

Urbana Adult Education  
September 12, 2014 through October 13, 2014

Bank Transfers from Adult Education to Urbana School District Consolidated:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
9/15/14	9/15 Payroll	33,676.63
9/29/14	9/30 Payroll	35,958.09

Bank Transfer from Accounts Payable to Imprest Fund to Replenish:

9/30/14 533.75

Attached computer generated check reports:

Checks 1432-1446 October Bills	<u>25,330.96</u>
Total Accounts Payable	25,864.71
Total Payroll	<u>69,634.72</u>
Grand Total	<u>95,499.43</u>

The preceding list of Accounts Payable in the amount of \$25,864.71 is approved by the Board of Education, Urbana School District 116 on October 21, 2014.

The Payroll in the amount of \$69,634.72 is approved by the Board of Education, Urbana School District 116 on October 21, 2014.

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*President*

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*Secretary*

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*Chief Financial Officer*

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>AMOUNT</u>	<u>NUMBER</u>	<u>PO ACCOUNT NUMBER</u>	<u>CHECK NUMBER</u>
ABSOPURE WATER CO.	76852633	Classroom water	10.00	0	92E000 2540 3900 35 381342	1432
ALBRECHT, PERRY	Sept	Sept. Custodial Contractual thru 9/10. Transferring to payroll eff. 9/12.	224.00	0	92E000 2540 3220 35 381342	1433
ALBRECHT, PERRY	Mileage Sept	Mileage Sept	17.36	0	92E000 2540 3320 35 381342	1433
AT&T	21733749879337	Phone Office	27.29	0	92E000 2540 3430 35 381342	1434
CARLE	P-QDWJV-55225-G	18 TB tests @ \$88, 1 drug screen @ \$45 for Aug-Oct CNA Class	352.00	0	92E000 1333 4140 35 684421	1435
CARLE	P-QDWJV-55225-G	18 TB tests @ \$88, 1 drug screen @ \$45 for Aug-Oct CNA Class	1,277.00	0	92E000 2645 3900 35 760001	1435
CDS LEASING	Oct Lease	October copier lease #21/60	92.24	0	92E000 1310 3240 35 010000	1436
CDS LEASING	Oct Lease	October copier lease #21/60	89.87	0	92E000 1310 3240 35 030000	1436
CDS LEASING	Oct Lease	October copier lease #21/60	49.16	0	92E000 1310 3240 35 040000	1436
CDS LEASING	Oct Lease	October copier lease #21/60	10.25	0	92E000 2320 3240 35 010000	1436
CDS LEASING	Oct Lease	October copier lease #21/60	10.00	0	92E000 2320 3240 35 030000	1436
