

Urbana Adult Education
October 14, 2014 through November 12, 2014

Bank Transfers from Adult Education to Urbana School District Consolidated:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
10/15/14	10/15 Payroll	40,626.77
10/27/14	10/30 Payroll	39,586.89

Bank Transfer from Accounts Payable to Imprest Fund to Replenish:

10/31/14		3,293.41
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Attached computer generated check reports:

Checks 1447-1459 November Bills	<u>19,597.93</u>
Total Accounts Payable	22,891.34
Total Payroll	<u>80,213.66</u>
Grand Total	103,105.00

The preceding list of Accounts Payable in the amount of \$22,891.34 is approved by the Board of Education, Urbana School District 116 on November 18, 2014.

The Payroll in the amount of \$80,213.66 is approved by the Board of Education, Urbana School District 116 on November 18, 2014.

President

Secretary

Chief Financial Officer

VENDOR	INVOICE	INVOICE	AMOUNT	NUMBER	PO ACCOUNT	CHECK
	NUMBER	DESCRIPTION			NUMBER	
ALBRECHT, PERRY	Oct mileage	October mileage	34.72	0	92E000 2540 3320 35 381342	1447
AT&T	21733749879337	Phone Office	27.35	0	92E000 2540 3430 35 381342	1448
CARLE	P-DNCWL-61874-Y	TB and drug testing for August CNA class	268.00	0	92E000 1333 4140 35 684421	1449
CARLE	P-DNCWL-61874-Y	TB and drug testing for August CNA class	1,117.00	0	92E000 2645 3900 35 760001	1449
CDS LEASING	Nov	November lease payment, #22/60	92.24	0	92E000 1310 3240 35 010000	1450
CDS LEASING	Nov	November lease payment, #22/60	89.87	0	92E000 1310 3240 35 030000	1450
CDS LEASING	Nov	November lease payment, #22/60	49.16	0	92E000 1310 3240 35 040000	1450
CDS LEASING	Nov	November lease payment, #22/60	10.25	0	92E000 2320 3240 35 010000	1450
CDS LEASING	Nov	November lease payment, #22/60	10.00	0	92E000 2320 3240 35 030000	1450
CDS LEASING	Nov	November lease payment, #22/60	5.48	0	92E000 2320 3240 35 040000	1450
CDS OFFICE TECHNOLOGIES	0879079	Copier usage	142.43	0	92E000 1310 3240 35 010000	1451
CDS OFFICE TECHNOLOGIES	0879079	Copier usage	138.79	0	92E000 1310 3240 35 030000	1451
CDS OFFICE TECHNOLOGIES	0879079	Copier usage	75.92	0	92E000 1310 3240 35 040000	1451
CDS OFFICE TECHNOLOGIES	0879079	Copier usage	15.84	0	92E000 2320 3240 35 010000	1451
CDS OFFICE TECHNOLOGIES	0879079	Copier usage	15.43	0	92E000 2320 3240 35 030000	1451
CDS OFFICE TECHNOLOGIES	0879079	Copier usage	8.46	0	92E000 2320 3240 35 040000	1451
CHRISP MEDIA, LLC	4813	Website and online services	300.00	0	92E000 2320 3900 35 381342	1452
HARRIS, JANAI	Oct mileage	October mileage	21.50	0	92E000 1333 3320 35 684421	1453
STAR UNIFORMS	Acct 1531-3	Clinical supplies for WIA CNA students	527.80	0	92E000 1333 4140 35 684421	1454
URBANA NEIGHBORHOOD CONNECTIONS CEN	Student Transpo	21st Century Comm Learning Center student transportation	285.00	0	92E000 2550 3310 35 130000	1455
URBANA SCHOOL DISTRICT #116	Warehouse 10/10	Materials	271.98	0	92E000 1361 4110 35 494620	1458
URBANA SCHOOL DISTRICT #116	Telephone Sept	Telephone Sept	108.12	0	92E000 2540 3430 35 381342	1458
URBANA SCHOOL DISTRICT #116	Warehouse 10/27	Paper towels	51.75	0	92E000 2540 4130 35 381342	1458
URBANA SCHOOL DISTRICT #116	pcard01	Tread tape for wooden ramp	19.98	0	92E000 2540 3230 35 381342	1458
URBANA SCHOOL DISTRICT #116	pcard02	Forum for Excelence registration Kathy Maniates	150.00	0	92E000 2210 3320 35 494620	1458
URBANA SCHOOL DISTRICT #116	pcard03	Forum for Excellence confeence registration, Peggy Buck	59.82	0	92E000 2210 3320 35 010000	1458
URBANA SCHOOL DISTRICT #116	pcard03	Forum for Excellence confeence registration, Peggy Buck	58.29	0	92E000 2210 3320 35 030000	1458
URBANA SCHOOL DISTRICT #116	pcard03	Forum for Excellence confeence registration, Peggy Buck	31.89	0	92E000 2210 3320 35 040000	1458
URBANA SCHOOL DISTRICT #116	pcard04	Forum for Excellence confeence registration, Arlene Anderson	59.82	0	92E000 2210 3320 35 010000	1458
URBANA SCHOOL DISTRICT #116	pcard04	Forum for Excellence confeence registration, Arlene Anderson	58.29	0	92E000 2210 3320 35 030000	1458
URBANA SCHOOL DISTRICT #116	pcard04	Forum for Excellence confeence registration, Arlene Anderson	31.89	0	92E000 2210 3320 35 040000	1458

