



URBANA SCHOOL DISTRICT #116

**BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

**JEAN F. BURKHOLDER
ADMINISTRATIVE SERVICE CENTER**

205 North Race St. Urbana, IL 61801

Tuesday, November 18, 2014

7:30 p.m.

www.usd116.org

The mission of Urbana School District 116, a multi-cultural community committed to educational excellence, is to ensure that all learners acquire knowledge, develop skills, and build character to achieve personal greatness and help create a better global society, by providing innovative, comprehensive programs, respecting individual learning styles and cultural differences, and fostering caring and nurturing relationships, while engaging each student, every family and the entire community.

Mr. John H. Dimit, President

Ms. Ruth Ann Fisher, Secretary

Ms. Elaine Gehrmann, Member

Mr. Paul Poulosky, Member

Dr. Donald D. Owen, Superintendent

Ms. Benita Rollins-Gay, Vice-President

Ms. Brenda Carter, Member

Ms. Peggy Patten, Member

Ms. Lori Johnson, Board Secretary

1.0 CALL TO ORDER

Vice-President Rollins-Gay called the meeting to order at 7:31 p.m.

2.0 ROLL CALL

Present: Benita Rollins-Gay, Vice-President
Ruth Ann Fisher, Secretary
Elaine Gehrmann, Member
Peggy Patten, Member
Paul Poulosky, Member

Also Present: Jennifer Ivory-Tatum, Deputy Superintendent
Gayle Jeffries, Asst Supt of Human Resources
Todd Taylor, Asst Supt of Student Services
Carol Baker, Chief Financial Officer
Ota Dossett, Director of Facilities Services

Absent: John Dimit, President
Brenda Carter, Member

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

4.0 CITIZENS STATEMENTS

5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)

6.0 APPROVAL OF AGENDA

Member Poulosky moved to approve the agenda as presented, seconded by Member Patten. Motion passed.

7.0 COMMENDATIONS/RECOGNITIONS

8.0 ADMINISTRATIVE REPORTS

9.0 COMMUNICATIONS

10.0 POLICY REVIEW

10.01 Policy 5:192 Acceptable Use of District Computer Network by Employees

Christopher Fuller, Director of Instructional Technology, presented a revised 5:192 policy. Approval of revised policy will be requested during the December 16, 2014, business meeting.

11.0 ACTION ITEMS (Consent)

Member Patten moved to approve the following consent action items, seconded by Member Gehrman. On a roll call vote, all members present voted "aye." Motion passed. Absent: J.Dimit, B.Carter

11.01 Minutes

Business Meeting, October 21, 2014
Study Session, November 4, 2014

11.02 October Bills/Checks

Education Fund Bills	\$ 909,721.02
Operations & Maintenance Fund Bills	\$ 273,700.72
Transportation Fund Bills	\$ 4,906.76
Capital Project 2010 Fund	\$ 56,473.72
Life Safety Levy	\$ 0.00
School Facility Occup Tax	\$ 0.00
Facility Sales Tax Projects	\$ 0.00
Capital Projects – Debt Certif	\$ 0.00
TORT	\$ 33,600.05
Payroll	\$ 3,552,381.19
Adult Education	\$ 103,105.00

11.03 Interfund Loans - None

11.04 Personnel Items

Approval of various personnel items were requested.

11.05 Application for FY15 School Library Grant
Approval to submit the FY15 School Library Grant was requested

11.06 Architect Fees for Life Safety Amendments
Ota Dossett, Director of Facilities Services, requested approval of architect fees in order to process Life Safety Amendments.

12.0 ACTION ITEMS (Individual)

12.01 Gifts

Baker's Bike, Urbana, donated \$250.00 to the Urbana Middle School, Strings Program.

CU Optimist Club, Urbana, donated \$2,000 to Urbana Middle School's, Character Education/Student-of-the-Month Program.

David and Terri Baker, Urbana, donated a Heimer flute and case to Urbana School District. This donation was valued between \$50-\$100.

Member Patten moved to approve and accept the above gifts, seconded by Member Poulosky. Motion passed.

12.02 Approval of Renewal of the Mass-Transit District Contract for 2014-2015
Approval was requested to renew the 2014-2015 Mass-Transit District contract at a cost of approximately \$163,957.

Member Patten moved to approve item #12.02, seconded by Member Poulosky. On a roll call vote, all members present voted "aye." Motion passed. Absent: J.Dimit, B.Carter

12.03 Enterprise Zone Resolution

Approval was requested of a *Resolution to Authorize Property Tax Abatement for Residential, Commercial and Industrial Property Improvements in the Urbana Enterprise Zone.*

Member Poulosky moved to approve item #12.03, seconded by Member Gehrman. On a roll call vote, motion passed 4 "ayes", 1 "nay" (RA Fisher) Absent: J.Dimit, B.Carter

12.04 2014 Proposed Tax Levy

Carol Baker, Chief Financial Officer, facilitated discussion and requested approval of the 2014 Proposed Tax Levy.

Member Patten moved to approve item #12.04, seconded by Member Poulosky. On a roll call vote, all members present voted "aye." Motion passed. Absent: J.Dimit, B.Carter

12.05 “Urgent” Life Safety Amendment

Ota Dossett, Director of Facilities Services, requested approval of an “urgent” Life Safety Amendment: UHS Kitchen/Servery – asbestos abatement and floor replacement plus walk-in freezer.

Member Patten moved to approve item #12.05, seconded by Member Poulosky. On a roll call vote, all members present voted “aye.” Motion passed. Absent: J.Dimit, B.Carter

12.06 “Urgent” Life Safety Amendment

Ota Dossett, Director of Facilities Services, requested approval of an “urgent” Life Safety Amendment: UHS masonry work

Member Poulosky moved to approve item #12.02, seconded by Member Patten. On a roll call vote, all members present voted “aye.” Motion passed. Absent: J.Dimit, B.Carter

13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

14.0 SUPERINTENDENT’S REPORT

15.0 BOARD REPORT

16.0 ADJOURNMENT

Member Poulosky moved to adjourn the meeting, seconded by Member Patten. Motion passed. Absent: J.Dimit, B.Carter

Vice-President Rollins-Gay declared the meeting adjourned at 7:59 p.m.

Vice-President

Secretary