CDS LEASING	Oct Lease	October copier lease #21/60	5.48	0	92E000 2320 3240 35 040000	1436
CDS OFFICE TECHNOLOGIES	0873335	Copier Usage	75.32	0	92E000 1310 3240 35 010000	1437
CDS OFFICE TECHNOLOGIES	0873335	Copier Usage	73.39	0	92E000 1310 3240 35 030000	1437
CDS OFFICE TECHNOLOGIES	0873335	Copier Usage	40.15	0	92E000 1310 3240 35 040000	1437
CDS OFFICE TECHNOLOGIES	0873335	Copier Usage	8.37	0	92E000 2320 3240 35 010000	1437
CDS OFFICE TECHNOLOGIES	0873335	Copier Usage	8.16	0	92E000 2320 3240 35 030000	1437
CDS OFFICE TECHNOLOGIES	0873335	Copier Usage	4.47	0	92E000 2320 3240 35 040000	1437
CITY OF URBANA	Renter 94, Lot	Parking lot 25, Oct-Dec	2,400.00	0	92E000 2540 3200 35 381342	1438
HARRIS, JANAI	Aug mileage	August Mileage	21.50	0	92E000 1333 3320 35 684421	1439
HARRIS, JANAI	Sept mileage	September mileage	73.39	0	92E000 1333 3320 35 684421	1439
SUTHERLAND, CAROL	Aug mileage	August Mileage	33.43	0	92E000 1333 3320 35 684421	1440
TIDWELL BOHNLEIN ANALYTICS INC	2a	Student retention data analysis for the last 6 years	5,400.00	0	92E000 2210 3120 35 130000	1441
URBANA SCHOOL DISTRICT #116	Telephone Aug	Telephone Aug	100.87	0	92E000 2540 3430 35 381342	1445
URBANA SCHOOL DISTRICT #116	Warehouse1	Ivory paper	9.56	0	92E000 2120 4110 35 010000	1445
URBANA SCHOOL DISTRICT #116	Warehouse1	Ivory paper	9.31	0	92E000 2120 4110 35 030000	1445
URBANA SCHOOL DISTRICT #116	Warehouse1	Ivory paper	5.09	0	92E000 2120 4110 35 040000	1445
URBANA SCHOOL DISTRICT #116	Warehouse2	Paper towels	51.75	0	92E000 2540 4130 35 381342	1445
URBANA SCHOOL DISTRICT #116	Print Shop July	CNA printing	292.44	0	92E000 1310 4110 35 760000	1445
URBANA SCHOOL DISTRICT #116	Print Shop July	Student Services printing	43.65	0	92E000 2120 4110 35 010000	1445
URBANA SCHOOL DISTRICT #116	Print Shop July	Student Services printing	42.54	0	92E000 2120 4110 35 030000	1445
URBANA SCHOOL DISTRICT #116	Print Shop July	Student Services printing	23.27	0	92E000 2120 4110 35 040000	1445
URBANA SCHOOL DISTRICT #116	Terminix	Fogging for bugs 8/23/14-Adult Ed side of building	250.00	0	92E000 2540 3230 35 381342	1445
URBANA SCHOOL DISTRICT #116	Utility charge	Water	76.90	0	92E000 2540 3710 35 381342	1445