VENDOR	INVOICE	INVOICE	AMOUNT	NUMBER	PO ACCOUNT	CHECK
	NUMBER	DESCRIPTION			NUMBER	
URBANA SCHOOL DISTRICT #116	pcard05	Correction tapes	3.58	0	92E000 2320 4150 35 010000	1458
URBANA SCHOOL DISTRICT #116	pcard05	Correction tapes	3.49	0	92E000 2320 4150 35 030000	1458
URBANA SCHOOL DISTRICT #116	pcard05	Correction tapes	1.91	0	92E000 2320 4150 35 040000	1458
URBANA SCHOOL DISTRICT #116	pcard06	Doorbell for basement ramp door	19.99	0	92E000 2540 3230 35 381342	1458
URBANA SCHOOL DISTRICT #116	pcard07	Lanyards for student ID badges	51.84	0	92E000 2120 4110 35 010000	1458
URBANA SCHOOL DISTRICT #116	pcard07	Lanyards for student ID badges	50.52	0	92E000 2120 4110 35 030000	1458
URBANA SCHOOL DISTRICT #116	pcard07	Lanyards for student ID badges	27.64	0	92E000 2120 4110 35 040000	1458
URBANA SCHOOL DISTRICT #116	pcard08	Printer cartridge for computer lab	15.95	0	92E000 1310 4110 35 010000	1458
URBANA SCHOOL DISTRICT #116	pcard08	Printer cartridge for computer lab	15.54	0	92E000 1310 4110 35 030000	1458
URBANA SCHOOL DISTRICT #116	pcard08	Printer cartridge for computer lab	8.51	0	92E000 1310 4110 35 040000	1458
URBANA SCHOOL DISTRICT #116	pcard09	Printer cartridge for computer lab	15.95	0	92E000 1310 4110 35 010000	1458
URBANA SCHOOL DISTRICT #116	pcard09	Printer cartridge for computer lab	15.54	0	92E000 1310 4110 35 030000	1458
URBANA SCHOOL DISTRICT #116	pcard09	Printer cartridge for computer lab	8.50	0	92E000 1310 4110 35 040000	1458
URBANA SCHOOL DISTRICT #116	pcard10	Wall mount for TV in Student Services	21.53	0	92E000 1310 4110 35 010000	1458
URBANA SCHOOL DISTRICT #116	pcard10	Wall mount for TV in Student Services	20.98	0	92E000 1310 4110 35 030000	1458
URBANA SCHOOL DISTRICT #116	pcard10	Wall mount for TV in Student Services	11.48	0	92E000 1310 4110 35 040000	1458
URBANA SCHOOL DISTRICT #116	pcard11	Materials, see tax deposited 9/29	28.41	0	92E000 1310 4110 35 780000	1458
URBANA SCHOOL DISTRICT #116	pcard12	Air fresheners for office hallway outside bathrooms	21.55	0	92E000 2540 4130 35 381342	1458
URBANA SCHOOL DISTRICT #116	pcard13	Sheet protectors	17.22	0	92E000 1310 4110 35 010000	1458
URBANA SCHOOL DISTRICT #116	pcard13	Sheet protectors	16.78	0	92E000 1310 4110 35 030000	1458
URBANA SCHOOL DISTRICT #116	pcard13	Sheet protectors	9.18	0	92E000 1310 4110 35 040000	1458
URBANA SCHOOL DISTRICT #116	pcard14	Case of orange citrus air freshener	71.40	0	92E000 2540 3230 35 381342	1458
URBANA SCHOOL DISTRICT #116	pcard15	Forum for Excellence conference lodging	139.36	0	92E000 2210 3320 35 010000	1458
URBANA SCHOOL DISTRICT #116	pcard15	Forum for Excellence conference lodging	135.79	0	92E000 2210 3320 35 030000	1458
URBANA SCHOOL DISTRICT #116	pcard15	Forum for Excellence conference lodging	74.29	0	92E000 2210 3320 35 040000	1458
URBANA SCHOOL DISTRICT #116	pcard16	Farsi, Russian, and Portuguese to English dictionaries	40.39	0	92E000 1361 4110 35 494620	1458
URBANA SCHOOL DISTRICT #116	pcard17	Registration, The Exceptional Assistant; Arlene Anderson, Donna Clark	78.96	0	92E000 2210 3320 35 010000	1458
URBANA SCHOOL DISTRICT #116	pcard17	Registration, The Exceptional Assistant; Arlene Anderson, Donna Clark	76.94	0	92E000 2210 3320 35 030000	1458
URBANA SCHOOL DISTRICT #116	pcard17	Registration, The Exceptional Assistant; Arlene Anderson, Donna Clark	42.10	0	92E000 2210 3320 35 040000	1458
URBANA SCHOOL DISTRICT #116	pcard18	Teacher manual Algebra Common Core	40.73	0	92E000 1310 4110 35 010000	1458
URBANA SCHOOL DISTRICT #116	pcard18	Teacher manual Algebra Common Core	39.68	0	92E000 1310 4110 35 030000	1458
URBANA SCHOOL DISTRICT #116	pcard18	Teacher manual Algebra Common Core	21.71	0	92E000 1310 4110 35 040000	1458
URBANA SCHOOL DISTRICT #116	pcard19	WIA incentives, Walmart gift cards, 10 @ \$10	100.00	0	92E000 1333 4130 35 684421	1458
URBANA SCHOOL DISTRICT #116	pcard20	Batteries	10.97	0	92E000 2540 4130 35 381342	1458

