	1495
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 1/30	Benefits 1/30/15	2,322.13	0	92L000	4570	0000 00 000000	1495
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 1/30	Benefits 1/30/15	543.08	0	92L000	4580	0000 00 000000	1495
Totals for checks			26,997.38					

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
92	ADULT ED	13,764.11	0.00	13,233.27	26,997.38
***	Fund Summary Totals ***	13,764.11	0.00	13,233.27	26,997.38

***** End of report *****

Urbana School District 116 - Urbana Adult Education
 Imprest Disbursements Report
 January 31, 2015

Balance from December 31, 2014 Report	4,000.00
Replenish transfer from Accounts Payable 1/30/15	1,357.62
Replenish transfer from Accounts Payable 1/30/15	197.12
Correct replenish transfer	(394.24)
Plus void check 1443 from 10/3/14	197.12
Available Balance	5,357.62
January Disbursements	<u>1,357.62</u>
Bank Reconciliation Figure, January 31, 2015	<u><u>4,000.00</u></u>

Check	Vendor	Account	Amount	Description
1474	MorphoTrust USA		640.50	CNA Student Fingerprinting
	61.00	92E000 1333 4140 35 684421		
	122.00	92E000 2120 3180 35 030000		
	122.00	92E000 2120 3180 35 040000		
	335.50	92E000 2120 3180 35 760001		
1475	C-U MTD	92E000 0000 4000 35 000000	60.00	Bus Tokens
1476	Kathy Maniates	92E000 2210 3320 35 494620	197.12	Replace void check 1443
1477	Junghee Kang	92R000 1351 0000 00 000000	220.00	Tuition Refund
1478	United Way		240.00	Annual Meeting 2/27
	95.71	92E000 2210 3320 35 010000		8 attendees @ \$30
	93.26	92E000 2210 3320 35 030000		
	51.03	92E000 2210 3320 35 040000		
			<u>1,357.62</u>	