VENDOR	INVOICE	INVOICE	AMOUNT	NUMBER	PO ACCOUNT					CHECK
	NUMBER	DESCRIPTION			NUMBER	NUMBER				NUMBER
URBANA SCHOOL DISTRICT #116	pcard01	Painting supplies	29.19	0	92E000	2540	4130	35	381342	1445
URBANA SCHOOL DISTRICT #116	pcard02	Odyssey Project mailing	58.10	0	92E000	2320	3410	35	750002	1445
URBANA SCHOOL DISTRICT #116	pcard03	3-pack Walkie Talkies	22.83	0	92E000	2320	4150	35	010000	1445
URBANA SCHOOL DISTRICT #116	pcard03	3-pack Walkie Talkies	22.24	0	92E000	2320	4150	35	030000	1445
URBANA SCHOOL DISTRICT #116	pcard03	3-pack Walkie Talkies	12.17	0	92E000	2320	4150	35	040000	1445
URBANA SCHOOL DISTRICT #116	pcard04	Walkie Talkie battery	3.40	0	92E000	2320	4150	35	010000	1445
URBANA SCHOOL DISTRICT #116	pcard04	Walkie Talkie battery	3.31	0	92E000	2320	4150	35	030000	1445
URBANA SCHOOL DISTRICT #116	pcard04	Walkie Talkie battery	1.82	0	92E000	2320	4150	35	040000	1445
URBANA SCHOOL DISTRICT #116	pcard05	Paint	133.92	0	92E000	2540	3230	35	381342	1445
URBANA SCHOOL DISTRICT #116	pcard06	Telephone cord	2.54	0	92E000	2320	4150	35	010000	1445
URBANA SCHOOL DISTRICT #116	pcard06	Telephone cord	2.48	0	92E000	2320	4150	35	030000	1445
URBANA SCHOOL DISTRICT #116	pcard06	Telephone cord	1.35	0	92E000	2320	4150	35	040000	1445
URBANA SCHOOL DISTRICT #116	pcard07	Fluorescent ceiling fixture lens for director's office	19.62	0	92E000	2540	4130	35	381342	1445
URBANA SCHOOL DISTRICT #116	pcard08	Fuser and repair Student Services printer	91.33	0	92E000	2120	4110	35	010000	1445
URBANA SCHOOL DISTRICT #116	pcard08	Fuser and repair Student Services printer	88.99	0	92E000	2120	4110	35	030000	1445
URBANA SCHOOL DISTRICT #116	pcard08	Fuser and repair Student Services printer	48.68	0	92E000	2120	4110	35	040000	1445
URBANA SCHOOL DISTRICT #116	pcard09	USB cable	7.97	0	92E000	2320	4150	35	010000	1445
URBANA SCHOOL DISTRICT #116	pcard09	USB cable	7.77	0	92E000	2320	4150	35	030000	1445
URBANA SCHOOL DISTRICT #116	pcard09	USB cable	4.25	0	92E000	2320	4150	35	040000	1445
URBANA SCHOOL DISTRICT #116	pcard10	SD card for camera	3.94	0	92E000	2320	4150	35	010000	1445
URBANA SCHOOL DISTRICT #116	pcard10	SD card for camera	3.84	0	92E000	2320	4150	35	030000	1445
URBANA SCHOOL DISTRICT #116	pcard10	SD card for camera	2.10	0	92E000	2320	4150	35	040000	1445
URBANA SCHOOL DISTRICT #116	pcard11	Printer cartridge for Student Services	30.11	0	92E000	2120	4110	35	010000	1445
URBANA SCHOOL DISTRICT #116	pcard11	Printer cartridge for Student Services	29.34	0	92E000	2120	4110	35	030000	1445
URBANA SCHOOL DISTRICT #116	pcard11	Printer cartridge for Student Services	16.04	0	92E000	2120	4110	35	040000	1445
URBANA SCHOOL DISTRICT #116	pcard12	Classroom printer cartridge	33.73	0	92E000	1310	4110	35	010000	1445
URBANA SCHOOL DISTRICT #116	pcard12	Classroom printer cartridge	32.87	0	92E000	1310	4110	35	030000	1445
URBANA SCHOOL DISTRICT #116	pcard12	Classroom printer cartridge	17.98	0	92E000	1310	4110	35	040000	1445
URBANA SCHOOL DISTRICT #116	pcard13	Pencils and notebooks	21.54	0	92E000	2120	4110	35	010000	1445
URBANA SCHOOL DISTRICT #116	pcard13	Pencils and notebooks	20.99	0	92E000	2120	4110	35	030000	1445
URBANA SCHOOL DISTRICT #116	pcard13	Pencils and notebooks	11.49	0	92E000	2120	4110	35	040000	1445
URBANA SCHOOL DISTRICT #116	pcard14	Lanyards for student ID badges	31.82	0	92E000	2120	4110	35	010000	1445
URBANA SCHOOL DISTRICT #116	pcard14	Lanyards for student ID badges	31.01	0	92E000	2120	4110	35	030000	1445
URBANA SCHOOL DISTRICT #116	pcard14	Lanyards for student ID badges	16.97	0	92E000	2120	4110	35	040000	1445
URBANA SCHOOL DISTRICT #116	pcard15	Credit-incorrect price charged for lanyards	-7.90	0	92E000	2120	4110	35	010000	1445
URBANA SCHOOL DISTRICT #116	pcard15	Credit-incorrect price charged for lanyards	-7.69	0	92E000	2120	4110	35	030000	1445
URBANA SCHOOL DISTRICT #116	pcard15	Credit-incorrect price charged for lanyards	-4.21	0	92E000	2120	4110	35	040000	1445
URBANA SCHOOL DISTRICT #116	pcard16	Bookbags for student incentives. Reimbursed	321.38	0	92E000	0000	4000	35	000000	1445