VENDOR	INVOICE		AMOUNT	PO ACCOUNT		CHECK NUMBER
	NUMBER	DESCRIPTION		NUMBER	NUMBER	
URBANA SCHOOL DISTRICT #116	pcard21	Toilet handle	13.74	0	92E000 2540 4130 35 381342	1458
URBANA SCHOOL DISTRICT #116	Print Shop	Print Shop Sept	309.81	0	92E000 1310 4110 35 010000	1458
URBANA SCHOOL DISTRICT #116	Print Shop	Print Shop Sept	301.89	0	92E000 1310 4110 35 030000	1458
URBANA SCHOOL DISTRICT #116	Print Shop	Print Shop Sept	165.16	0	92E000 1310 4110 35 040000	1458
URBANA SCHOOL DISTRICT #116	Print Shop	Print Shop Sept	26.82	0	92E000 1310 4110 35 760000	1458
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 10/15	Benefits 10/15	3,805.48	0	92L000 4540 0000 00 000000	1459
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 10/15	Benefits 10/15	2,336.68	0	92L000 4570 0000 00 000000	1459
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 10/15	Benefits 10/15	546.49	0	92L000 4580 0000 00 000000	1459
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 10/30	Benefits 10/30	3,884.00	0	92L000 4540 0000 00 000000	1459
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 10/30	Benefits 10/30	2,279.31	0	92L000 4570 0000 00 000000	1459
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 10/30	Benefits 10/30	533.07	0	92L000 4580 0000 00 000000	1459
Totals for checks			19,597.93			

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
92	ADULT ED	13,385.03	0.00	6,212.90	19,597.93
***	Fund Summary Totals ***	13,385.03	0.00	6,212.90	19,597.93

***** End of report *****

Urbana School District 116 - Urbana Adult Education
 Imprest Disbursements Report
 For Month Ended October 31, 2014

Balance from September 30, 2014 Report	4,000.00
Replenish transfer from Accounts Payable 10/31	3,293.41
Available Balance	7,293.41
October Disbursements	3,293.41
Bank Reconciliation Figure, October 31, 2014	4,000.00

Check	Vendor	Account	Amount	Description
1443	Kathy Maniates	92E000 2210 3320 35 494620	197.12	Forum for Excellence, 9/22-24
1444	Arlene Anderson	92E000 2210 3320 35 010000 92E000 2210 3320 35 030000 92E000 2210 3320 35 040000	15.00	Forum for Excellence, 9/22-24 & Transitions Academy
	5.98			
	5.83			
	3.19			
1445	Robert Rowe	92E000 1320 3920 35 060000	350.00	Comm. Ed. Consultant Fee
1446	SIUC	92E000 2120 3900 35 760001 92E000 1333 4140 35 684421 92E000 2120 3900 35 040000	1,170.00	CNA State Exam Fees
	780.00			
	130.00			
	260.00			
1447	Robert Rowe	92E000 1320 3920 35 060000	315.00	Comm. Ed. Consultant Fee
1448	CIAESC	92E000 2210 3320 35 010000 92E000 2210 3320 35 030000 92E000 2210 3320 35 040000	170.00	Fall Conference Registration
	67.80			
	66.06			
	36.14			
1449	Eugene Jackson	92E000 2540 3230 35 381342	100.00	Mount TV on wall Rm. A17
1450	MorphoTrust USA	92E000 1333 4140 35 684421	30.50	CNA Fingerprinting (1)
1451	MorphoTrust USA	92E000 2120 3180 35 760001 92E000 2120 3180 35 040000 92E000 2120 3180 35 030000 92E000 1333 4140 35 684421	640.50	CNA Fingerprinting (21)
	396.50			
	61.00			
	91.50			
	91.50			
1452	Arlene Anderson	92E000 1333 4140 35 684421	15.00	1 month bus pass WIA CNA
1453	Janai Harris	92E000 2210 3320 35 010000 92E000 2210 3320 35 030000 92E000 2210 3320 35 040000	78.29	Bullying Prevention Conf.
	31.22			
	30.42			
	16.65			
1454	Robert Rowe	92E000 1320 3920 35 060000	140.00	Comm. Ed. Consultant Fee
1455	C-U MTD	92E000 1333 4140 35 684421	72.00	WIA CNA yearly bus pass
			3,293.41	