<u>VENDOR</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>AMOUNT</u>	<u>PO NUMBER</u>	<u>ACCOUNT NUMBER</u>	<u>CHECK NUMBER</u>
		by Lenita Epinger (deposit 8/7) as a donation. Check 1135, but was 10 cents more than the cost.				
URBANA SCHOOL DISTRICT #116	pcard17	Mail yearbook and graduation DVD to funding partners	7.27	0	92E000 2320 3410 35 010000	1445
URBANA SCHOOL DISTRICT #116	pcard17	Mail yearbook and graduation DVD to funding partners	7.09	0	92E000 2320 3410 35 030000	1445
URBANA SCHOOL DISTRICT #116	pcard17	Mail yearbook and graduation DVD to funding partners	3.88	0	92E000 2320 3410 35 040000	1445
URBANA SCHOOL DISTRICT #116	pcard18	Mail graduation DVD to Kylie Williams	1.07	0	92E000 2320 3410 35 010000	1445
URBANA SCHOOL DISTRICT #116	pcard18	Mail graduation DVD to Kylie Williams	1.04	0	92E000 2320 3410 35 030000	1445
URBANA SCHOOL DISTRICT #116	pcard18	Mail graduation DVD to Kylie Williams	0.57	0	92E000 2320 3410 35 040000	1445
URBANA SCHOOL DISTRICT #116	pcard19	Clinical supplies for WIA CNA student Jordan Smith	17.75	0	92E000 1333 4140 35 684421	1445
URBANA SCHOOL DISTRICT #116	pcard20	Clinical supplies for WIA CNA student Tia Mera McLemore	19.87	0	92E000 1333 4140 35 684421	1445
URBANA SCHOOL DISTRICT #116	pcard21	Clinical supplies for WIA CNA student Uniqua Woods	10.88	0	92E000 1333 4140 35 684421	1445
URBANA SCHOOL DISTRICT #116	pcard22	Clinical supplies for WIA CNA student Jordan Smith	36.80	0	92E000 1333 4140 35 684421	1445
URBANA SCHOOL DISTRICT #116	pcard23	Clinical supplies for WIA CNA student Tia Mera McLemore	96.80	0	92E000 1333 4140 35 684421	1445
URBANA SCHOOL DISTRICT #116	pcard24	Clinical supplies for WIA CNA student Uniqua Woods	119.20	0	92E000 1333 4140 35 684421	1445
URBANA SCHOOL DISTRICT #116	pcard25	Clinical supplies for WIA CNA student Olivia Dimangondayao	83.20	0	92E000 1333 4140 35 684421	1445
URBANA SCHOOL DISTRICT #116	pcard26	Clinical supplies for WIA CNA student Jordan Smith	34.40	0	92E000 1333 4140 35 684421	1445
URBANA SCHOOL DISTRICT #116	pcard27	Clinical supplies for WIA CNA student Nicole Febus	131.20	0	92E000 1333 4140 35 684421	1445
URBANA SCHOOL DISTRICT #116	warehouse3	Paper & folders	14.31	0	92E000 1310 4110 35 010000	1445
URBANA SCHOOL DISTRICT #116	warehouse3	Paper & folders	13.94	0	92E000 1310 4110 35 030000	1445
URBANA SCHOOL DISTRICT #116	warehouse3	Paper & folders	7.63	0	92E000 1310 4110 35 040000	1445
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 9/15	Benefits 9/15	3,712.89	0	92L000 4540 0000 00 000000	1446
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 9/15	Benefits 9/15	1,952.58	0	92L000 4570 0000 00 000000	1446
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 9/15	Benefits 9/15	456.65	0	92L000 4580 0000 00 000000	1446
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 9/30	Benefits 9/30	3,739.05	0	92L000 4540 0000 00 000000	1446
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 9/30	Benefits 9/30	2,015.92	0	92L000 4570 0000 00 000000	1446
URBANA SCHOOL DISTRICT 116 UAE PAYR	Benefits 9/30	Benefits 9/30	471.45	0	92L000 4580 0000 00 000000	1446

VENDOR	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT	PO ACCOUNT NUMBER	PO ACCOUNT NUMBER	CHECK NUMBER
			Totals for checks			25,330.96

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
92	ADULT ED	12,348.54	0.00	12,982.42	25,330.96
***	Fund Summary Totals ***	12,348.54	0.00	12,982.42	25,330.96

\*\*\*\*\* End of report \*\*\*\*\*

Urbana School District 116 - Urbana Adult Education  
 Imprest Disbursements Report  
 For Month Ended September 30, 2014

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Balance from August 31, 2014 Report	4,000.00
Replenish transfer from Accounts Payable 9/30	533.75
Available Balance	4,533.75
September Disbursements	<u>533.75</u>
Bank Reconciliation Figure, September 30, 2014	<u><u>4,000.00</u></u>

Check	Vendor	Account	Amount	Description
1441	Olivia Dimangundayao	92E000 1333 4140 35 684421	33.75	WIA CNA Clinical Supplies
1442	C-U MTD	92E000 2550 3310 35 780000	<u>500.00</u>	Student Bus Tokens
			533.75	